



**CENTRAL OKANAGAN PUBLIC SCHOOLS - BOARD COMMITTEE REPORT**

**Planning and Facilities Committee  
Public Meeting**

**Wednesday, September 1, 2021, 4:00 pm  
School Board Office  
1040 Hollywood Road S  
Kelowna, BC**

Board of Education: Trustee C. Desrosiers, Chairperson  
Trustee W. Broughton, Committee Member  
Trustee L. Tiede, Committee Member  
Trustee M. Baxter  
Trustee J. Fraser

Staff: Mitch Van Aller, Director of Operations  
Ryan Stierman, Secretary-Treasurer/CFO  
Kevin Kaardal, Superintendent of Schools/CEO  
Terry Beaudry, Deputy Superintendent of Schools  
Michelle DesRochers, Executive Assistant (recorder)

Partner Groups: Susan Bauhart, COTA President  
David Tether, CUPE President  
Nicola Baker, COPAC Member-at-Large  
Ryan Ward, COPVPA Middle School Rep  
Zach Johnson, DSC - Grade 11 at KSS

**The Central Okanagan Board of Education acknowledged that this meeting was being held  
on the unceded, Traditional Territory of the Okanagan People.**

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**AGENDA**

*Add: Material for scheduled Discussion/Information Item: September Restart Plan - Communicable Disease Plan*  
September 1, 2021 Committee Agenda - approved as amended.

**REPORTS/MATTERS ARISING**

**Planning and Facilities Committee Public Meeting Report - June 2, 2021**

June 2, 2021 Committee Report - received as distributed.

## **PUBLIC QUESTION/COMMENT PERIOD**

There were no public questions/comments.

## **COMMITTEE MEMBERS QUERIES/COMMENTS**

Committee members discussed the following queries/comments:

- Clarification regarding Merv 13 filters in all schools.
- Supports for families that were affected by local wildfires.
- Commendations to staff for setting up Emergency Evacuation sites related to wildfire evacuation orders.

## **DISCUSSION/ACTION ITEMS**

### **Enhancement Agreement - Davidson Road Elementary Outdoor Learning Space**

The Director of Operations stated that the Davidson Road Elementary School Parent Advisory Council (PAC) wishes to enter into an Enhancement Agreement with the Board of Education to build an outdoor learning space.

#### **Outcome:**

**The Planning and Facilities Committee recommended to the Board:**

**THAT: The Board of Education enter into an Enhancement Agreement with the Davidson Road Elementary School PAC for the Outdoor Learning Space outlined in Appendix B, as attached to the Agenda, and as presented at the September 1, 2021 Planning and Facilities Committee meeting.**

### **Enhancement Agreement - Springvalley Middle School GaGa Ball Court**

The Director of Operations stated that the Springvalley Middle School Parent Advisory Council (PAC) wishes to enter into an Enhancement Agreement with the Board of Education to install a GaGa Ball Court. The PAC will contribute \$5,000 towards the project and the school will contribute the balance.

#### **Outcome:**

**The Planning and Facilities Committee recommended to the Board:**

**THAT: The Board of Education enter into an Enhancement Agreement with Springvalley Middle School PAC for the creation of a GaGa Ball Court, as attached to the Agenda, and as presented at the September 1, 2021 Planning and Facilities Committee Meeting.**

### **Timeline for Okanagan Mission Catchment and School Reopening Review**

The Secretary-Treasurer/CFO stated that the Okanagan Mission catchment and school reopening review was determined during the Long Term Facilities Plan Review held during the 2020-2021 school year. An outline of the considerations highlighted in the Long Term Facilities Plan was provided. The timelines for a comprehensive community engagement were presented.

The Secretary-Treasurer/CFO shared that a [website](#) has been established for the community to keep up to date with the process and all pertaining information. The District is hoping to hold in-person public engagement sessions, subject to public health restrictions.

The Committee discussed the perimeters around the consultation and emphasized the importance of sharing all information with the Central Okanagan Parent Advisory Council (COPAC) for distribution to all PACs.

### **Outcome:**

**The Planning and Facilities Committee recommended to the Board:**

**THAT: The Board of Education approve the timeline for Okanagan Mission catchment and school reopening review, as attached to the Agenda, and as presented at the September 1, 2021 Planning and Facilities Committee Meeting.**

### **Timeline for Westside Catchment and French Immersion Programming Review**

The Secretary-Treasurer/CFO stated that a review is scheduled for the Westside as a result of the Long Term Facilities Plan as well as the Board's decision to repurpose École George Pringle Elementary School and include French Immersion programming in the consultation process. The intent of the review is to provide the Board of Education with the best information to inform their decisions.

The Secretary-Treasurer/CFO shared that an information [website](#) has been established for the community to keep up to date with the process and all pertaining information. The District is hoping to hold in-person public engagement sessions, subject to public health restrictions.

The Committee discussed the fact that there is a lot of information for families to review and that more than one information session may be required. However, consultations on the Westside need to consider all the issues in the community as a whole.

### **Outcome:**

**The Planning and Facilities Committee recommended to the Board:**

**THAT: The Board of Education approve the timeline for Westside catchment and French Immersion programming review, as attached to the Agenda, and as presented at the September 1, 2021 Planning and Facilities Committee Meeting.**

## **DISCUSSION/INFORMATION ITEMS**

### **Operations Summer Projects Update**

The Director of Operations outlined the 2021 Operations summer work projects and shared that there will be little or no disruption for the start of the 2021-2022 school year.

The Director of Operations commended all custodial, maintenance and operations staff for their hard work to ensure that schools are ready for the 2021-2022 school year.

The Director of Operations and Secretary-Treasurer/CFO responded to questions from Committee members.

### **September Restart Plan - Communicable Disease Plan**

The Superintendent of Schools/CEO stated that the Central Okanagan Public Schools Communicable Disease Plan has been posted on the District's website in draft form as a few pieces continue to be confirmed. He also stated that all orders by the Provincial Health Officer and the Regional Medical Health Officer continue to be followed and provided an overview of the Health & Safety Measures for 2021/2022 compared to 2020/2021, case and contact management, and BCCDC COVID-19 data.

The Superintendent of Schools/CEO responded to questions.

## **COMMITTEE CORRESPONDENCE**

The Committee discussed a recent email sent to the Board of Education regarding transportation on the Westside.

## **ITEMS REQUIRING SPECIAL MENTION**

Committee members expressed their gratitude to the following:

- Staff for installing plexi glass barriers around the Board table to ensure in-person meetings are done safely.
- Staff for responding to the wildfire threats to schools and setting up evacuation sites.
- New COTA Pro-D Chair for organizing a successful COTA Pro-D Week.
- Transportation Department for all their work in establishing new routes and communicating to parents.
- Central Okanagan Leadership Team for meeting to promote efficacy in learning.

## **RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES**

### **Public Board Meeting - September 15, 2021**

- Enhancement Agreement - Davidson Road Elementary Outdoor Learning Space (Action Item)
- Enhancement Agreement - Springvalley Middle School GaGa Ball Court (Action Item)
- Timeline for Okanagan Mission Catchment and School Reopening Review (Action Item)

- Timeline for Westside Catchment and French Immersion Programming Review (Action Item)
- Operations Summer Projects Update (Information Item)
- September Restart Plan - Communicable Disease Plan (Information Item)

## **ITEMS FOR FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS**

*- School Bus Safety Including: Seat Belts*

### **October**

- Annual Integrated Pest Management Report
- Transportation Services Update

### **January**

- Annual Review of Committee's Mandate, Purpose and Function

### **February**

- Annual Facility Grant (AFG) Plan

### **May**

- Transportation Update
- Capital Plan Submission

### **June**

- Energy & Sustainability Presentation

## **FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS**

All meetings start at 6:00 pm unless otherwise noted.

October 6, 2021 and November 3, 2021

## **MEDIA QUESTIONS**

There were no media questions.

## **ADJOURNMENT**

The meeting adjourned at 5:35 pm.

## **Questions - Please Contact:**

Trustee Desrosiers, Chairperson at 250-718-6303 or [Chantelle.Desrosiers@sd23.bc.ca](mailto:Chantelle.Desrosiers@sd23.bc.ca)

Mitch Van Aller, Director of Operations at 250-870-5150 or [Mitch.Vanaller@sd23.bc.ca](mailto:Mitch.Vanaller@sd23.bc.ca)

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Chantelle Desrosiers, Chairperson