



**Central Okanagan
Public Schools**

Together We Learn

CENTRAL OKANAGAN PUBLIC SCHOOLS - BOARD COMMITTEE REPORT

Finance and Planning Committee Meeting

Public Meeting

Wednesday, January 29, 2025, 4:00 pm

School Board Office

1040 Hollywood Road S

Kelowna, BC

Board of Education:	Trustee L. Tiede, Committee Chair Trustee W. Broughton, Committee Member Trustee C. Desrosiers, Committee Member Trustee J. Fraser Trustee A. Geistlinger Trustee L. Guderyan (by zoom) Trustee V. Johnson
Staff:	Delta Carmichael, Secretary-Treasurer/CFO Kevin Kaardal, Superintendent of Schools/CEO Jon Rever, Acting Deputy Superintendent Rob Drew, Director of Operations David Widdis, Planning Manager Gabe Cacchioni, Finance Manager Lise Bradshaw, Executive Assistant (Recorder)
Partner Groups	Susan Bauhart, COTA President George York, CUPE President Bryce Owens, COPVPA Executive Jeannette Watson, COPAC Vice-President Kiersten Bereska, DSC Student Rep

**The Central Okanagan Board of Education acknowledged that this meeting was being held
the unceded, Traditional Territory of the Okanagan People.**

AGENDA

January 29, 2025 Committee Agenda - approved as presented.

REPORTS/MATTERS ARISING

Finance and Planning Committee Public Meeting Report - November 20, 2024

Trustee Broughton queried the list of "Items for Future Finance and Planning Committee Meetings" on the report, and why some of the items did not appear on the January 29, 2025 agenda. The Secretary-Treasurer/CFO advised that for a variety of reasons, these items had either been moved to a later Finance and Planning Committee meeting, or had gone directly to a Board of Education meeting.

November 20, 2024 Committee Report - received as distributed.

PUBLIC QUESTION/COMMENT PERIOD

None.

COMMITTEE MEMBERS QUERIES/COMMENTS

The COTA President queried funding from the Ministry of Education and Child Care for the Classroom Enhancement Fund, capital fund, as well as costs for extended healthcare.

Trustee Desrosiers commended staff for the smooth handling of the bridge closure disruption on Monday, January 20, 2025, providing alternate arrangements for both staff and students.

DISCUSSION/ACTION ITEMS

Annual Review of Committee's Mandate, Purpose and Function

The Secretary-Treasurer/CFO stated that it is a requirement to review the Policy annually. As the Policy was only recently created due to the combination of committees, there are no recommended changes.

Outcome:

THAT: The Finance and Planning Committee recommended to the Board:

THAT: The Board of Education affirm Policy 156 - Finance and Planning Committee, as attached to the Agenda, and as presented at the January 29, 2025 Public Finance and Planning Committee Meeting.

Financial Update – December 31, 2024

The Auditor General of British Columbia recommends that every school district regularly report forecasted results compared with actual budget results to the school board and provide an accompanying discussion and analysis, as necessary, to fully communicate financial performance and key risks. As such, the Secretary-Treasurer/CFO provided a financial update for the period ending December 31, 2024 in the various categories.

In the fall, the District experienced a significant and unforeseen \$4.4M budget pressure for the 2024/2025 school year due to inflationary costs and a lower than anticipated enrolment count. Senior staff worked collaboratively to identify \$4.4M in savings. Where possible, unfilled positions were left vacant to avoid direct impact to existing positions. This decrease is reflected in the current 2024/2025 Amended Budget and will be included in the Amended Budget Bylaw that is due to the Ministry of Education and Child Care in March, 2025.

The District's spending to December 31, 2024 is progressing as expected. However, teacher and support staff illnesses are trending slightly higher than the budget. Staff will continue to monitor these costs, as well as department and school budgets.

The Secretary-Treasurer/CFO responded to questions and noted one correction to Bylaw Capital Projects on Appendix A.

Outcome:

The Finance and Planning Committee received the Financial Update as of December 31, 2024 as amended, and forward to the Board of Education as an Information Item.

Property Bylaw No. 160 – BC Hydro Statutory Right-of-Way for George Pringle Secondary School

The Director of Operations provided information on the requirement for a Statutory Right-of-Way at George Pringle Secondary School, and responded to questions from the Committee.

Outcome:

THAT: The Finance and Planning Committee recommended to the Board:

THAT: The Board of Education give first reading to School District No. 23 (Central Okanagan) Property Bylaw No. 160 (Registration of a Statutory Right of Way) for registration of a Statutory Right of Way in favour of BC Hydro on Lot 1 & 2, Plan KAP82274, DL 486 & 807, ODYD, known as George Pringle Secondary School.

THAT: The Board of Education give second reading to School District No. 23 (Central Okanagan) Property Bylaw No. 160 (Registration of a Statutory Right of Way) for registration of a Statutory Right of Way in favour of BC Hydro on Lot 1 & 2, Plan KAP82274, DL 486 & 807, ODYD, known as George Pringle Secondary School.

THAT: The Board of Education give all three readings to School District No. 23 (Central Okanagan) Property Bylaw No. 160 (Registration of a Statutory Right of Way) for registration of a Statutory Right of Way in favour of BC Hydro on Lot 1 & 2, Plan KAP82274, DL 486 & 807, ODYD, known as George Pringle Secondary School, at the February 19, 2025 Public Board Meeting.

THAT: The Board of Education give third reading and grant approval to School District No. 23 (Central Okanagan) Property Bylaw No. 160 (Registration of a Statutory Right of Way) for registration of a Statutory Right of Way in favour of BC Hydro on Lot 1 & 2, Plan KAP82274, DL 486 & 807, ODYD, known as George Pringle Secondary School.

DISCUSSION/INFORMATION ITEMS

The COTA President queried when Hollywood Road Education Centre would be opening. The Director of Operations advised that they were hopeful that this would occur in the spring.

COMMITTEE CORRESPONDENCE

None.

RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES

February 19, 2025 Public Board Meeting

- Annual Review of Committee's Mandate, Purpose and Function (Action Item)
- Financial Update – December 31, 2024 (Information Item)
- Property Bylaw No. 160 – BC Hydro Statutory Right of Way for George Pringle Secondary School

ITEMS FOR FUTURE FINANCE AND PLANNING COMMITTEE MEETINGS

February

Finance:

- Budget Presentation
- School Fees Summary
- Transportation Fees Summary

Planning:

- Annual Facility Grant (AFG) Plan
- Catchment Change - Smith Creek area

April (1st Meeting)

Finance:

- Overview of Budget Allocation
- Budget Consultation Input Received
- Trustee Indemnity for the 2025/2026 Fiscal Year

April (2nd Meeting)

Finance:

- Central Okanagan School District Preliminary Budget Proposal – Superintendent’s Budget Recommendations
- Financial Report at March 31st

Planning:

- Proposed Site for Surplus Portables and School Buses (*deferred from November 20, 2024 meeting*)

May

Finance:

- Auditor’s Report to the Finance and Audit Committee – Initial Communication on Audit Planning for the Year
- Annual CommunityLINK Allocations
- Financial Update - International Education Program
- Financial Update - Feeding Futures Program

Planning:

- Annual Transportation Update
- Capital Plan Submission

June

Finance:

- School District No. 23 (Central Okanagan) Annual Budget for the Fiscal Year 2025/2026
- 2024/2025 Accumulated Operating Surplus Review
- Proposed Multi-Year Financial Plan (2025/2026 to 2027/2028)
- Annual Review of Financial Planning and Reporting Policy

Planning:

- Energy and Sustainability Presentation

FUTURE FINANCE AND PLANNING COMMITTEE MEETINGS

- Wednesday, February 12, 2025
- Wednesday, April 2, 2025
- Wednesday, April 23, 2025

MEDIA QUESTIONS

No media present.

ADJOURNMENT

The meeting adjourned at 4:43 pm.

Questions - Please Contact:

Trustee Lee-Ann Tiede, Committee Chair at 250-258-3556 or Lee-Ann.Tiede@sd23.bc.ca

Delta Carmichael, Secretary-Treasurer/CFO at 250-860-8888 or Delta.Carmichael@sd23.bc.ca

Lee-Ann Tiede, Chair