



Memorandum

Date: April 26, 2024
To: Planning and Facilities Committee
From: Rob Drew, Director of Operations

Action Item: 2025/2026 Five-Year Capital Plan Submission

1.0 ISSUE STATEMENT

Boards of Education are required to submit a Five-Year Capital Plan to the Ministry of Education and Child Care (the Ministry) on an annual basis. Eligible capital projects are defined within both major and minor capital funding streams to support projects such as new construction, site acquisitions, equipment, as well as upgrades and replacements to existing school facilities.

The Ministry seeks submissions for the following capital programs:

1. Major Capital Funding

- Seismic Mitigation Program (SMP)
- School Expansion Program (EXP)
 - New Schools (NEW)
 - School Additions (ADD)
 - Site Acquisitions (SITE)
- School Replacement Program (REP)
- Rural Districts Program (RDP)

2. Minor Capital Funding

- Building Envelop Program (BEP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Bus Replacement Program (BUS)
- Playground Equipment (PEP)
- School Food Infrastructure Program (FIP)

Each capital request is analyzed and assigned a priority ranking by the District prior to being submitted for review by the Ministry. Based on detailed analysis of all provincial district submissions, government establishes an overall provincial capital budget for schools. Resources are allocated to the highest-priority projects, and school boards are advised which projects are supported or approved to proceed.

2.0 RELEVANT BOARD MOTION/DIRECTION

N/A.

3.0 BACKGROUND

District staff have discussed the plan with staff from the Ministry regarding the various funding programs for the upcoming 2025/2026 Capital Plan submission. The Ministry continues to highlight that the focus of the Provincial Government is to reduce portable classrooms through the creation of new student seats, while also focusing on student safety and accelerating the seismic mitigation program.

The District has created a Long-Term Facilities Plan to identify and solution challenges impacting facilities over the coming years. District staff have prepared the 2025/2026 Five-Year Capital Plan Submission in consultation with the information provided there within.

4.0 POINTS FOR CONSIDERATION

- a) The Ministry's deadline to submit the District's Five-Year Capital Plan is June 30, 2024.
- b) University Area Middle/Secondary School is the #1 priority for New Schools Program (NEW).
- c) Identify and acquire a school site in the downtown Kelowna area is the #1 priority for Site Acquisition Program (SITE).
- d) Rutland Middle School is the #1 priority for the School Addition Program (ADD).
- e) Glenmore Elementary School is the #1 priority for School Replacement Program (REP).

5.0 OPTIONS FOR ACTION

- a) Recommend that the Board of Education approve the 2025/2026 Five-Year Capital Plan Submission.
- b) Provide alternate direction to District staff to amend the 2025/2026 Five-Year Capital Plan Submission.
- c) Do not approve the 2025/2026 Five-Year Capital Plan Submission and provide further direction to staff.

6.0 DIRECTOR'S COMMENTS

The 2025/2026 Five-Year Capital Plan Submission was created in consultation with Senior Leadership, the Ministry and the Long-Term Facilities Plan and highlights both the Districts immediate and forecasted capital priorities.

7.0 STAFF RECOMMENDATION

THAT: The Planning and Facilities Committee recommends to the Board:

THAT: The Board of Education approve the Capital Plan Resolutions for the 2025/2026 Capital Plan as outlined on the attached summary as attached to the Agenda, and as presented at the May 1, 2024, Planning and Facilities Committee Meeting.

8.0 APPENDICES

- A. Five-Year Capital Plan Summary (2025/2026 to 2029/2030)
- B. Five-Year Capital Plan Resolution (Major Capital Programs)
- C. Five-Year Capital Plan Resolution (Minor Capital Programs)
- D. Five-Year Capital Plan Resolution (Building Envelop Programs)

Appendix A



**Central Okanagan
Public Schools**
Together We Learn

APPENDIX A
26-Apr-24

FIVE YEAR CAPITAL PLAN SUMMARY - 2025/26 - 2029/30

PROJECT PRIORITY	CAP PROJ CODE	LOCATION	PROJECT DESCRIPTION
Major Capital Funding			
New Schools			
1	NEW	Central Kelowna	Construct new Middle/Secondary School within University Area
2	NEW	Westside	Construct new Elementary/Middle School within Smith Creek Area
3	NEW	Central Kelowna	Construct new Elementary/Middle School within Wilden Area
School Additions			
1	ADD	Rutland Middle	Addition for growth
2	ADD	Chief Tomat Elementary	Addition for growth - 6-7 classroom prefabricated addition
3	ADD	Webber Road Elementary	Addition for growth - 6-8 classroom prefabricated addition
4	ADD	Bankhead Elementary	Addition for growth - 6-8 classroom prefabricated addition
5	ADD	Black Mountain Elementary	Addition for growth - 8 classroom prefabricated addition
6	ADD	Oyama Traditional School	Addition for growth - 4 classroom prefabricated addition
7	ADD	KLO Middle	Addition for growth - 10 classroom addition and supporting core to address current and future enrolment pressure
8	ADD	Rutland Secondary	Addition for growth - 10 classroom addition and supporting core to address current and future enrolment pressure
Site Acquisitions			
1	NEW	Downtown Kelowna Elementary	Identify and acquire site (land size 3.0 ha) in downtown area
2	NEW	Lake Country Elementary	Identify and acquire site (land size 2.4ha) for a future school (Tyndall Road Area)
3	NEW	Westside Elementary	Acquire Site (land size 2.4 ha) for elementary school (Goat's Peak)
School Replacement Program			
1	REPL	Glenmore Elementary	Replace Glenmore Elementary with new elementary school
2	REPL	Raymer Elementary	Replace Raymer Elementary with a new elementary school

Appendix A



**Central Okanagan
Public Schools**
Together We Learn

APPENDIX A
26-Apr-24

FIVE YEAR CAPITAL PLAN SUMMARY - 2025/26 - 2029/30

PROJECT PRIORITY	CAP PROJ CODE	LOCATION	PROJECT DESCRIPTION
Minor Capital Funding			
Building Envelope Program			
1	BEP	Shannon Lake Elementary	Building Envelope Remediation as per Consultant Report
2	BEP	Chief Tomat Elementary	Building Envelope Remediation as per Consultant Report
3	BEP	Casorso Elementary	Building Envelope Remediation as per Consultant Report
School Enhancement Program			
1	SEP	Rutland Middle	Building Envelope Remediation
2	SEP	CNB/KLO	Roofing Replacement
3	SEP	KLO Middle	Electrical Upgrade - Main Service
4	SEP	Glenrosa Middle	Mechanical System Upgrade – Boiler, Chiller & Cooling Tower
5	SEP	Rutland Middle	Elevator Installation - Accessibility
6	SEP	Kelowna Secondary	Single Use Washrooms
7	SEP	GMS/DWE/AMP	Roofing Replacement
8	SEP	Glenrosa Middle	Mechanical System Upgrade – Boiler, Chiller & Cooling Tower
9	SEP	Springvalley Middle	Electrical Upgrade - Main Service
10	SEP	Glenmore Elementary	Phase 1 - Building Envelope Remediation
11	SEP	Rutland Secondary	Single Use Washrooms
12	SEP	Raymer Elementary	Mechanical System Upgrade and Controls
13	SEP	RMS/SVE/SMS	Roofing Replacement
14	SEP	Glenmore Elementary	Phase 2 - Building Envelope
15	SEP	Rutland Secondary	Boilers, VFD HVAC Pumps, Valves & HVAC
16	SEP	Davidson Road	Electrical Upgrade - Main Service
17	SEP	Kelowna Secondary	Ventilation Upgrade for Shops
18	SEP	Raymer Elementary	Building Envelope Remediation
19	SEP	Davidson Road	Mechanical System and HVAC Upgrade - Condensing Boiler Upgrade
20	SEP	Belgo Elementary	Electrical Upgrade - Main Service
21	SEP	Okanagan Mission Secondary	Single Use Washrooms
22	SEP	Webber Road Elementary	Building Envelope Remediation
23	SEP	Helen Gorman Elementary	Mechanical System and HVAC Upgrade – AHU Heating Coils & Heat Exchanger
24	SEP	Pearson Road	Electrical upgrade - Main Service
25	SEP	Helen Gorman Elementary	Mechanical System and HVAC Upgrade - Condensing Boiler Upgrade
Carbon Neutral Capital Program			
1	CNCP	GESS/PGE/HMS (Phase 2)	Photo Voltaic - Solar Electric System Installation to Create Clean Energy
2	CNCP	Rutland Secondary	Photo Voltaic - Solar Electric System Installation to Create Clean Energy
3	CNCP	Kelowna Secondary	Replace Coils - Low Temperature Hot Heating Water
4	CNCP	Peter Greer Elementary	Mechanical System and HVAC Upgrade - Condensing Boiler Upgrade
5	CNCP	Kelowna Secondary	Lighting Upgrade - LED Fixtures
Bus Replacement Program			
1	BUS	New Route	5 New Bus Routes to Support Enrolment Growth
2	BUS	Replacement Buses	Replace Bus Units - Already Aged or KM out of Service #8234, #A1230
3	BUS	Replacement Bus	Replace (11) Bus Units Due 2026 #A0230, #A0231, #A0232, #A0233, #A0234, #A0235, #A0236, #A0237, #A0238, #A0239, #A02310
Playground Equipment Program			
1	PEP	Belgo Elementary	Playground Equipment Replacement and Handicapped Accessible
2	PEP	South Rutland Elementary	Playground Equipment Replacement and Handicapped Accessible
3	PEP	Helen Gorman Elementary	Playground Equipment Replacement and Handicapped Accessible
Food Infrastructure Program			
1	FIP	Pearson Road Elementary	Create and Improve Infrastructure to Promote Food Security

Appendix B



**Central Okanagan
Public Schools**
Together We Learn

CENTRAL OKANAGAN PUBLIC SCHOOLS
685 Dease Road, Kelowna, BC V1X 4AF
Tel. (250) 870-5150, Fax (250) 870-5094
Email: Operations.Department@sd23.bc.ca

June 30, 2024

In accordance with provisions under section 142 (4) of the *School Act*, the Board of Education of School District No. 23 (Central Okanagan) hereby approves the proposed Five-Year Capital Plan Submission (Major Capital Programs) for 2025/2026, as provided on the Five-Year Capital Plan Summary for 2025/2026 submitted to the Ministry of Education and Child Care.

I hereby certify this to be a true copy of the resolution for the approval of the proposed Five-Year Capital Plan Submission (Major Capital Programs) for 2025/2026 adopted by the Board of Education, on this the 8th day of May 2024.

Secretary-Treasurer/CFO Signature

Secretary-Treasurer/CFO Name

Appendix C



**Central Okanagan
Public Schools**
Together We Learn

CENTRAL OKANAGAN PUBLIC SCHOOLS
685 Dease Road, Kelowna, BC V1X 4AF
Tel. (250) 870-5150, Fax (250) 870-5094
Email: Operations.Department@sd23.bc.ca

June 30, 2024

In accordance with provisions under section 142 (4) of the *School Act*, the Board of Education of School District No. 23 (Central Okanagan) hereby approves the proposed Five-Year Capital Plan Submission (Minor Capital Programs) for 2025/2026, as provided on the Five-Year Capital Plan Summary for 2025/2026 submitted to the Ministry of Education and Child Care.

I hereby certify this to be a true copy of the resolution for the approval of the proposed Five-Year Capital Plan Submission (Minor Capital Programs) for 2025/2026 adopted by the Board of Education, on this the 8th day of May 2024.

Secretary-Treasurer/CFO Signature

Secretary-Treasurer/CFO Name

Appendix D



**Central Okanagan
Public Schools**

Together We Learn

CENTRAL OKANAGAN PUBLIC SCHOOLS

685 Dease Road, Kelowna, BC V1X 4AF

Tel. (250) 870-5150, Fax (250) 870-5094

Email: Operations.Department@sd23.bc.ca

June 30, 2024

In accordance with provisions under section 142 (4) of the *School Act*, the Board of Education of School District No. 23 (Central Okanagan) hereby approves the proposed Five-Year Capital Plan (Building Envelope Program) for 2025/2026, as provided on the Five-Year Capital Plan Summary for 2025/2026 submitted to the Ministry of Education and Child Care.

I hereby certify this to be a true copy of the resolution for the approval of the proposed Five-Year Capital Plan (Building Envelope Program) for 2025/2026 adopted by the Board of Education, on this the 8th day of May 2024.

Secretary-Treasurer/CFO Signature

Secretary-Treasurer/CFO Name