



CENTRAL OKANAGAN PUBLIC SCHOOLS - BOARD COMMITTEE REPORT

Planning and Facilities Committee Public Meeting

**Wednesday, May 6, 2020, 6:00 pm
Via Zoom**

Board of Education: Trustee C. Desrosiers, Chairperson
Trustee R. Cacchioni, Committee Member
Trustee J. Fraser, Committee Member
Trustee M. Baxter
Trustee N. Bowman

Staff: Mitch Van Aller, Director of Operations
Ryan Stierman, Secretary-Treasurer/CFO
Stuart Kamstra, Assistant Director of Operations
David Widdis, Planning Manager
Terry Beaudry, Deputy Superintendent of Schools
Michelle DesRochers, Executive Assistant (recorder)

Absent: Kevin Kaardal, Superintendent of Schools/CEO

Partner Groups: Susan Bauhart, COTA President
David Tether, CUPE President
Cherylee Morrison, COPAC Co-President
Ryan Ward, COPVPA Middle School Representative
Myah Taylor, DSC - Grade 11 at George Elliot Secondary

**The Central Okanagan Board of Education acknowledged that this meeting was being held
on the unceded, Traditional Territory of the Okanagan People.**

AGENDA

Add: Additional material for Action Item 5.3 Enhancement Agreement - Constable Neil Bruce Middle School Climbing Structure

May 6, 2020 Committee Agenda - approved as amended.

REPORTS/MATTERS ARISING

Planning and Facilities Committee Public Meeting Report - March 4, 2020

March 4, 2020 Committee Report - received as distributed.

PUBLIC QUESTION/COMMENT PERIOD

There were no public questions/comments.

COMMITTEE MEMBERS QUERIES/COMMENTS

There were no queries/comments from Committee members.

DISCUSSION/ACTION ITEMS

Annual Capital Plan Submission - Capital Bylaw No. 2020/21-CPSD23-01

The Director of Operations stated that the District is required to submit the Annual Capital Plan Submission - Capital Bylaw in order to access the funding outlined in the Ministry's Capital Plan response letter included in the agenda package.

Outcome:

THAT: The Planning and Facilities Committee recommends to the Board:

THAT: The Board of Education give first, second and third readings to Capital Plan Bylaw No. 2020/21 – CPSD23-01.

THAT: Capital Plan Bylaw No. 2020/21 – CPSD23-01 be read a first, second and third time, passed and adopted.

Enhancement Agreement - Helen Gorman Elementary Outdoor Classroom

The Director of Operations stated that the Helen Gorman Elementary School PAC wishes to enter into an Enhancement Agreement with the Board of Education for the installation of an Outdoor Classroom consisting of a mud kitchen, sandbox and pebble box, whiteboards, bridge and walking planks, stage, bench's in front of the stage, and round stump tables with stump seats. The funds for the project are in place and CUPE Local 3523 staff will do all the work.

Outcome:

THAT: The Planning and Facilities Committee recommends to the Board:

THAT: The Board of Education enter into an Enhancement Agreement with Helen Gorman Elementary School for the Outdoor Classroom, outlined in Appendix B, as attached to the Agenda and presented at the May 6, 2020 Planning and Facilities Committee Meeting.

Enhancement Agreement - Constable Neil Bruce Middle School Climbing Structure

Trustee Desrosiers stated for the record that she has a child that attends Constable Neil Bruce Middle School.

The Director of Operations stated that the Constable Neil Bruce Middle School PAC wishes to enter into an Enhancement Agreement with the Board of Education and is requesting to borrow \$57,734.45 from the District to purchase and install a climbing structure.

The Committee queried if there were concerns over lending large sums of money to PACs and if there was ever an issue with repayment. A concern regarding PACs being able to fundraise during the COVID-19 Pandemic was also raised.

The Secretary-Treasurer/CFO stated that he is not aware of any issues with PAC loans being repaid.

Outcome:

THAT: The Planning and Facilities Committee recommends to the Board:

THAT: The Board of Education enter into an Enhancement Agreement with the Constable Neil Bruce Middle School PAC for the purchase and installation of a new climbing structure, as attached to the Agenda, and as presented at the May 6, 2020 Planning and Facilities Committee meeting.

THAT: The Board of Education approve a \$57,734.45 loan be provided to the Constable Neil Bruce School PAC to assist with the purchase and installation of a new climbing structure, as attached to the Agenda, and as presented at the May 6, 2020 Planning and Facilities Committee meeting.

DISCUSSION/INFORMATION ITEMS

2021-2022 Capital Plan - Draft

The Director of Operations outlined the draft 2021-2022 Capital Plan that is required to be submitted to the Ministry by the end of June. Last year's Capital Plan moved the Rutland Middle School (RMS) project from the school replacement category to the school addition category; however, it is recommended that the RMS project return to the replacement category. The 2021-2022 Capital Plan Submission will come forward to the June 3, 2020 Public Planning and Facilities Committee meeting.

The Secretary-Treasurer/CFO read a letter received from the RMS PAC President regarding the RMS project. The letter states frustrations in garnering provincial approval for the project and urged the School District to look at a partnership with the City of Kelowna to secure land for a replacement school.

The Director of Operations stated that District staff continue to have discussions with the Ministry about how to move the RMS project forward. The RMS project is the number one priority on the Capital Plan under the replacement school category.

Transportation Services Update

The Secretary-Treasurer/CFO provided a Transportation Services update, outlining the improvements to the registration, routing, and communication processes in order to implement the recent changes that were approved by the Board. A final update on the 2020-2021 registration process will be provided to the Board in the Fall.

ITEMS REQUIRING SPECIAL MENTION

Trustee Baxter commended staff for both implementing and following new safety protocols put in place due to the COVID-19 Pandemic.

RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES

Future Public Board Meeting

- Annual Capital Plan Submission - Capital Bylaw No. 2020/21-CPSD23-01 (Action Item)
- Enhancement Agreement - Helen Gorman Elementary Outdoor Classroom (Action Item)
- Enhancement Agreement - Constable Neil Bruce Middle School Climbing Structure (Action Item)

ITEMS FOR FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

- *School Bus Safety Including: Seat Belts*
- *Transportation Update (Fall 2020)*

September

- Summer Projects Update

October

- Annual Integrated Pest Management Report

January

- Annual Review of Committee's Mandate, Purpose and Function

February

- Annual Facility Grant (AFG) Plan

May

- Transportation Update

June

- Capital Plan Submission
- Energy & Sustainability Presentation

FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

All meetings start at 6:00 pm unless otherwise noted.

June 3, 2020

August 19, 2020 at 4:00 pm (TBC)

October 7, 2020 and November 4, 2020

MEDIA QUESTIONS

There were no media questions.

ADJOURNMENT

The meeting adjourned at 6:49 pm.

Questions - Please Contact:

Trustee Desrosiers, Chairperson at 250-718-6303 or Chantelle.Desrosiers@sd23.bc.ca

Mitch Van Aller, Director of Operations at 250-870-5150 or Mitch.Vanaller@sd23.bc.ca

Chantelle Desrosiers, Chairperson