



**PLANNING AND FACILITIES COMMITTEE
PUBLIC MEETING
AGENDA**

**Wednesday, April 3, 2024, 6:00 pm
School Board Office
1040 Hollywood Road S
Kelowna, BC**

Planning and Facilities Committee agendas can be accessed through the following electronic Board Meeting site: <https://pub-sd23.escribemeetings.com/>

The Central Okanagan Board of Education acknowledges that this meeting is being held on the unceded, Traditional Territory of the Okanagan People.

Pages

1. AGENDA

Additions/Amendments/Deletions

2. REPORTS/MATTERS ARISING

2.1 Planning and Facilities Committee Public Meeting Report - February 7, 2024

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(Attachment)

3. STAFF PRESENTATION

3.1 Capital Update

Presenter: Rob Drew, Director of Operations

4. PUBLIC QUESTION/COMMENT PERIOD

5. COMMITTEE MEMBERS QUERIES/COMMENTS

6. DISCUSSION/ACTION ITEMS

7. DISCUSSION/INFORMATION ITEMS

7.1 BCSTA Board Motion Update

(Attachment)

- 8. COMMITTEE CORRESPONDENCE**
- 9. ITEMS REQUIRING SPECIAL MENTION**
- 10. RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES**
- 11. ITEMS FOR FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS**

May

- Transportation Update
- Capital Plan Submission

June

- Energy & Sustainability Presentation

- 12. FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS**

All meetings start at 6:00 pm unless otherwise noted.

Wednesday, May 1, 2024

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- 13. MEDIA QUESTIONS**

- 14. ADJOURNMENT**



**CENTRAL OKANAGAN PUBLIC SCHOOLS -
BOARD COMMITTEE REPORT**

Planning and Facilities Committee

Public Meeting

Wednesday, February 7, 2024, 6:00 pm

School Board Office

1040 Hollywood Road S

Kelowna, BC

- Board of Education: Trustee J. Fraser, Committee Chair
Trustee W. Broughton, Committee Member
Trustee C. Desrosiers, Committee Member
Trustee V. Johnson
Trustee L. Tiede
Trustee A. Geistlinger
- Staff: Rob Drew, Director of Operations
Josh Currie, Assistant Director of Operations
Terry Beaudry, Deputy Superintendent of Schools
Kate Cumming, Assistant Secretary-Treasurer
Lise Bradshaw, Executive Assistant (Recorder)
- Absent: Kevin Kaardal, Superintendent of Schools/CEO (*attending Ministry Superintendent's Meeting*)
Delta Carmichael, Secretary-Treasurer/CFO (*attending BCASBO Meeting*)
David Widdis, Planning Manager
- Partner Groups: Susan Bauhart, COTA President
Teri Wishlow, CUPE President
Nathan Hind, COPAC Member-At-Large
Kiersten Bereska, DSC Student Representative
There were no representatives from COPVPA

**The Central Okanagan Board of Education acknowledged that this meeting was being held
on the unceded, Traditional Territory of the Okanagan People.**

AGENDA

February 7, 2024 Committee Agenda – amended to add item 6.3 *Annual Facilities Grant Motion for BCSTA AGM.*

REPORTS/MATTERS ARISING

Planning and Facilities Committee Public Meeting Report - December 6, 2023

December 6, 2023 Committee Report - received as distributed.

PUBLIC QUESTION/COMMENT PERIOD

No members of the public in attendance.

COMMITTEE MEMBERS QUERIES/COMMENTS

The COTA President queried the status of the renovations to Hollywood Road Education Centre, and the construction of George Pringle Secondary School. The Director of Operations stated that crews were mobilizing for abatement on the Hollywood Road Education Centre building and the Contractor is on site. As for the George Pringle Secondary build, the District is in the final stages of signing the contract with the proponent. There will be an announcement coming soon. The target date for completion is September, 2027. The Deputy Superintendent suggested that updates on these two items be added to the next Planning and Facilities Committee Meeting Agenda.

The COPAC representative queried which schools are getting portables for 2024/2025. The Director of Operations advised that there are four proposed at this point: one transfer from École Peter Greer Elementary to Oyama Traditional School, and three new portables for each of École Bellevue Creek Elementary, Bankhead Elementary and Webber Road Elementary.

The COPAC representative asked if the projected growth of students was in line with the District's estimate in recent years. The Director of Operations advised that the Planning Manager's projections have been on track, with growth in the downtown and Rutland neighborhoods being noticeable.

The COPAC representative queried how the Ministry of Education and Child Care calculates funding to support transportation. The Assistant Secretary-Treasurer advised that the Ministry of Education and Child Care gives a flat rate of \$600,000 to each school district to assist with Transportation costs, and it is not based on the number of students.

The CUPE President queried whether portables from North Glenmore Elementary could be reallocated, rather than purchasing new. The Director of Operations stated that due to the very quick turnaround time for the installation of the five pre-fabricated classrooms at North Glenmore Elementary there would not be enough time to move and install these portables at the three new sites.

DISCUSSION/ACTION ITEMS

Annual Review of Committee's Mandate, Purpose and Function - Policy 155 - Planning and Facilities Committee

The Chair stated that as per Board Policy, the Committee reviews its mandate, purpose and function annually. Staff are not recommending any changes to Board Policy 155 - Planning and Facilities Committee.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education affirm Policy 155 - Planning and Facilities Committee, as attached to the Agenda and presented at the February 7, 2024 Public Planning and Facilities Committee Meeting.

Three Year Annual Facility Grant (AFG) Plan 2024/2025 - 2026/2027

The Director of Operations stated that each year the District receives an Annual Facility Grant from the Capital Planning Branch of the Ministry of Education and Child Care, which is intended for minor capital improvements required to ensure the long-term viability of existing school district facilities.

The Three-Year Annual Facility Grant Plan is prepared yearly by the Operations Department management team to highlight what the Operations Department believes they can deliver with the funding received. The AFG Plan is then reviewed by the Superintendent of Schools/CEO and Secretary-Treasurer/CFO. The AFG Plan is provided to the Board of Education for approval prior to submitting to the Ministry of Education and Child Care's Capital Planning Branch.

In the provincial fiscal year of April 1, 2023 through March 31, 2024, the District received an AFG in the amount of \$4.9 million. The District has prioritized this grant funding towards the upgrading of mechanical and electrical systems, end-of-life roofing and urgent facility upgrades.

The COTA President queried the impact of the costs to repair the recent watermain break at Anne McClymont Elementary. The Director of Operations confirmed that this repair was funded through

insurance with School Protection Program. The District paid the deductible, but insurance covered the repairs and all related costs to move students and staff to alternate locations.

The Committee discussed the need for additional AFG funding and the ongoing issue of deferred maintenance.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education approve the Annual Facility Grant Plan for 2024/2025 through 2026/2027, as attached to the Agenda and as presented at the February 7, 2024 Planning and Facilities Committee Meeting.

Annual Facilities Grant Motion for BCSTA AGM

The Committee Chair advised that at the BCSTA AGM in April, a motion would be put forward to advocate to the Ministry of Education and Child Care to increase the Annual Facilities Grant for all school districts.

The Committee reviewed, discussed and revised the proposed motion drafted at the recent BCSTA Thompson Okanagan Branch meeting.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The BCSTA advocate to the Ministry of Finance/Treasury Board to increase the Ministry of Education and Child Care's Annual Facilities Grant so that school districts can address billions in deferred maintenance to: improve accessibility; ensure student safety; enhance learning environments; extend facility lifespan and ensure long-term fiscal responsibility.

ITEMS REQUIRING SPECIAL MENTION

The Committee discussed that day's tour of Rutland Middle School with Kevin Falcon, leader of the opposition, and the local MLAs. The Board Chair will be providing a report on this at the Public Board Meeting on February 14, 2024.

RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES

Public Board Meeting – February 14, 2024

- Annual Facilities Grant Motion for BCSTA AGM (*Action Item*)

Public Board Meeting – February 28, 2024

- Affirmation of Policy 155 – Planning and Facilities Committee (*Action Item*)
- Annual Facility Grant (AFG) Plan for 2024/2025 through 2026/2027 (*Action Item*)

ITEMS FOR FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

April

- Update: North Glenmore Elementary School pre-fabricated classroom addition
- Update: Hollywood Road Education Centre renovation
- Update: Construction of George Pringle Secondary School

May

- Transportation Update
- Capital Plan Submission

June

- Energy & Sustainability Presentation

FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

All meetings start at 6:00 pm unless otherwise noted.

March 6, 2024

April 3, 2024

May 1, 2024

June 5, 2024

MEDIA QUESTIONS

No media present.

ADJOURNMENT

The meeting adjourned at 6:54 pm.

Questions - Please Contact:

Trustee Fraser, Chair at 250-718-8613 or Julia.Fraser@sd23.bc.ca

Rob Drew, Director of Operations at 250-870-5150 or Rob.Drew@sd23.bc.ca

Julia Fraser, Chair



Memorandum

Date: March 29, 2024
To: Planning and Facilities Committee
Prepared by: Rob Drew, Director of Operations
(on behalf of Trustee Julia Fraser)

Information: **BCSTA Board Motion Update**

1.0 RELEVANT BOARD MOTION/DIRECTION

Planning and Facilities Committee Outcome – February 7, 2024

The Planning and Facilities Committee recommended to the Board:

THAT: The BCSTA advocate to the Ministry of Finance/Treasury Board to increase the Ministry of Education and Child Care's Annual Facilities Grant so that school districts can address billions in deferred maintenance to: improve accessibility; ensure student safety; enhance learning environments; extend facility lifespan and ensure long-term fiscal responsibility.

Public Board Meeting – February 14, 2024

Main Motion 24P-015

THAT: The Board of Education send the following motion to the BCSTA Legislative Committee for consideration in the upcoming 2024 BCSTA AGM:

THAT: The BCSTA advocate to the Ministry of Finance/Treasury Board to increase the Ministry of Education and Child Care's Annual Facilities Grant so that school districts can address billions in deferred maintenance to: improve accessibility; ensure student safety; enhance learning environments; extend facility lifespan and ensure long-term fiscal responsibility.

2.0 INFORMATION STATEMENT

The BCSTA Legislative Committee has approved the Motion to come forward to the 2024 BCSTA AGM in April 2024 with the following rationale:

Increasing the Annual Facilities Grant is a crucial step for boards of education when school districts are burdened with millions (billions provincially) in deferred maintenance. This investment would allow boards of education to allocate funds specifically to tackle this backlog. Here are several considerations for the necessity of investing in this fund.

Ensuring Student Safety and Well-Being: Deferred maintenance often involves critical repairs related to safety, such as fixing electrical systems, addressing structural issues, or dealing with health hazards. A well-maintained school environment is essential for the safety and well-being of students, teachers, and staff.

Enhancing Learning Environments: Adequate funding for maintenance and facilities improvement contributes to a better learning environment. Updated and well-maintained facilities can positively impact student engagement, motivation, and overall academic performance.

Extending Facility Lifespan: Regular maintenance and timely repairs extend the lifespan of facilities and infrastructure. By addressing deferred maintenance, the district can prevent further deterioration and ultimately reduce long-term costs associated with major repairs or replacements.

Increasing Energy Efficiency: Investing in facility improvements can include implementing energy-efficient upgrades. These upgrades not only reduce the environmental footprint but also lead to cost savings in the long run, thus optimizing resource allocation.

Enhancing Community Relations: Having well-maintained and modern school facilities positively impacts the community's perception of the district. It demonstrates a commitment to providing a quality education and a safe environment for students, fostering a positive relationship between the district and the community.

Attracting and Retaining Staff: Upgraded facilities can help in attracting and retaining staff. A positive work environment can be a deciding factor for educators considering employment in the district, ultimately benefiting the quality of education provided.

Meeting Regulatory Standards: Adequate funding for facilities is essential to ensure compliance with local, provincial, and national building codes and regulations. Noncompliance can result in legal and financial consequences, making it imperative to allocate sufficient funds for maintenance and upgrades.

Long-Term Fiscal Responsibility: Addressing deferred maintenance and investing in facility improvements now can result in substantial cost savings over time. Proactive maintenance is often more cost-effective than addressing larger issues that arise from neglect.

Environmental Standards: Addressing the need for fire-hardening of our schools.

Cost Efficiency: The future costs do not include inflation. The increased costs of supply, transportation, labour, etc. could end up doubling the original estimate of work. It is a better use of tax dollars and more prudent to do the work immediately instead of deferring it to the future.

3.0 NEXT STEPS

The Motion will be presented at the 2024 BCSTA AGM being held in April 2024.

4.0 APPENDIX

None