



Central Okanagan
Public Schools
Together We Learn

BOARD OF EDUCATION SCHOOL DISTRICT NO. 23 (CENTRAL OKANAGAN)

BYLAW No. 20 – Election

A bylaw to provide for the determination of various procedures
for the conduct of trustee elections.

The Board of Education in School District No. 23 (Central Okanagan) wishes to establish procedures for the conduct of trustee elections.

Therefore, the Board of Education in School District No. 23 (Central Okanagan), in an open meeting, enacts as follows:

1. Definitions

The terms used in this bylaw shall have the meanings assigned by the *School Act*, the *Local Government Act*, and the *Local Elections Campaign Financing Act* except if the context indicates otherwise.

- 1.1 **“Board”** or **“school board”** means the Board of Education of School District No. 23 (Central Okanagan).
- 1.2 **“By-election”** means a trustee election other than one conducted as part of a general school election, to fill a vacancy on the Board in any of the circumstances described in Section 36 of the *School Act*.
- 1.3 **“Chief Election Officer”** means the person appointed to perform the duties of chief election officer as set out in the *School Act*, *Local Government Act*, and *Local Elections Campaign Financing Act*.
- 1.4 **“Election”** means a trustee election.
- 1.5 **“General Voting Day”** means the date on which general voting for a trustee election is to take place, whether part of the general school elections or a by-election.
- 1.6 **“local government”** means, as applicable, the District of Lake Country, the Regional District of Central Okanagan, the City of Kelowna, and the City of West Kelowna.
- 1.7 **“Minister”** means the Minister of Education and Child Care.
- 1.8 **“Regional District”** means the Regional District of Central Okanagan.

2. Application

This bylaw applies to both general school elections and by-elections, except as otherwise indicated.

3. Trustee Electoral Areas

In School District No. 23 (Central Okanagan), trustee elections are held in the following electoral areas more fully described in Ministerial order M133/2011:

Area	Trustee Electoral Area Description	# of Trustees
1	The District of Lake Country and the Central Okanagan East Electoral Area of the Regional District of Central Okanagan	1
2	The District of Peachland, the Central Okanagan West Electoral Area of the Regional District of Central Okanagan, Tsinstikeptum Indian Reserve 9 and Tsinstikeptum Indian Reserve 10.	1
3	The City of Kelowna	4
4	The City of West Kelowna	1

4. Voters List

The most current available Provincial list of voters prepared under the *Election Act* is the register of resident electors, effective 52 days before general voting day for any election to which this bylaw applies.

5. Application of Local Government Bylaws

Except for those sections of the local government bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election:

5.1 in Trustee Electoral Area 1

5.1.1 if the District of Lake Country conducts all or part of the trustee election, the elections bylaws of the District of Lake Country, as they may be amended from time to time, apply to that trustee election or part of the trustee election; and

5.1.2 if the Regional District conducts all or part of the trustee election, the elections bylaws of the Regional District, as they may be amended from time to time, apply to that trustee election or part of the trustee election;

5.2 in Trustee Electoral Area 2

5.2.1 if the Corporation of the District of Peachland conducts all or part of the trustee election, the elections bylaws of the Corporation of the District of Peachland, as they may be amended from time to time, apply to that trustee election or part of the trustee election; and

- 5.2.2 if the Regional District conducts all or part of the trustee election, the elections bylaws of the Regional District, as amended from time to time, apply to that trustee election or part of the trustee election;
- 5.3 in Trustee Electoral Area 3 the elections bylaws of the City of Kelowna apply to trustee elections conducted by the City of Kelowna; and
- 5.4 in Trustee Electoral Area 4 the elections bylaws of the City of West Kelowna apply to trustee elections conducted by the City of West Kelowna.

6. Required Advance Voting Opportunities

- 6.1 Unless the Board is exempted from the requirement by Order of the Minister, an advance voting opportunity will be held on the tenth day before General Voting Day.
- 6.2 Unless the Board is exempted from the requirement for a second advance voting opportunity by Order of the Minister, a second advance voting opportunity will be held as follows:
 - 6.2.1 For the general school elections where the Board is conducting the election, three days before General Voting Day;
 - 6.2.2 Where a local government is conducting the election in accordance with section 5 of this bylaw, the date specified as the second advance voting opportunity in the bylaws of the local government conducting the election and if no such date is specified, on the third day before General Voting Day.

7. Additional Advance Voting Opportunities

The Chief Election Officer may establish additional advance voting opportunities for each election and may designate the voting places, the date and the voting hours for these voting opportunities.

8. Mail Ballot Voting

Mail ballot voting in a school trustee election conducted in conjunction with a local government election is authorized in accordance with the procedures, rules, and requirements for mail ballot voting which are established by the bylaw adopted by the local government pursuant to the *Local Government Act*.

9. Voting Machines

The use of automated voting machines, voting recorders, or other devices for voting in a school trustee election conducted in conjunction with a local government election is authorized in accordance with the procedures for voting, the form of ballot, and the procedures, rules, and requirements for counting of votes which are established by the bylaw adopted by that local government pursuant to the *Local Government Act*.

10. Order of Names on the Ballot

The order of the names of candidates on the ballot will be alphabetical.

11. Resolution of Tie Votes after Judicial Recount

In the event of a tie vote after a judicial recount, the tie vote will be resolved by lot in accordance with the *Local Government Act*.

12. Election Officers

Where there is an agreement with a local government for the conduct by the local government of trustee elections as part of a general school election, the Chief Election Officer and Deputy Chief Election Officer appointed by the local government shall be deemed appointed by the Board to be the Chief Election Officer and Deputy Chief Election Officer for the conducting of those trustee elections.

13. Public Access to Nomination Documents and Campaign Financing Disclosure Statements

13.1 The Board authorizes public access to nomination documents of the trustee candidates:

13.1.1 in person during the regular office hours at the Board's office from the time the nomination documents are delivered until 30 days after declaration of the election results; and

13.1.2 on its website from the time the nomination documents are delivered until 30 days after declaration of the election results, except that public access by the means set out in this sub-paragraph may not include the residential address of the person nominated, other than the municipality, electoral area, or treaty lands in which the person is resident.

13.2 The Board will make available to the public, without charge, on its website and in person during the regular office hours of the Board's head office, the disclosure statements or supplementary reports required to be made available by the BC chief electoral officer on an Elections BC authorized website, other than:

13.2.1 a mailing address or residential address of a significant contributor, or

13.2.2 a telephone number, mailing address, or residential address of a candidate,

until 5 years after general voting day for the election to which the trustee's campaign financial disclosure statements and supplementary report relate by providing a copy of that information for inspection.

13.3 Before providing the services under Section 13 of this bylaw, other than to a Board officer or employee acting in the course of their duties, the Board requires the person requesting the service to:

13.3.1 satisfy the board that any purpose for which information is to be used is permitted by the *Local Elections Campaign Financing Act*, or the *Local Government Act*, and

13.3.2 provide a signed statement that the individual and, if applicable, any individual or organization on whose behalf the first individual is accessing, inspecting or obtaining the copy or other record, will not use personal information included in the copy or other record except for a purpose permitted under the *Local Government Act* or the *Local Elections Campaign Financing Act*.

14. Nomination of Candidates

The minimum number of qualified nominators for a trustee candidate in all electoral areas is two.

15. Nomination Deposit

A nomination for the office of Trustee must be accompanied by a refundable deposit in the amount of \$100.00 (One Hundred Dollars).

16. Title

This Bylaw may be cited as:

“School District No. 23 (Central Okanagan) Bylaw No. 20 – Election”.

17. Repeal

School District No. 23 (Central Okanagan) Trustee Election Bylaw No. 19 is hereby repealed.

Read a first and second time the 22nd day of April, 2026.

Read a second time the 22nd day of April, 2026.

Read a third time and finally adopted this 22nd day of April, 2026.

Board Chair

Secretary-Treasurer/CFO