



Section One: Board of Education

"Together We Learn"

115 – INAUGURAL AND ANNUAL BOARD MEETINGS

Introduction

The purpose of this policy is to explain how Inaugural and Annual meetings of the Board of Education are organized.

Policy

1. Inaugural/Annual Meeting

- 1.1 Following the General Election of School Trustees, the date of the Inaugural Meeting shall be determined in accordance with the School Act.
- 1.2 The annual meeting of the continuing Board shall be held in November.
- 1.3 The meeting shall be chaired by the Secretary-Treasurer or designate, until a Chairperson of the Board is elected by secret ballot or by acclamation.

2. The agenda for the Inaugural meeting shall usually be:

- 2.1 a report on the election results;
- 2.2 administration of oath of allegiance and oath of office;
- 2.3 declaration of the composition of the current Board;
- 2.4 election of the Chairperson;
(For the election of the Chairperson, the majority vote process will be used.)
- 2.5 ~~appointment of Vice-Chairperson;~~
~~*(Two Trustees' names shall be drawn from those who wish to act as Vice-Chairperson during the current year.)*~~
election of the Vice-Chair;
- 2.6 approval of the agenda;
- 2.7 banking authorization;
- 2.8 cheque signature plate;
- 2.9 election of the BC School Trustees Association Provincial Councilor and Alternate;
- 2.10 election of the BC Public School Employers' Association Representative and Alternate;
- 2.11 election of Board Standing Committee Chairs;
- 2.12 Trustee comments;
- 2.13 setting regular meeting dates and times;



Section One: Board of Education

“Together We Learn”

- 2.14 destroying of the ballots (if any).
3. The Board may separate the agenda items between the Inaugural and the first regular public meeting if desired. Items 2.1 – 2.8 shall be included in the Inaugural meeting and items 2.9 – 2.14 shall be included in the first regular public meeting of the Board.
4. **Annual meeting:**
- 4.1 In the years in which no inauguration is required, the agenda shall consist of the items listed in 2.4 - 2.14 above and shall also include the Chairperson's Report.
- ~~4.2 Appointment of Vice Chairperson: In order that all Trustees, during each four year term, shall be provided with the opportunity to serve on the Coordinating Committee, the following process shall be followed: In years two, three and four of the term of office, at the annual meeting, two names shall be drawn from the trustees who have not served as Chairperson/Vice Chairperson in the current term and wish to act as vice chairperson. Should a Trustee/Trustees not wish to serve in the vice chairperson role, and all Trustees who indicated an interest have completed a term as Chairperson/Vice Chairperson, then all Trustees would be permitted to submit/resubmit their name/names for inclusion in the draw for the position of vice chairperson.~~

Date Agreed: April 23, 1980; September 15, 1980; October 14, 1987;
January 9, 1991; February 9, 1994; September 27, 2000;

Date Reviewed/Amended: November 13, 2002
Date Amended: October 13, 2004; May 25, 2005; March 29, 2006;
June 9, 2010; November 27, 2013; September 10, 2014; February 27, 2019;
Related Document: School Act Sec. 67