



Memorandum

Date: January 31, 2020
To: Planning and Facilities Committee
From: Mitch Van Aller, Director of Operations

Action Item: **Enhancement Agreement – École KLO Middle School – Modular Farm**

1.0 ISSUE STATEMENT

École KLO Middle School PAC wishes to install a Modular Farm and enter into an Enhancement Agreement with the Board of Education.

2.0 RELEVANT BOARD MOTION/DIRECTION

Main 19P-127 (September 25, 2019 Public Board Meeting)

THAT: The Board of Education enter into an Enhancement Agreement, in principle, with École KLO Middle School PAC for the installation of a Modular Farm on site at École KLO Middle.

3.0 BACKGROUND

On September 25, 2019, Ashley Ragoonaden, Principal of École KLO Middle School, presented information about a grant awarded to the École KLO Middle School from President's Choice (PC) Children's Charities for a Modular Farm.

4.0 POINTS FOR CONSIDERATION

1. Maintenance will be minimal.
2. School will maintain, replace and repair the Modular Farm.

5.0 OPTIONS FOR ACTION

1. Approve Enhancement Agreement – École KLO Middle School – Modular Farm.
2. Do not approve Enhancement Agreement – École KLO Middle School – Modular Farm.
3. Require Additional Information.

6.0 FOLLOW-UP/REVIEW

Following approval from the Board and all funding secured by École KLO Middle School PAC, the project would proceed.

7.0 DIRECTOR'S COMMENTS

The recommendation being presented by staff reflects the decision of the Board of Education and KLO Staff.

8.0 STAFF RECOMMENDATIONS

THAT: The Planning and Facilities Committee recommends to the Board:

THAT: The Board of Education enter into an Enhancement Agreement with the École KLO Middle School PAC for a Modular Farm, outlined in Appendix B, as attached to the Agenda and presented at the February 5, 2020 Planning and Facilities Committee meeting.

THAT: The Board of Education approve a \$49,764 loan be provided to the KLO Middle School PAC to assist with the fees and installation of a Modular Farm, as attached to the Agenda and presented at the February 5, 2020 Planning and Facilities Meeting.

9.0 APPENDICES

Appendix A – Project Costs

Appendix B – Enhancement Agreement

Appendix C – President's Choice (PC) Children's Charities Signed Agreement, KLO Modular Farm

Appendix D – Site plan of KLO Middle

Appendix E – PAC Meeting Minutes/Motion to Approve.

Appendix F – Modular Farm on Letter Head

SCHOOL DISTRICT NO. 23



CENTRAL OKANAGAN
"Together We Learn"

OPERATIONS
685 Dease Road, Kelowna, BC V1X 4A4
Ph: 250.870.5153
Fax: 250.870.5091

QUOTATION

Date:	January 29, 2020	WO#:	TBA
School:	KLO Middle School		

PROJECT DESCRIPTION: KLO Modular Farm Construction

Location: North East Parking Lot

Items	Cost	Funding
Cost		
Modular Farm cost, Growing System		
Accessories and Auxiliary Systems	\$ 250,000.00	
Professional Services/Consultant	\$ 12,500.00	
Site Prep, Utility Services	\$ 27,460.00	
Supply/ Installation	\$ 5,280.00	
Contingency (5%)	\$ 2,262.00	
GST on Services (5%)	\$ 2,262.00	
PST included in material costs		
TOTAL		\$ 299,764.00

Funding Sources

PC Charity Grant	\$ 250,000.00
KLO PAC Contribution 19-20	\$
Balance	\$ 49,764.00
Loan Request from District	\$ 49,764.00

APPENDIX B

SCHOOL ENHANCEMENT PROJECT FUNDING AGREEMENT

THIS AGREEMENT made as of the 24th day of January, 2020.

BETWEEN:

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 23
(CENTRAL OKANAGAN)**, having an office at 1940 Underhill Street,
Kelowna, British Columbia (hereinafter called the "School Board")

AND:

THE ECOLE KLO MIDDLE SCHOOL PAC
(hereinafter called the "Funding Agency")

WHEREAS:

- A. The Funding Agency wishes to apply its independently obtained funding to assist **Ecole KLO Middle School** in achieving School Enhancement Projects described in the Schedules attached hereto (the "School Enhancement Project"¹)
- B. The School Board agrees that each School Enhancement Project described in the Schedules is appropriate for the School and provides a significant and desirable benefit to the students of the School.
- C. The School Board has advised the Funding Agency that its budget priorities and requirements prevent the ongoing allocation by the School Board of funds for the necessary staff training, operation and/or maintenance of each School Enhancement Project during the life of the enhancement and has requested the Funding Agency to fund, on an annual basis, the training, operating costs, maintenance and repairs necessary for the use of the enhancement by the students, staff or others at the School.

NOW THEREFORE in consideration of the School Board accepting the School Enhancement Project from the Funding Agency, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The Funding Agency, from its own resources, agrees to fund the capital cost of each School Enhancement Project described in the Schedules for installation at the named School.
2. The School Board agrees to assign all personnel necessary to supervise, install and maintain the School Enhancement Project at the School, in compliance with its Collective Agreement(s), and at the cost of the Funding Agency, as detailed herein.
3. The Funding Agency further agrees to provide annually, such funds as determined by the School Board, acting reasonably, that may be required for the staff training, operations, maintenance and repair of the School Enhancement Project to ensure that it can be utilized in a safe, efficient and continuous manner by District students, staff and others, for the life of the School Enhancement Project.
4. The School Board, through its administrative personnel shall determine the standard and schedule of maintenance and repair work, and shall inspect, maintain and repair the enhancement on a regular basis in order to limit any liability of the School Board arising out of the use of the School Enhancement Project by the staff, students, or other persons at the School.
5. Upon accepting the School Enhancement Project the School Board assumes the liability associated with the project and agrees to save harmless the Funding Agency.
6. The School Board shall provide the Funding Agency with any estimated costs of operating, monitoring, maintenance and repair for the next school year annually, on or before May 1st in each year, during the life of the Project. The Funding Agency shall pay over to the School Board, the required funds by July 1st of the same calendar year.
7. In the event that the Funding Agency is unwilling or unable to provide the necessary funds for the operation, maintenance and repair of any School Enhancement Project, the School Board may, at its sole option, decommission the Project, dismantle and dispose of any remaining assets, and retain any residual value from the Project as it sees fit, upon ninety (90) days written notice to the Funding Agency.
8. The School Board agrees that any breach by the Funding Agency of its obligation to fund the required costs associated with the use of a School Enhancement Project shall not be considered the personal obligation of an individual member of the Funding Agency or its executive or directors, and shall be limited to the current cash resources of the Funding Agency, notwithstanding the operation of any law to the contrary.

9. This Agreement shall only be binding upon the School Board upon the passage of a resolution by the School Board and upon the Funding Agency upon the approval by a resolution at a general meeting of the members of the Funding Agency, authorizing the executive of the Funding Agency to enter into the Agreement.

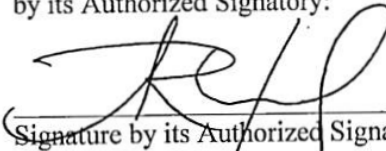
IN WITNESS WHEREOF the parties have hereunto executed this Agreement in the presence of their duly authorized signing officers on that behalf the day and year first above written.

**THE BOARD OF EDUCATION
OF SCHOOL DISTRICT No. 23,
(CENTRAL OKANAGAN)** by its
Authorized Signatory:

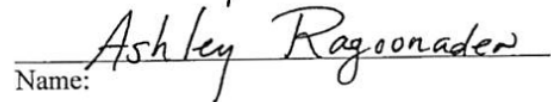
Secretary Treasurer/Deputy Superintendent

Name:

THE ECOLE KLO MIDDLE SCHOOL
by its Authorized Signatory:



Signature by its Authorized Signatory


Name:

THE ECOLE KLO MIDDLE SCHOOL PAC
by its Authorized Signatory:



Signature by its Authorized Signatory


Name:



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GRANT AGREEMENT

THIS GRANT AGREEMENT (the "**Agreement**") is made as of the 8th day of November, 2019 (the "**Effective Date**"),

BETWEEN:

**PRESIDENT'S CHOICE CHILDREN'S CHARITY / LA
FONDATION POUR LES ENFANTS LE CHOIX DU PRÉSIDENT**

(the "**Grantor**")

-and-

CENTRAL OKANAGAN SCHOOL DISTRICT

(the "**Recipient**", and collectively with the Grantor, the "**Parties**" and each individually a "**Party**")

RECITALS:

- A. The Grantor is a charitable corporation with a purpose of providing relief of children's poverty and the promotion of health;
- B. the Recipient submitted to the Grantor a proposal (the "**Grant Application**") for a modular farm project (the "**Modular Farm**") to be used at one of its schools, the KLO Middle School with a municipal address of 3130 Gordon DR., Kelowna, British Columbia (the "**School**"); and
- C. the Grantor has approved the Grant Application and wishes to provide a grant to the Recipient to be used for the School upon the terms and conditions contained herein.

NOW THEREFORE, the Parties agree as follows:

ARTICLE 1 PURPOSE

- 1.1 Purpose. The Recipient shall use the Grant (as hereinafter defined) only for the purposes of acquiring, installing and using a Modular Farm as more particularly described in SCHEDULE A (the "**Permitted Purpose**"), and for no other purpose, unless otherwise approved by Grantor in writing.

ARTICLE 2 GRANT

- 2.1 Grant. Subject to the terms and conditions of this Agreement, the Grantor agrees to provide funding in the total amount set out in SCHEDULE B (the "**Grant**") for the Permitted Purpose.
- 2.2 Grant Allocation. The Grant shall be allocated and distributed in accordance with the Grant budget set out in SCHEDULE B, and the Recipient acknowledges and agrees that the Grant shall only applied in accordance with such allocation unless otherwise consented to in writing by the Grantor. The Recipient acknowledges that the budget contains estimates and agrees that the Grantor may revise such budget from time to time in its sole discretion.

- 2.3 Third-Party Supplier. If any amount of the Grant is to be distributed to a third party by the Recipient in connection with the Permitted Purpose, the Grantor reserves the right in its sole discretion to distribute such amount of the Grant directly to such third party.

ARTICLE 3 TERM AND TERMINATION

- 3.1 Term. The term of this Agreement shall commence as of the Effective Date and continue until the expiry date set out in SCHEDULE B (the "**Term**"), unless otherwise this Agreement is terminated earlier in accordance with Section 3.2.

- 3.2 Termination. The Grantor may terminate this Agreement earlier if:

- (a) the Recipient commits a material breach of any term of this Agreement and such breach is not remedied by the Recipient within fifteen (15) days receipt of a written notice from the Grantor; or
- (b) the Recipient becomes insolvent and/or proceedings have been commenced under any legislation or otherwise for its dissolution, liquidation or winding-up, or bankruptcy, insolvency or creditors' arrangement proceedings have been commenced by or against the Recipient.

- 3.3 Effect of Termination. If this Agreement is terminated pursuant to Section 3.2, the Recipient may be:

- (a) reimbursed for all or a portion of the expenses it has incurred in relation to the Permitted Purpose up to the effective date of termination; or
- (b) required to return to Grantor all or a portion of the Grant that was disbursed by Grantor to Recipient prior to the effective date of termination;

as applicable, all subject to Grantor's sole discretion.

ARTICLE 4 RESPONSIBILITIES; REPRESENTATIONS AND WARRANTIES

- 4.1 Recipient's Responsibilities. The Recipient agrees that it shall:

- (a) use the Grant only for the Permitted Purpose;
- (b) perform and comply with the obligations set out in SCHEDULE C;
- (c) comply with all applicable laws and regulations in connection with any of its obligations under this Agreement, including, without limitation, the Permitted Purpose;
- (d) provide Grantor with prompt notice of (i) material concerns with the Permitted Purpose and any inability to comply with the Permitted Purpose and this Agreement, and (ii) any proposed change in the objects, nature or scope of the Recipient (including legal status).

- 4.2 Recipient's Representations and Warranties. The Recipient represents and warrants to the Grantor as follows:

- (a) it is a corporation validly subsisting under the laws of the jurisdiction of British Columbia and has the corporate power to enter into this Agreement and to perform its obligations hereunder;

- (b) this Agreement has been duly authorized, executed and delivered by the Recipient and is a legal, valid and binding obligation of the Recipient, enforceable against the Recipient by the Grantor in accordance with its terms;
- (c) it has obtained and will maintain any current approvals, permits, licenses, certificates, orders, registrations, filings or other forms of authorization necessary to complete its obligations during the Term of this Agreement; and
- (d) neither the making of this Agreement nor the compliance with its terms and the terms of the Permitted Purpose will conflict with or result in the breach of any of the terms, conditions or provisions of, or constitute a default under any indenture, debenture, agreement or other instrument or arrangement to which the Recipient is a party or by which it is bound, or violate any of the terms or provisions of the Recipient's constituting documents or any license, approval, consent, judgment, decree or order or any statute, rule or regulation applicable to the Recipient.

ARTICLE 5 RECORDS AND ACCESS

- 5.1 Records. The Recipient shall keep proper and accurate books and records to document the use of the Grant and the activities supported by the Grant at the School. The Recipient shall maintain all books and records related to the Grant for at least six (6) years following the end of the Term (as hereinafter defined).
- 5.2 Access to Facilities. Upon written request and at mutually agreeable times, the Recipient will permit the Grantor and other potential grant recipients of Grantor, access to the School's premises for the purpose of evaluating the Permitted Purpose and the results thereof.
- 5.3 Audit Rights. Upon reasonable prior written notice, the Recipient shall provide to the Grantor and its designated representatives with access to all reasonable documentation and data related to the Grant and this Agreement to permit the Grantor to verify the Recipient's compliance with its obligations under this Agreement. The Recipient will use commercially reasonable efforts to cooperate in such audit and investigation and will assist the Grantor as reasonably necessary. The Grantor shall: (i) conduct such audit and investigation only during normal business hours; (ii) use commercially reasonable efforts to conduct such audit and investigation in a manner that will result in a minimum of inconvenience and disruption to the Recipient's business operations; and (iii) be responsible for all costs related to any such audit and investigation.

ARTICLE 6 GRANTOR RECOGNITION

- 6.1 The Recipient shall recognize and state in an appropriate manner at the School or otherwise, as mutually agreed upon between the Parties, the financial assistance provided by Grantor in connection with the Permitted Purpose. Without limiting the generality of the foregoing, the Recipient shall:
 - (a) obtain Grantor's written consent prior to making any public announcement, publication or other communication in connection with the Grant, the Grantor and/or the Permitted Purpose (including the use of any of the Grantor's name, trademarks or any other intellectual property of the Grantor); and

- (b) comply with any guidelines and/or policies of the Grantor in connection with the use of the Grantor's name, trademarks or any other intellectual property of the Grantor.

6.2 Grantor may publicize its support of the Permitted Purpose in its marketing materials and on its website in its sole discretion.

ARTICLE 7 INTELLECTUAL PROPERTY

7.1 Pre-Existing Rights. Neither Party shall acquire any right, title or interest in and to the other Party's intellectual property existing as of the date of this Agreement, and any modifications, improvements or other developments thereto. Any use of a Party's pre-existing intellectual property shall require written approval of the owning Party.

7.2 Copyright. The Recipient shall own all right, title and interest in and to all copyrights and copyrightable materials, including educational materials, that is created solely by the Recipient in connection with this Agreement for the Permitted Purpose. Nothing in this Agreement prohibits the Grantor from creating copyright that is similar to the intellectual property hereunder for use in connection with other purposes that are similar to the Permitted Purpose. The Recipient further grants to Grantor, a non-exclusive, irrevocable, world-wide and royalty-free license in perpetuity to use, modify, publish extracts and make summaries or otherwise use all or any part of such materials for educational purposes, subject to any applicable confidentiality requirements contained herein.

ARTICLE 8 CONFIDENTIALITY

8.1 All processes, documents, data, plans, material, policies or information pertaining to either Party's operations which is obtained by the other Party (in such capacity, the "**Receiving Party**") or furnished to the Receiving Party in connection with this Agreement and expressly identified as confidential thereby, including, without limitation, the terms of this Agreement, ("**Confidential Information**") shall be maintained by the Receiving Party in strict confidence and shall not be disclosed to any person or entity for any reason or used by the Receiving Party except as necessary for it to perform its obligations hereunder.

8.2 The limitations contained in this section shall not apply to (a) Confidential Information which is in the public domain at the time of disclosure; (b) Confidential Information that becomes part of the public domain after disclosure through no fault of the Receiving Party; (c) Confidential Information that the Receiving Party can prove was known by the Receiving Party at the time of disclosure; (d) Confidential Information that the Receiving Party can prove was supplied to the Receiving Party by a third party or was independently developed by the Receiving Party; or (e) Confidential Information required to be disclosed pursuant to judicial process.

ARTICLE 9 INDEMNITY

9.1 The Recipient hereby agrees to indemnify and hold harmless the Grantor and its officers, directors, employees, representatives and agents (collectively, the "**Indemnified Parties**") from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings (collectively, a "**Claim**"), by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with the use of the Grant, the Permitted Purpose or otherwise in connection with this Agreement, but only to the extent that such Claim arises out of or is in connection with the Recipient's breach of this

Agreement or is caused by the negligence or wilful misconduct of the Recipient in the performance of its obligations hereunder.

ARTICLE 10 MISCELLANEOUS PROVISIONS

- 10.1 Notice. Any notice, document or other communication required to be given under this Agreement shall be in writing and may be sent by personal delivery/courier, registered mail or email to the other Party at its address indicated in SCHEDULE D.
- 10.2 Relationship of the Parties. The relationship between the Recipient and Grantor is, and shall at all times be and remain, essentially that of a recipient and a grantor, and this Agreement does not and shall not be deemed to create a joint venture, partnership, and fiduciary or agency relationship between the Parties.
- 10.3 Further Assurances. The Parties shall execute all other documents and instruments and do all other things necessary for the Grant and to carry out the terms of this Agreement.
- 10.4 No Waiver. No waiver of any provision of this Agreement shall be binding unless executed in writing by the Party granting the waiver. No waiver of any provision of this Agreement shall constitute a waiver of any other provision, nor shall any waiver constitute a continuing waiver unless otherwise expressly provided.
- 10.5 Entire Agreement. This Agreement constitutes the entire understanding between the Parties with respect to the subject matter hereof and supersedes all prior understandings, negotiations and discussions, whether written or oral. There are no conditions, covenants, agreements, understandings, representations, warranties or other provisions, express or implied, collateral, statutory or otherwise, relating to the subject matter hereof except as herein provided.
- 10.6 Severability. Each of the binding provisions contained in this Agreement is distinct and severable. Any declaration by a court of competent jurisdiction of the invalidity or unenforceability of any binding provision or part of a binding provision will not affect the validity or enforceability of any other provision of this Agreement.
- 10.7 Survival. Except as otherwise provided herein, ARTICLE 5, ARTICLE 7, ARTICLE 8, ARTICLE 9 and those sections of this Agreement which, by the nature of the rights or obligations set-out therein might reasonably be expected to survive any termination or expiry of this Agreement, shall survive any termination or expiry of this Agreement.
- 10.8 Time of the Essence. Time shall be of the essence of this Agreement.
- 10.9 Amendments. No amendment of the Agreement will have any force or effect unless reduced to writing and signed by both Parties.
- 10.10 Assignment. This Agreement cannot be assigned by either of the Parties, in part or in whole, without the prior written consent of the other Party. This Agreement shall ensure to the benefit of, and shall be binding upon, the Parties and their respective, heirs, executors, administrators, successors and permitted assigns.
- 10.11 Governing Law. This Agreement shall be governed by and construed in accordance with the law of the Province of Ontario and the federal laws of Canada applicable therein.

- 10.12 Counterparts. This Agreement may be executed in any number of counterparts, each of which when executed and delivered (by facsimile or otherwise) will be deemed to be an original, and all of which together will constitute one and the same document.
- 10.13 Language. The Parties do hereby agree that this Agreement and related documents be drawn up in the English language only. Les Parties aux présentes ont convenu que cette entente et les documents s'y rattachant soient rédigés en langue anglaise seulement.

[signature page immediately follows]



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IN WITNESS WHEREOF, the Parties have duly executed this Agreement as of the Effective Date.

**PRESIDENT'S CHOICE CHILDREN'S
CHARITY / LA FONDATION POUR LES
ENFANTS LE CHOIX DU PRÉSIDENT**

Per: [Signature]

Name: KEVIN GROH

Title: SVP, CORP. AFFAIRS.
VICE CHAIR, PCCC

Per: [Signature]

Name: Lisa Battistelli

Title: Executive Director, PCCC

(I/we have authority to bind the corporation)

**CENTRAL OKANAGAN SCHOOL
DISTRICT**

Per: [Signature]

Name: Ryan Stierman

Title: Secretary Treasurer

(I have authority to bind the school district)



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SCHEDULE A

Permitted Purpose

Acquire and install a modular farm (an industrial-grade hydroponic fresh leafy green production system housed inside a 40-ft insulated shipping container from The Growcer Inc.) to be located on School premises which shall only be used to grow produce in connection with educational programs at the School and in collaboration with other partners of the Recipient.

SCHEDULE B
Grant Details

Total Grant (CAD):	\$250,000	
Grant Budget Details:	The Grant shall be allocated distributed according to the following:	
	Growing System	
	System Construction, Parts and Labour - \$101k	\$101,000
	Hydroponic Equipment - \$12,800 per rack @ 6 racks per system	\$76,800
	+ Upgrade Supermarket Racks to Restaurant Racks - 4 rack upgrades	\$6,200
	+ 200 Growing Tray Lids for Custom Growing Techniques	No Cost
	+ 3 Windows Installed	\$4,100
	+ Priming and Roof Graphic	N/A
	Commercial-grade air conditioning system	\$5,300
	Commercial Water Chiller	\$3,900
	Shipping (\$3.75 per mile – 233 miles from Spokane, WA to Kelowna, BC)	\$4,900
	Sub-total:	\$202,200
	Accessories and Auxiliary Systems	
	Grow-Out and Onsite Installation (Including Anchors)	\$8,760
	Onsite Training	\$9,700
	Critical Spares Kit	\$5,940
	Stairs	\$3,900
	Three Years of Support Services	N/A
	Three Years of Growing Materials - Recommended crop mix is \$6,500 annually	\$19,500
	Sub-total:	\$47,800
	TOTAL:	\$250,000
Term:	3 years from the Effective Date	



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SCHEDULE C

Recipient Obligations

Recipient and School shall:

- provide a dedicated leadership team to support the Modular Farm which shall include Jayna Bailey and Tonia MacGregor;
- ensure that the Modular Farm is integrated into the educational curriculum of the School and not used for any other purpose;
- develop and document best practices and lesson plans associated with the Modular Farm;
- primarily use any produce grown in the Modular Farm to supplement the School's daily meal program and/or food-based education classes;
- provide excess produce grown in the Modular Farm, if available, to other recipients of grants from Grantor (including A.S. Matheson Elementary School, and Kelowna Secondary School);



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SCHEDULE D

NOTICE

To Grantor:

President's Choice Children's Charity / La Fondation Pour Les Enfants Le Choix Du Président

1 President's Choice Circle

Brampton, ON

L6Y 5S5

Attention: Lisa Battistelli - Director, President's Choice Children's Charity

Email: pccharity@loblaw.ca

with a copy to:

Attention: Legal Department

Email: legalnotice@loblaw.ca

To Recipient:

Central Okanagan School District

1040 Hollywood Rd. S,

Kelowna, BC

V1X 4N2

Attention: Ryan Stierman - Secretary Treasurer

Email: ryan.stierman@sd23.bc.ca

KLO Modular Farm

Thank you for considering Ecole KLO Middle School for an Innovation Grant Modular Farm project. As the Principal of KLO, I am very proud of the dedicated educators in this school, who work diligently every day, to create authentic learning occasions for our students. We are excited by this opportunity and if we are fortunate enough to work with the PC Children's Charity next year, our inquiry question will be:

In accordance with our new school vision, how can we use a modular farm in order to create meaningful and relevant learning opportunities?

School Vision

- During this current academic year, we spent time together as a staff building our school vision. Our vision guides our direction as a team. We use words such as diversity and integrity in order to build character traits that support citizenship and responsible behavior. Inquiry and innovation build curiosity and skills within students to help them find a way to make a positive difference in the world. At KLO, we are committed to ensuring access to quality education for all students by effectively meeting their diverse needs in a way that is responsive, accepting, respectful and supportive.

KLO VISION

what we believe

Ecole KLO Middle School, in alignment with our BC curriculum, seeks to create a culture with learners at the center, who actively learn and thrive with a sense of **belonging** and **purpose**.

how we achieve

inquiry

nurture a dynamic process of being open to wonder as we explore, persevere and understand the world

diversity

embrace individuality and inclusion in order to make school communities and society as a whole more equitable for all people

innovation

engage creative and critical thinking through design processes in order to generate new ideas

skills

foster digital, creative and academic competencies needed to transition successfully into higher education, the workforce, and our society

integrity

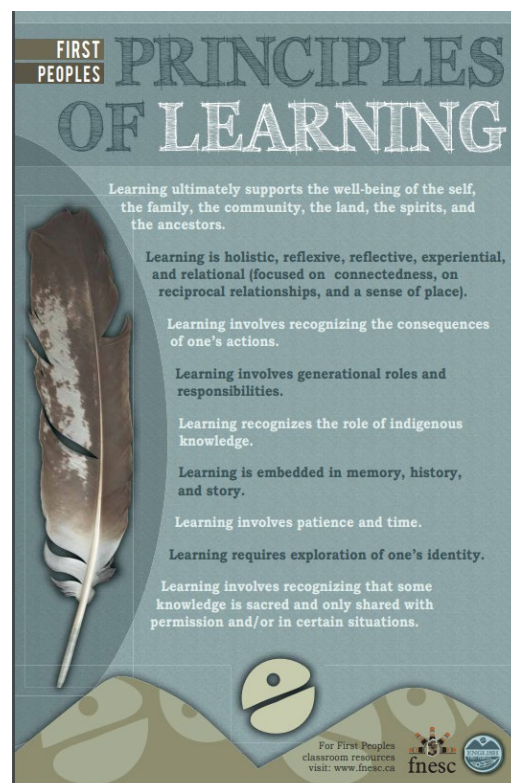
empower courage, honesty and respect for all in our school, our community and our planet

wellness

cultivate a holistic balance of emotional, intellectual, physical and social well-being and growth

Redesigned BC Curriculum

- Our redesigned BC curriculum shifts the focus of learning from the understanding of content to building competency driven skill sets. Core competencies are groups of intellectual, personal, social and emotional proficiencies that all learners need to develop in order to engage in meaningful and life-long learning. These changes address the fact that our modern education system needs to provide the flexibility to inspire personalization of learning as well as to help young people discover their passions and interests. Examples of these modifications are the Ecology and Environment revisions to the Science 9 curriculum which were made to promote self-directed inquiry.
- In the same spirit, Place Based Learning (PBL) encourages our students to look around their community with an emphasis on the indigenous ways in relation to the First Peoples Principles of Learning – Learning is holistic, reflective, experiential and relational.
- We feel that within this framework of BCs Redesigned Curriculum a modular farm would provide teachers great flexibility in creating learning environments that are relevant, engaging, and novel. Our KLO team of teachers possess the ability to create contemporary learning opportunities while keeping in consideration local contexts.



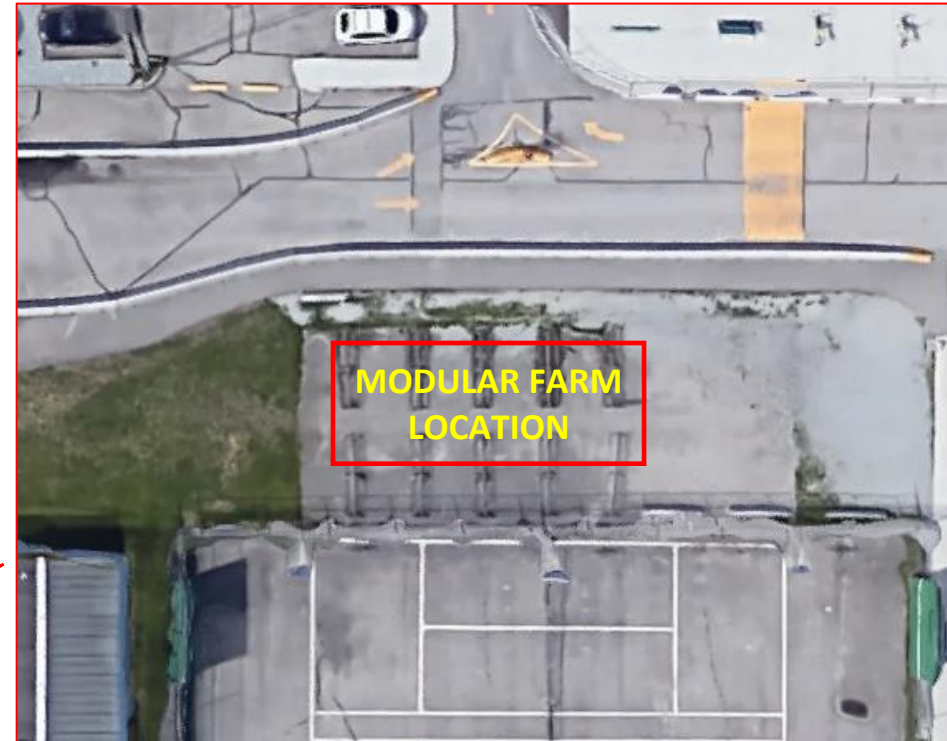
Learners at KLO

- I have connected with teachers who are committed to working with this Innovation Grant Modular Farm Project.
- The advancement of this project would be developed through our Leadership Team which consists of Jayna Bailey and Tonia MacGregor. They are involved with our grade 8 *Community Action Team* (CAT) and our grade 9 *Where Everyone Belongs Program* (WEB). If approved, this team of teachers along with an administrator would form the lead team of the Modular Farm Project.
- We also have our Home Economics teacher Mrs. Trevor-Smith who is very interested in incorporating the vegetables produced by the farm into her lessons. She is passionate about providing learning in relation to the cultivation of plants and its connection to health lifestyles. We have also created a specific course called *Farm to Table – A hands-on Experience in the World of Food* to invite our grade 9 population to get involved at another curricular level.
- Furthermore, we would like to embed the functionality of this farm into our Science curriculum at both the grade 8 and the grade 9 level. Our team of educators are dedicated to creating engaging lesson plans that study the functionality of the modular farm and reflect upon its importance as a sustainable option at a community and global level.
- Our Aboriginal Teacher Advocates have demonstrated much interest in our farm as it correlates to First People Principles of Learning, offering our aboriginal student population more opportunities for cultural learning.
- It is clear to me as I approached my staff that we will have many teachers who are interested in this project. They recognize the multitude of learning options for our students.

Learning Community

- KLO Middle School is very committed to working with our school partners in order to make the farm a learning experience not only for KLO but also for our feeder elementary schools, our connecting high school as well as our local College. We do have the advantage of an excellent location as many schools are in walking distance. In the future, we would also like to reach out to the University of Okanagan British Columbia (UBCO)
- AS Matheson is an elementary school with a diverse student population of various socio-economic backgrounds. We have reached out to the Principal, Mr. Derek Lee about building learning opportunities for their students. We believe that our CAT and WEB teams would enjoy the chance to explain to younger students from our feeder schools the importance of modular farm technology. Mr. Troy White, the principal of Kelowna Secondary School (KSS), is also committed to working alongside our students in a learning capacity. We recognize how we can make connections within the two schools to enhance the learning around this technology. My conversation with my administrative colleagues evolved into the importance of using the concept of inquiry in connection with our new curriculum. We further discussed the importance of our students reflecting on the significance of modular farming and sustainable living for future generations.
- The University of British Columbia Okanagan is also nearby. In the future, our goal is to reach out to them and expand our learning to a multitude of levels in this community.
- We also feel very privileged to work with Peter Boyd at our local President's Choice Grocery Store Independent Grocers. We already see Peter as a community partner who is committed to making a difference in Kelowna. As we embark on this modern learning adventure for all learners in our community, we are proud to have Peter alongside us.

APPENDIX D



KLO MODULAR FARM – PROPOSED LOCATION

APPENDIX E

KLO Middle School Parent Advisory Council

January 20, 2020

Attendance: Sarah DeFrancesco-Berg (Co-Chair), Hu Jing Yao (Treasurer), Ashley Ragoonadon (Principal), Ward Willison, Myrna Stark Leader (Student Voice Rep), Terry Lum (COPAC Rep), Joelle Brennan (Secretary), Michelle Kershaw, Heidi Kubin (Vice Principal), Allana Scarfo (Member at Large), Abbey Westbury, Jordan Kleckner (special guest), John Marrone (special guest), Cara Heck, Lacey Lenarduzzi

Regrets: Tracey Coupal (Co-Chair)

Location: KLO Middle School Library, 3130 Gordon Drive, Kelowna, BC

Agenda	Discussion	Action
Welcome	Meeting called to order by 1832 at by Sarah, Introductions completed	
Review and Approval of Agenda for meeting	Sarah requested a motion to approve Agenda as	Motioned to approve as proposed by Abby , Seconded by Sarah , carried
Review and Approval of Meeting Minutes from November 2019	Sarah requested a motion to approve as	Motioned to approve as presented by Myrna, seconded by Alana, carried
Special Presentation	SD23 Digital Wellness Presentation (Handouts circulated) <ul style="list-style-type: none"> A guide for Students, Schools and Families presented Opportunity for online course presented (approximately 1 hour per week), focus on bite-sized learning 	Flyers left and will be emailed through school
Reports	Administrators Report – Ashley Ragoonadon <ul style="list-style-type: none"> Harmony Day (Heidi) spoke regarding planning underway by Grade 8 students for February 19th. Attempting to get food trucks again this year (will go out on school cash for pre-payment) Ashley thanked PAC for feedback on Interim Reports, working on how to make the system better Heidi is being appraised this year, questions will be circulated to students and parents (see KLO 	

	<p>website)</p> <ul style="list-style-type: none"> Cameras located at KLO, request to review camera locations and functions at next PAC meeting <p>PAC Co-Chair Report – Tracey Coupal/Sarah Berg</p> <ul style="list-style-type: none"> Sarah reviewed the summary report circulated by Tracey on follow-up from previous meetings <p>COPAC Representative Report – Terry Lum</p> <ul style="list-style-type: none"> Terry read his report on the December CoPAC meeting including items on Prom wear donations, Harmony Day, Living Library, Aboriginal Elders program, funding report from Superintendent, RedforBCed, transportation review <p>Treasurers Report – Hu Jing Yao</p> <ul style="list-style-type: none"> December statement reviewed and circulated <ul style="list-style-type: none"> 1176.56 (General Account) 24130.51(Gaming Account) Profit of 540.00 from the Christmas fundraiser Anticipating disbursement of 8030.96 from gaming (Funding allocation approved to Library Maker space) <p>Student Voice Representative Report – Myrna Stark Leader</p> <ul style="list-style-type: none"> Attended 1st meeting, next meeting this coming Friday, more info to come in future <p>Parent Ed</p> <ul style="list-style-type: none"> Sue Musleh, M.Ed. RCC; Registered Clinical Counsellor Feb. 24 2020 * need this into the emails home* 6:00 pm “Making An Ally of Anxiety: Using Brain Science to Calm the Chaos” Sarah will connect with office to 	<p>CO-CHAIR: add Cameras to agenda for February PAC Meeting</p> <p>ALL: Summary report attached (pending) TERRY: to confirm we are registered</p> <p>ALL: Bank Statements available for viewing upon request</p> <p>CO-CHAIR/HEIDI: connect with office regarding adding to KLO Newsletter</p>
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	<p>go on newsletter</p> <p>Fundraisers</p> <ul style="list-style-type: none"> Consideration regarding future fundraising, discussion regarding Spring plant sale to delivery pre-Mother's Day 	<p>CO-CHAIR: Add future fundraising opportunities to Feb Agenda</p>
Old Business	<p>COBBS</p> <ul style="list-style-type: none"> Gaming funds can no longer be used for these bursaries and fees Selections Dates March 30, 31 and April 1st Will need 2-3 volunteers Abbey spoke of the positive experience in reviewing last year 	<p>ALL: Contact Tracey/Sarah if you are interested in Volunteering</p> <p>CO-CHAIR: Add to February Agenda</p>
New Business	<p>SD23 Loan for Modular Farm</p> <ul style="list-style-type: none"> Presidents Choice Children's Charity has donated 250,000 however the location requires further funding Option of a SD 23 for up to \$50 000 to assist the school in paying for the installation of the Modular Farm. Clarified that loan is zero interest & payable over 5 years: first payment would be before June 1 2021 to SD23. Discussion of community partner options Farming grant option discussed <p>Meeting Dates</p> <ul style="list-style-type: none"> Feb. 24, April 27, May 12 (May is not on school website?) We do not meet in March or June 2020 For school year 2020-2021 – motion to continue with 3rd Monday of Month. 	<p>Motion: Motion to receive a loan of up to 50 000 from SD23 to be used towards the installation at KLO of the Modular Farm by Terry, seconded by Hu Jing, motion carried by unanimous vote</p> <p>Tabled discussion of meeting dates for 2020/2021 school year</p> <p>CO-CHAIR: Add to future PAC agenda</p>
	Motion to Adjourn Meeting by at 2019	
	<p>Next Meeting – February 24, 2020 at 6:00PM (Special Presentation prior to meeting)</p>	



ÉCOLE KLO MIDDLE SCHOOL

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RE: Modular Farm President Choice Charities

At KLO, we have embraced many concepts surrounding the BC Curriculum in order to offer our students an education that will prepare them for the 21st century. At the heart of British Columbia's redesigned curriculum are the Core Competencies, which are based around the concepts of communication, thinking and personal/social responsibilities. These sets of proficiencies are connected to essential learning around the foundations of literacy and numeracy. These competencies are also focused on creating young people with critical and creative thinking abilities and who are aware of the importance of model citizenship. Learning does not only occur in schools. We now understand that students can learn in many different ways and in different places. Teachers are constantly searching to develop tasks that address the needs and the interests of our students. As we build our modern classrooms, it is imperative that we do not forget to address the importance of building young citizens who display strong character and who are ready to make a difference for themselves and people around them. This year as KLO Middle School was building their school vision, we, as educators, discussed the importance of community. Place Based Learning according to our new curriculum recognizes that learning can be enriched through collaborative work with the members of our neighborhood. By building upon these local connections, we seek to create opportunities, which will allow us to share expertise and perspectives, which are essential to share with a younger generation. At KLO, we are hoping to build the following exploratory course to build a sense community and raise an awareness related to the importance of sustainability in order to protect our environment for future generations. This community project would include our members of KLO Middle School, our feeder schools as well as

community partners looking to get involved with our communal project. Through this initiative, we are looking to transform our breakfast program, lunch programs, and our snack programs in hopes of creating educational opportunities for students in relation their sense of environmental sustainability.

Farm to Table: A Hands-on Experience in the World of Food (Lettuce, Greenhouses, and sustainability)

This exploratory incorporates classroom and hands on experiences in the business of farming and the growing of food. Students will learn about soil, planting, growing, and harvesting of food products in greenhouses at KLO. Students will also build their own entrepreneur model to develop a vision of a farming business. Produce from the gardens will be used to support KLO projects, one community project, and to teach marketing of products. Other potential areas of study: roof top gardens, container gardens, herbs, food sustainability, both personal and on a global level, and food security. Field trips to local businesses and farms will be included.

At a January 2020 PAC meeting, a motion was passed to receive a loan of up to \$50 000 from School District 23 to be used towards the installation of this President's Choice Children's Charity Modular Farm. Please refer to attached PAC minutes.

The plan to repay the loan will be based on PAC support and student initiatives related to Modular Farm. The repayment plan is based on a five-year loan with the intention to pay back the School District 23 loan as soon as possible.



Mr. Ashley Ragoonaden
Principal
Ecole KLO Middle School

