



Memorandum

Date: February 1, 2023
To: Planning and Facilities Committee
From: Rob Drew, Director of Operations
Prepared by: David Widdis, Planning Manager

Information: **Single Use Washrooms Inventory for Middle and Secondary Schools**

1.0 RELEVANT BOARD MOTION/DIRECTION

To provide the Planning and Facilities Committee with an update on the number of single use washrooms within middle and secondary schools.

2.0 BACKGROUND

On December 7, 2022, the Planning and Facilities Committee discussed single use washrooms within middle and secondary schools. The specific number of single use washrooms was not readily available, and the committee requested that staff identify single use washrooms within middle and secondary schools and bring this information to a future committee meeting.

Staff connected with all middle and secondary schools to identify if these schools have any single use washrooms (meaning a washroom with a lockable door that allows only one occupant at a time) and if the washroom is locked and is only available by retrieving a key from the office or a supervisor. In addition, identify if there is an accessible washroom limited for accessible use only because these washrooms are equipped with specialized equipment.

This investigation identified thirty single use washrooms in the schools, twelve that are locked and eighteen that are unlocked. There were nine accessible washrooms with specialized equipment with eight being locked and one unlocked. Appendix A provides the details for each of the middle and secondary schools. Of the washrooms identified as being locked the justifications are:

- the school wants to know who is accessing these washrooms to minimize the potential for misconduct or inappropriate use;
- provide a safe place for students that aren't comfortable using shared washrooms of either gender;
- One example is the washroom has multiple stalls with one entry door and would like to provide a safe place.

3.0 INFORMATION STATEMENT

Planning and Facilities Committee requested an update on the number of single use washrooms within middle and secondary schools from staff to inform further discussion regarding school facilities.

4.0 DIRECTOR COMMENTS

The Operations Department reached out to the facility managers of each middle and secondary school within School District No. 23 (Central Okanagan) and have developed the attached (**Appendix A – Single Use Washrooms Inventory for Middle and Secondary Schools**) to provide an Information Item back to the Planning and Facilities Committee.

5.0 APPENDICES

A. Single Use Washroom Inventory for Middle and Secondary Schools

Appendix A – Single Use Washrooms Inventory for Middle and Secondary Schools

School	Identified Single Use Washrooms	Count	Used By	Locked / Unlocked	Specialized Equipment
Canyon Falls Middle	Single Use Washroom	3	Anyone	Unlocked	No
	Accessible Use Washroom	1	Accessible Students/Resource Students	Locked	Lift system
Constable Neil Bruce Middle	Single Use Washroom	2	Anyone	Unlocked	No
	Accessible Use Washroom		Primarily used by Accessible Students/Resource Students	Unlocked	Specialized equipment (lifts etc.) have been installed
Dr. Knox Middle	Single Use Washroom	1	Anyone	Unlocked	No
					No
Glenrosa Middle	Accessible Use Washroom (first floor)	1	Resource Students/Staff	Locked	No
	Accessible Use Washroom (second floor)	1	Anyone, mostly by resource students	Unlocked	No
HS Grenda Middle	Single Use Washroom	2	Anyone	Unlocked	No
					No
KLO Middle	Single Use Washrooms	2	Key from Office	Locked	No
	Single Use Washrooms	2	Anyone	Unlocked	No
	Accessible Use Washroom	1	Key from Office	Locked	Specialized equipment (lifts etc.) have been installed
Rutland Middle	Single Use Washroom	5	Key from Office	Locked	
	Accessible Use Washroom	1	Key from Office	Locked	Specialized equipment (lifts etc.) have been installed
Springvalley Middle	Accessible Use Washroom	1	Resource Staff	Locked	Bed, a lift, a sink, shower wand and dual curtains, cabinet, emergency pull rope and rolling toilet chair
George Elliot Secondary	Single Use Washroom	3	Anyone	Unlocked	Specialized equipment (lifts etc.) have been installed
Kelowna Secondary	Single Use Washroom	3	Anyone	Unlocked	No
	Accessible Use Washroom	1	SPED	Locked	No
Mount Boucherie Secondary	Single Use Washroom	5	Key from Office	Locked	No
	Accessible Use Washroom	1	In resource room and need key from staff	Locked	Specialized equipment (lifts etc.) have been installed
Okanagan Mission Secondary	Single Use Washroom	1	Anyone	Unlocked	No
Rutland Secondary	Single Use Washroom	1	Key from Library	Locked	No