



# Memorandum

**Date:** October 11, 2024  
**To:** Finance and Planning Committee  
**From:** Rob Drew, Director of Operations  
**Action Item:** **Capital Plan Bylaw No. 2024/2025-CPSD23-04**

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## 1.0 ISSUE STATEMENT

The Ministry of Education and Child Care (the "Ministry") provided their written response to the 2024/2025 Capital Plan submitted last year. The response identifies the next steps for supporting major capital projects, and approval to proceed with the delivery of approved minor capital projects.

## 2.0 RELEVANT BOARD MOTION/DIRECTION

*Main 23P-79 (June 14, 2023 Public Board Meeting)*

**THAT: The Board of Education approve the Capital Plan Resolutions for the 2024/2025 Capital Plan as outlined on the attached summary, as attached to the Agenda, and presented at the June 14, 2023 Public Board Meeting.**

## 3.0 BACKGROUND

The Board of Education is to adopt a Capital Bylaw for its approved 2024/2025 Capital Plan, in accordance with section 143 (1) of the *School Act*, after receiving the Amended Capital Plan Response Letter from the Ministry.

The Ministry's amended response letter dated September 10, 2024, to the District's 2024/2025 Capital Plan submission, is attached (*Appendix A*) and the Board is now required to pass a Bylaw to enable School District No. 23 (Central Okanagan) to access the funding outlined in the letter.

## 4.0 POINTS FOR CONSIDERATION

None.

## 5.0 OPTIONS FOR ACTION

- a) Recommend that the Board of Education adopt the Capital Plan Bylaw.
- b) Provide alternate directions to staff.

## **6.0 DIRECTOR OF OPERATIONS COMMENTS**

This Bylaw is part of usual business practice as outlined in the Capital Plan instructions for the 2024/2025 Five-Year Capital Plan Submission and should be processed as recommended. Failure to approve the Bylaw would result in the loss of funding. The Ministry's Amended Capital Plan Response Letter dated September 10, 2024 provides additional support and approvals for the following project:

- Webber Road Elementary – approval to construct an 8-classroom prefabricated modular addition.

## **7.0 STAFF RECOMMENDATIONS**

**THAT: The Finance and Planning Committee recommends to the Board:**

**THAT: The Board of Education of School District No. 23 (Central Okanagan) give first reading to Capital Bylaw No. 2024/2025-CPSD23-04.**

**THAT: The Board of Education of School District No. 23 (Central Okanagan) give second reading to Capital Bylaw No. 2024/2025-CPSD23-04.**

**THAT: The Board of Education of School District No. 23 (Central Okanagan) give all three readings to Capital Bylaw No. 2024/2025-CPSD23-04 at the November 13, 2024, Public Board Meeting.**

**THAT: The Board of Education of School District No. 23 (Central Okanagan) give third reading and adopt Capital Bylaw No. 2024/2025-CPSD23-04.**

## **8.0 APPENDICES**

- A. Ministry response to the Annual Five-Year Capital Plan Submission for the 2024/2025 dated September 10, 2024.
- B. Capital Plan Bylaw No. 2024/2025-CPSD23-04.