



Memorandum

Date: August 28, 2020
To: Planning and Facilities Committee
From: Mitch Van Aller, Director of Operations

Information Item: Operations Summer Projects Update

1.0 RELEVANT BOARD MOTION/DIRECTION

To provide the Planning and Facilities Committee with an update on the 2020 summer work completed by the Operations Department.

2.0 BACKGROUND

Projects that have a major disruption to a facility are preferred to be carried out throughout the summer months to attempt to minimize interruption of the learning environment, to complete the creation of new learning spaces and the projects approved by the Board of Education as outlined in the Ministry Annual Facilities Grant (AFG), Carbon Neutral Capital Program (CNCP), School Enhancement Program (SEP) and Playground Enhancement Projects (PEP).

3.0 INFORMATION STATEMENT

Throughout the summer season, the Operations Department was very busy completing numerous projects (Appendix A). This work was in addition to the normal summer clean-up that took place at every school in the District. During this same period, routine maintenance of facilities, grounds and custodial summer cleaning was carried out.

Budgets provided to us from the Ministry of Education to carry out these projects were \$3,860,494.00 for the Annual Facilities Grant (AFG), \$535,000.00 for the Carbon Neutral Capital Program (CNCP), \$1,100,000.00 for School Enhancement Projects (SEP), \$250,000.00 for the Playground Enhancement Project (PEP) and \$1,005,071.00 for bus procurement.

4.0 DIRECTOR'S COMMENTS

The list of projects this year was extensive and many complex in design. All staff provided outstanding leadership and workmanship in achieving the completion of all the major projects within the District.

There will be little or no disruption for the start of the 2020/21 school year.

5.0 NEXT STEP

Operations staff will focus on completing all emergent and deficient items from these projects. Staff will continue working on other projects approved by the Board.

6.0 APPENDIX

A. Description of 2020 Summer Work

APPENDIX "A"

Location	Description 2020 Summer Work
Anne McClymont Elementary	1. Moved 2 existing portables #163 & 164 to DRK to accommodate student growth. Installed new siding and painted outside on the back of the two remaining portables at AME. Disconnect of all utilities and site clean up and level off area after removal.
Anne McClymont Primary	1. Moved 2 existing portables #98 and 181 to SMS to accommodate student growth. Disconnect all utilities and site clean up after removal.
Aspen Grove Clubhouse	1. Classroom Conversion for September start up to accommodate growth at GESS. Set up two classroom spaces in the south portion of the clubhouse building. Updated interior lighting, added whiteboards. A handicap accessible ramp has been added for access to the space. 2. Sanitary sump pump replacement is completed. These pumps were replaced because the existing pump system was failing. The old pump system was removed and the new system installed and tied into the sanitary.
AS Matheson	1. Roof Top Unit (RTU) Replacement. Replace 21 existing roof top units as the old units were beyond their life expectancy. This will improve efficiency. Work includes supply of new units, new power disconnects, controls and ductwork.
Belgo	1. Gym Floor replacement. Scope of work includes: removal of old gym floor and installation of a new pulastic (rubber) floor.
Bankhead	1. Classroom Conversion for September start up. Computer Lab has been converted to a classroom to accommodate growth. The computer millwork and carpet has been removed. New flooring, whiteboards, tackboards and some new shelving is in place. Furniture will be supplied by the school.
Central	1. Flooring replacement in photocopy room and main floor corridor. 2. Interior painting has started and will be continuing into the school year.
Constable Neil Bruce	1. One new portable placed at this location to accommodate student growth. Site preparation was completed to provide electrical & gas services, security, phone/PA and the walkway. Construct ramps & stairs. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.). New HVAC rooftop unit is installed on new portables.
Dease	1. Electrical Upgrade - Work to start in mid- September to accommodate power shortages required for the operations facility.
Dr. Knox	1. Two existing portables were moved from AME to Dr.Knox to accommodate student growth. Preparation of site to provide services for gas & electrical, security, phone/PA and walkway. Placement of portables. SD23 constructed the ramps & stairs, connected utilities, cleaned and applied new interior paint. Installation of smart board/white board, phone, student required items (table/chairs, etc.). Completed roof, A/C and furnace replacements on both portables. 2. Portable #70 has had a new roof and furnace replaced. 3. Gym floor was refinished.

Dorothea Walker	<ol style="list-style-type: none"> 1. Portable Roof Replacements on 4 portables – # 89,128,138,149 and Furnace replacement on portables #89,128 which have all met their life expectancy. 2. Small renovation to accommodate storage.
Glenmore	<ol style="list-style-type: none"> 1. Projector and screen have been added to the library for an additional educational space. The library carpet and staff room floor has been replaced with sheet flooring. 2. Portable Roof Replacements on 5 portables – #98,142,146,170, 176 and replace air conditioner unit on portable #176. 3. Enhancement Agreement – installation of gaga ball pit.
Glenrosa Middle	<ol style="list-style-type: none"> 1. Gym floor has been refinished. 2. Installation of swing set.
George Pringle	<ol style="list-style-type: none"> 1. The office was relocated to the main entrance of the building and the old office area was converted into a classroom. The office is updated to meet current school needs, including safety, better sight lines to the front entrance, improved reception space for staff and students, improved proximity between administrators and staff and expanded front entrance. Both the office and classroom have new layouts, flooring, paint, millwork, interior windows and doors.
Helen Gorman	<ol style="list-style-type: none"> 1. Student Support Services upgrade – bathroom renovation and new lift and tracking system have been installed to accommodate the Student Support Services department.
Hudson	<ol style="list-style-type: none"> 1. Roof Replacement. Replacement of roof Area D which is 60% of overall roof area. Scope of work includes: new roofing and flashings. 2. Classroom Conversion. Renovate existing computer lab to a new classroom to accommodate student growth. New millwork, smart board, flooring, lighting and paint. 3. Automatic handicap doors
Hollywood	<ol style="list-style-type: none"> 1. Storage Room - created for use of Student Support Services group to accommodate their storage displaced from the link project. 2. Fire Alarm and Security Upgrade in Link to tie both buildings together.
KLO	<ol style="list-style-type: none"> 1. HVAC Upgrade – Multizone roof top unit #3 was replaced as the existing unit was beyond its expected life span. The new unit will provide improved efficiency and reduce maintenance costs. 2. Enhancement Agreement – Modular Farm has arrived and is placed on site. This will become operational for the end of September 2020. 3. Gym floor has been refinished.
Kelowna	<ol style="list-style-type: none"> 1. Roof Replacement. Completed 2nd Phase . Area D,G, H (40% of roof area) Scope of work includes: roofing, flashing. 2. Portable Roof Replacements on 3 portables – #79,123,130 3. Library blinds – install motorized blinds in the Library. 4. Gym floor refinished.
Mount Boucherie	<ol style="list-style-type: none"> 1. Phase 3 Washroom Renovation. Completed washroom upgrade. Male washroom #156, Female washroom #157 (both are single use/handicap accessible). New configuration, partitions, paint, floor, sinks, faucets and lighting.

	<ol style="list-style-type: none"> Two new portables placed at this location to accommodate student growth. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portables. Fabricate ramps & stairs. Utility hookup and inside room. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.). New rooftops installed on new portables. Portable Roof Replacements on 4 portables – #129,131,134,173 replaced air conditioning unit of #173. Lighting Upgrade. Zones 1,3,4,6,9 are being completed this summer. Partial basement and 1/3 of main floor corridors, computer lab #147 and the main office area are being upgraded to LED and controllable lighting system to reduce energy use and reduce maintenance costs. Includes motion and occupancy sensors, new light fixtures, control panels and switches. Gym floor refinished.
Mar Jok	<ol style="list-style-type: none"> Student Support Services upgrade – wheel chair access to playground Enhancement Agreement – Basketball Court completed.
North Glenmore	<ol style="list-style-type: none"> Two new portables placed to accommodate student growth. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portable. Fabricate ramps & stairs. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.). New rooftops installed on new portables.
OKM	<ol style="list-style-type: none"> Geothermal Water Leak repair at the exterior pump location. Gym Floor refinished.
Peachland	<ol style="list-style-type: none"> Flooring replacement in the Multi Purpose room from carpet to sheet flooring.
Raymer	<ol style="list-style-type: none"> Change computer lab into a classroom to accommodate for student growth. Remove computer stations, adjust millwork, add whiteboards, new flooring, projector, coat hooks and relocate the server to library.
Rutland Middle	<ol style="list-style-type: none"> Portable Roof Replacements on 5 portables – #71,78,84,139,152 . RTU replaced in portable #84 and furnace in portable #78. Completed interior painting of the complete school, including corridors, classes, washrooms, office, lunchroom, library and stairwells.
Rutland Senior	<ol style="list-style-type: none"> Enhancement Agreement – Basketball Court. Installed 6 additional basketball nets in the NE corner of the school. Gym Floor refinished.
Shannon Lake	<ol style="list-style-type: none"> One new portable put at this location to accommodate growth. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portable. Fabricate ramps & stairs. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.). New rooftops installed on new portable.
Springvalley Middle	<ol style="list-style-type: none"> Two existing portables moved from AMP to accommodate student growth. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portable. Fabricate ramps. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.) Replaced portable roofs, A/C and furnaces. Painted interior of portables.

	<ol style="list-style-type: none"> 2. Replaced air conditioner in portable #98. 3. Washroom Renovation - Main floor boys and girls washrooms are being demolished to accommodate a gender neutral washroom facility plus two single use washrooms. New tiles, flooring, paint, fixtures, lighting, HVAC.
South Rutland	<ol style="list-style-type: none"> 1. Eleven roof top units replaced. This will improve efficiency. Work includes supply of new units, new power disconnects, controls and ductwork.
Watson	<ol style="list-style-type: none"> 1. Converted community room into a classroom with smart board, white boards and tack boards. 2. Student Support Services upgrade – install call bells in handicap washroom.
Various Locations	<p>Painting parking lot lines and crosswalks, speed bumps and curbs at one-half of the school site. 2 year rotation.</p> <p>Preventative and regulatory items such as fire alarms, emergency lights, fire extinguishers, eye wash stations,</p>
Various locations	<p>Nine students assisted in grounds department in weeding, grass crew, fencing, irrigation.</p>