

## APPENDIX A

School District No. 23 (Central Okanagan)

Policies And Procedures



*“Together We Learn”*

### **Section Six: School District Facilities**

#### **645 – VIDEO SURVEILLANCE CLOSED CIRCUIT TELEVISION (CCTV)**

##### **Introduction**

The Board of Education recognizes that use of CCTV is necessary for student safety and requires support of the Parent Advisory Council prior to any installation of cameras.

The Board of Education, under Section 74.01 of the School Act, authorizes the use of closed circuit television surveillance on School District property and school buses for the purposes of enhancing the safety of students, staff, volunteers and the general public, protecting property, and deterring vandalism, violence and destructive acts.

The School District also recognizes the importance of personal privacy in our community, and supports the use of surveillance in a manner that minimizes encroachments upon the privacy of students, staff, volunteers and the general public. Accordingly, the use and operation of video surveillance within the School District will be subject to privacy considerations and applicable statutory limits and requirements.

##### **Policy**

1. The use of video surveillance is authorized where circumstances have shown that it is necessary and that the benefits outweigh privacy concerns of those observed.
2. In dealing with surveillance of students, the Board recognizes its legal obligation to provide appropriate levels of supervision in the interests of student safety.
3. Individuals have privacy rights that are reduced (but not removed) while the individuals are in or on district premises. Video surveillance, as with other forms of supervision, must be carried out in a manner respectful of these rights.
4. Video surveillance is to be carried out in accordance with this policy and the regulations and failure to comply will result in appropriate action by the Board.
5. For further information on the use of CCTV, contact the Freedom of Information Office at:  
The Office of the Secretary-Treasurer/CFO  
Central Okanagan Public Schools  
1040 Hollywood Road South  
Kelowna, B.C. V1X 4N2 250-860-8888

Date Agreed: June 27, 2001

Date Reviewed/Amended: November 13, 2002

Date Amended: November 28, 2007; November 25, 2009;  
November 26, 2014; November 2, 2016; October 11, 2017;  
May 26, 2021;

Date Reviewed: February 12, 2014

Related Document: Regulations 645R; Freedom of Information  
and Protection of Privacy Act

645 - Video Surveillance Closed Circuit Television (CCTV)

Page 1 of 1