



**BOARD OF EDUCATION
PUBLIC MEETING
AGENDA**

Wednesday, May 13, 2020, 6:00 pm

Via Zoom

Public Link - <https://sd23.zoom.us/j/94913380878>

Due to this meeting occurring via Zoom, please email your questions/comments to Ryan.Stierman@sd23.bc.ca and include your first and last name.

The Central Okanagan Board of Education acknowledges that this meeting is being held on the unceded, Traditional Territory of the Okanagan People.

Public Board Meeting agendas can be accessed through the following electronic Board Meeting site:

<https://pub-sd23.escribemeetings.com/>

Alternatively, copies are available on request at the District Administration Office.

Pages

1. CALL TO ORDER

2. AGENDA

Additions/Amendments/Deletions

THAT: The Agenda for the Public Board Meeting of May 13, 2020 be adopted (as amended, if appropriate).

3. MINUTES

3.1 Public Board Meeting - April 22, 2020

6

(Attachment)

THAT: The Minutes of the Public Board Meeting of April 22, 2020 be adopted as presented.

4. CENTRAL OKANAGAN PUBLIC SCHOOLS – "INSIDE 23"

4.1 Messages from the Heart

5. RECOGNITION

5.1 Continuity of Educational Opportunities Team

6. DECLARATION

6.1 Brain Bright Day - May 14, 2020

The Central Okanagan Board of Education declares May 14, 2020 as 'Brain Bright Day' in Central Okanagan Public Schools.

7. PUBLIC QUESTION/COMMENT PERIOD

The purpose of this public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any items on the agenda. The total time for this period shall normally be 15 minutes. A person wishing to speak is requested by the Chairperson of the Board to state their name and provide, if possible, a written copy of the comments.

Due to this meeting occurring via Zoom, please email your questions/comments to Ryan.Stierman@sd23.bc.ca and include your first and last name.

8. TRUSTEES QUERIES/COMMENTS

9. ACTION ITEMS

9.1 Indigenous Education Program Preliminary Budget (2020-2021 Fiscal Year)

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Recommendation from the Finance and Audit Committee - April 15, 2020
(Attachment)

RECOMMENDATION:

THAT: The Board of Education approve the proposed 2020/2021 Indigenous Education Program Preliminary Budget, as attached to the Agenda, and as presented at the May 13, 2020 Public Board Meeting.

10. PUBLIC QUESTION/COMMENT PERIOD

This public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any matter pertaining to public education.

Due to this meeting occurring via Zoom, please email your questions/comments to Ryan.Stierman@sd23.bc.ca and include your first and last name.

11. INFORMATION ITEMS

11.1 Superintendent's Emergent Issues

11.2 Superintendent's Pandemic Update

19

(Attachment)

11.3 Level 4 and 5 Field Study Summary – 2019/2020

20

(Attachment)

11.4 Financial Update - March 31, 2020

38

Referred by the Finance and Audit Committee - April 15, 2020

(Attachment)

11.5 General Statement – April 16, 2020

43

(Attachment)

11.6 General Statement – April 22, 2020

44

(Attachment)

12. BOARD/DISTRICT COMMITTEE QUERIES/COMMENTS AND REPORTS

13. BOARD CORRESPONDENCE

Sent:

Message to Families, April 17, 2020

A. Milnes, April 18, 2020, Response Re Proposed Increase in Compensation for School Board Members

T. Lister, April 26, 2020, Response Re School Reopening

RMS PAC President, April 29, 2020, Response to RMS PAC Letter to Provincial Government Re PAC COVID-19 Concerns

R. Nagy, May 1, 2020, Response to Question Regarding 2020 Graduation

J. King, May 7, 2020, Response to Grad 2020

Received:

A. Milnes, April 17, 2020, Re Proposed Increase in Compensation for School Board Members

RMS PAC President, April 21, 2020, Copy of Letter Sent to Provincial Government Re PAC COVID-19 Concerns

T. Lister, April 26, 2020, Re School Reopening

Copy of Premier's Response to RMS PAC President, April 28, 2020, Re PAC COVID-19 Concerns

RMS PAC President, April 29, 2020, Board's Response to RMS PAC Letter to Provincial Government Re PAC COVID-19 Concerns

R. Nagy, April 30, 2020, Question Regarding 2020 Graduation

M. Howell, May 4, 2020, Re Planning and Facilities Committee Meeting May 6, 2020 - RMS Project

R. Volk, May 5, 2020, Re Replacement of RMS

J. King, May, May 6, 2020, Grad 2020

M. Howell, May 6, 2020, Re Planning and Facilities Committee Meeting May 6, 2020 - RMS Project

BCSTA President, May 7, 2020, Thank-You to Trustee Baxter Re Work on Ad Hoc Committee - BCSTA Directors Terms of Office

COPVPA, May 7, 2020, Letter of Appreciation

J. July, May 7, 2020, ESchool Due to Virus Outbreak

RECOMMENDATION:

THAT: At the May 13, 2020 Public Board Meeting, the Board receive the correspondence listed above.

14. ITEMS REQUIRING SPECIAL MENTION

15. BC SCHOOL TRUSTEES ASSOCIATION

15.1 BCSTA Provincial Council Meeting Synopsis - April 2020

(Attachment)

16. FUTURE MEETINGS

16.1 Regularly Scheduled Board Meetings

Regular Public Board Meeting

Wednesday, May 27, at 6:00 pm, (Location to be confirmed.)

Regular Public Board Meeting

Wednesday, June 10, at 6:00 pm, Board Room Main at 1040 Hollywood Road South

16.2 Board Standing Committee Meetings

Finance and Audit Committee

Wednesday, May 20, 2020, at 4:00 pm, (Location to be confirmed.)

Education and Student Services Committee

Wednesday, May 20, 2020, at 6:00 pm, (Location to be confirmed.)

17. NOTICES OF MOTION

18. ITEMS FOR A FUTURE AGENDA

19. MEDIA QUESTIONS

Due to this meeting occurring via Zoom, please email your media questions to Ryan.Stierman@sd23.bc.ca and include your first and last name as well as the media outlet you represent.

20. ADJOURNMENT



**BOARD OF EDUCATION
PUBLIC MEETING
MINUTES**

**Wednesday, April 22, 2020, 6:00 pm
Via Zoom**

Board of Education: Trustee M. Baxter, Chairperson
Trustee N. Bowman
Trustee R. Cacchioni
Trustee C. Desrosiers
Trustee J. Fraser
Trustee A. Geistlinger

Absent: Trustee L. Tiede

Staff: Kevin Kaardal, Superintendent of Schools/CEO
Ryan Stierman, Secretary-Treasurer/CFO
Terry Beaudry, Deputy Superintendent of Schools
Delta Carmichael, Assistant Secretary-Treasurer
Joanne De Guevara, District Principal of Indigenous Education
Michelle DesRochers, Executive Assistant (recorder)

Partner Groups: Susan Bauhart, COTA President
David Tether, CUPE President
Ryan Ward, COPVPA Middle School Liaison
Cherylee Morrison, COPAC Co-President
McKinley Kemp, DSC Co-President - Grade 12 at MBSS

**The Central Okanagan Board of Education acknowledged that this meeting was being held
on the unceded, Traditional Territory of the Okanagan People.**

CALL TO ORDER

The meeting was called to order at 6:01 pm.

AGENDA

Add: Material for scheduled Information Item 11.2 Superintendent's Pandemic Update

*Add: New Information Item 11.7 Postponement of Indigenous Education Graduation Due to
COVID-19 Pandemic*

Main 20P-067

MOVED by Trustee Fraser

SECONDED by Trustee Geistlinger

THAT: The Agenda for the Public Board Meeting of April 22, 2020 be adopted as amended.

CARRIED

MINUTES

Public Board Meeting - April 8, 2020

Main 20P-068

MOVED by Trustee Desrosiers

SECONDED by Trustee Fraser

THAT: The Minutes of the Public Board Meeting of April 8, 2022 be adopted as presented.

CARRIED

CENTRAL OKANAGAN PUBLIC SCHOOLS – "INSIDE 23"

Messages from the Heart

A video presentation was shared celebrating the great work of Central Okanagan educators and support staff in adapting to online learning. This video is posted on the Continuity of Educational Opportunities website for viewing. The Superintendent of Schools/CEO also shared the students' messages of hope found written on rocks which have been placed throughout the community.

RECOGNITION

Investing in Sustainable, Education and Empowerment Solutions (ISEE) – Sustainable Development Challenge Winners

The Board of Education congratulated the following teams on their placement in the Investing in Sustainable, Education and Empowerment Solutions (ISEE) – Sustainable Development Challenge:

- Team 'education4her' from École Dr. Knox Middle School (Bianca Cole, Isabel Gramiak, Zahara Groenewald and Anna Spraggs) who won the top prize of \$5,000 for the Sustainable Development Challenge donated by Kelowna Rotary. Their project is to set up four women in Lokung, Northern Uganda, with a tailoring business to make and sell sanitary kits and tailoring for others.
- Team 'Hands4Homeless' from École Dr. Knox Middle School (Rachel Callon, Amelie Guignard, Tenny McCarth, Isla MacPherson, Brooklyn Widdess and Jocelyn Stone) for winning third place in the Global Sustainability Challenge. Their \$1,000 winnings are going towards refurbishing a room at Metro, a warming room and café.

DECLARATION

"National Day of Mourning - April 28, 2020"

The Central Okanagan Board of Education declared April 28, 2020 as a Day of Mourning in the Central Okanagan Public Schools to honour those workers who have been hurt or who have lost their lives in the course of performing their duties.

"Mental Health Week - May 4-10, 2020"

The Central Okanagan Board of Education declared the week of May 4-10, 2020 as Mental Health Week in the Central Okanagan Public Schools.

PUBLIC QUESTION/COMMENT PERIOD

There were no public questions/comments.

TRUSTEES QUERIES/COMMENTS

There were no Trustees queries/comments.

ACTION ITEMS

Trustee Indemnity for the 2020/2021 Fiscal Year

Trustee Cacchioni introduced the recommendation from the April 1, 2020 Finance and Audit Committee Meeting.

Main 20P-069

MOVED by Trustee Cacchioni
SECONDED by Trustee Fraser

THAT: The Board of Education set the Trustee Indemnity, in accordance with the most recent BC Consumer Price Index of 2.3% for the period July 1, 2020 to June 30, 2021 thereby setting the stipends at: Trustee - \$21,650, Vice Chair - \$22,866, Chair - \$24,713.

Amendment 20P-070

MOVED by Trustee Desrosiers
SECONDED by Trustee Bowman

THAT: The Board of Education defer the discussion regarding the setting of the Trustee indemnity for the period ending June 30, 2021 to a meeting in September 2020.

CARRIED

The question was called on Main 20P-069 as amended by 20P-070.

CARRIED

Central Okanagan Public Schools Superintendent of Schools/CEO 2020/2021 Budget Recommendations

Trustee Cacchioni introduced the recommendation from the April 15, 2020 Finance and Audit Committee Meeting.

Main 20P-071

MOVED by Trustee Cacchioni

SECONDED by Trustee Fraser

THAT: The Board of Education approve the Central Okanagan Public Schools Superintendent of Schools/CEO Budget Recommendations, as attached to the Agenda, and as presented at the April 22, 2020 Public Board Meeting.

The Assistant Secretary-Treasurer presented the Budget Recommendations and responded to questions.

The question was called on Main 20P-071.

CARRIED

The Preliminary Budget will come to the Board at the June 24, 2020 Public Board Meeting for final approval before submission to the Ministry of Education.

PUBLIC QUESTION/COMMENT PERIOD

There were no public questions/comments.

INFORMATION ITEMS

Superintendent's Emergent Issues

The Superintendent of Schools/CEO stated that he had no emergent issues to report.

Superintendent's Pandemic Update

The Superintendent of Schools/CEO provided updated highlights of the District's response to the four priorities as set out by the Ministry of Education and Provincial Health Officer. The memo provided to the Board of Education is posted on the District's website.

The Board of Education acknowledged all of the supports being provided to meet the needs of each student in our District.

Level 4 and 5 Field Study Summary – 2019/2020

The Board reviewed the information.

General Statement – April 7, 2020

The Board reviewed the information.

General Statement – April 8, 2020

The Board reviewed the information.

General Statement - April 9, 2020

The Board reviewed the information.

Postponement of Indigenous Education Graduation Due to the COVID-19 Pandemic

The Superintendent of Schools/CEO stated that due to the ongoing COVID-19 pandemic, the Indigenous Education Graduation and Dinner, that was originally scheduled for May 14, 2020, is postponed and will be re-imagined in order to adhere to all safety protocols and procedures outlined by British Columbia's Provincial Health Authorities.

The Deputy Superintendent of Schools stated that District staff will work with the local Indigenous communities to determine how to re-imagine the celebration and acknowledgement of the achievements of our Indigenous students and the support of their families and communities.

BOARD CORRESPONDENCE

Sent:

Message to Families, April 3, 2020, Remote Delivery Model
Indigenous Services Canada, April 8, 2020, Letter of Support - Okanagan Indian Band

Main 20P-072

MOVED by Trustee Fraser
SECONDED by Trustee Bowman

THAT: At the April 22, 2020 Public Board Meeting, the Board receive the correspondence listed above.

CARRIED

ITEMS REQUIRING SPECIAL MENTION

Trustees reported on the following:

1. National Volunteer Week April 19-25, 2020

National Volunteer Week celebrates Canadians who give back to their communities. Here in the Central Okanagan Public Schools, we are blessed with countless volunteers who help to make our schools stronger. These volunteers may be parents or community members who support our students in many ways. As well, many of our employees volunteer their time and expertise in extra- curricular activities that enrich their students' lives. We are very thankful for all of our volunteers! During the current COVID-19 pandemic, volunteers, service clubs, and community members continue to support our schools and students, especially with providing meals to many of our students.

2. Today is **National Administrative Assistants Day**. On behalf of all Administrative Assistants in Central Okanagan Public Schools, a donation was made to the Kelowna Community Food Bank.
3. Trustees expressed their condolences, empathy, care and thoughts to the citizens of the Province of Nova Scotia, on the recent senseless tragedy that occurred this past weekend. The Board of Education will send a letter of sympathy to the corresponding School District.
4. Trustees, along with members of all the partner groups, expressed their appreciation on the contributions of everyone in response to the COVID-19 pandemic.

FUTURE MEETINGS

Regularly Scheduled Board Meetings

Regular Public Board Meeting

Wednesday, May 13, 2020, at 6:00 pm, (Location to be determined.)

Regular Public Board Meeting

Wednesday, May 27, 2020, at 6:00 pm, Board Room Main at 1040 Hollywood Road South

Board Standing Committee Meetings

Policy Committee Meeting

Wednesday, May 6, 2020, at 4:00 pm, Via Zoom

Planning and Facilities Committee Meeting

Wednesday, May 6, 2020, at 6:00 pm, Via Zoom

MEDIA QUESTIONS

There were no media questions.

ADJOURNMENT

The Chairperson adjourned the meeting at 7:29 pm.

Chairperson

Secretary-Treasurer/CFO



Memorandum

Date: May 8, 2020
To: Board of Education
From: Finance and Audit Committee

Action Item: Indigenous Education Program Preliminary Budget (2020-2021 Fiscal Year)

1.0 RELEVANT BOARD MOTION/DIRECTION

None.

2.0 BACKGROUND

The Board of Education has structured several District committees to support the work of the Board. The Indigenous Education Council is one of the Board's District Committees (see Appendix A – Indigenous Education Council Terms of Reference).

In February/March of each calendar year, staff prepare a preliminary budget for targeted funding and present this draft proposal to the Indigenous Education Council to garner feedback. Once finalized by the Board of Education, this budget is then incorporated into the overall District budget for submission to the Ministry by June 30.

3.0 INFORMATION STATEMENT

The following description of targeted funding is quoted from the BC Ministry of Education website.

Targeted Indigenous Education funding requires the collaboration of Boards of Education and local Indigenous communities to develop and deliver Indigenous education programs and services that integrate academic achievement and Indigenous culture or language or both.

School age students of Indigenous ancestry participating in Indigenous Education programs and services offered by public schools are eligible for Indigenous Education funding. Adult students are not eligible.

Targeted funding provided to boards of education must be spent on the provision of Indigenous Education programs and services. The delivery and outcomes of these programs and services must be documented, preferably through Enhancement Agreements.

Funded Indigenous Education programs and services must be in addition to any other program and service which an Indigenous student is eligible.

Targeted Indigenous education funding must not be used:

- To replace other funded programs such as Special Education or English Language Learning;
- For the delivery of the provincial curriculum (including courses such as BC First Nations Studies and English First Peoples).

For the 2019/2020 school year, the Ministry of Education allocated \$1,450 for each student self-identifying as Indigenous. The Ministry of Education has increased this targeted funding for the 2020/2021 school year by \$50 to \$1,500 per student. With an anticipated enrolment of 2,900 Indigenous students (K-12), the District will receive approximately \$4,350,000 of targeted funding.

On March 10, 2020, staff met with the Indigenous Education Council at a special budget meeting to present the proposed 2020/2021 Preliminary Budget. Staff received some recommendations for consideration.

4.0 ASSISTANT SECRETARY-TREASURER'S COMMENTS

None.

5.0 RECOMMENDATION

THAT: The Board of Education approve the proposed 2020/2021 Indigenous Education Program Preliminary Budget, as attached to the Agenda, and as presented at the May 13, 2020 Public Board Meeting.

6.0 APPENDICES

- A. Indigenous Education Council Terms of Reference
- B. Proposed 2020/2021 Indigenous Education Program Preliminary Budget



INDIGENOUS EDUCATION COUNCIL

CENTRAL OKANAGAN SCHOOL DISTRICT

TERMS OF REFERENCE

The Indigenous Education Council (IEC) of the Central Okanagan School District acknowledges and honours the traditional territory and history of the Okanagan (Syilx) People and Westbank First Nation as our host band. We also acknowledge the traditional teachings of all our Elders and the wisdom of their Indigenous culture.

PURPOSE

The purpose of the Central Okanagan Indigenous Education Council is to support, enhance, and increase school success for all Indigenous students in the Central Okanagan School District.

STRUCTURE AND OPERATION OF THE COUNCIL

The Council will represent Indigenous interests in the design, implementation, and assessment of programs and services that will improve the school experience and academic achievement of Indigenous students.

The Council will:

- Oversee and evaluate the implementation of the Enhancement Agreement.
- Work to determine programming and shared funding initiatives related to the Ministry of Education's Indigenous Targeted Funding Policy.
- Make recommendations, to the Board of Education, on any Ministry or locally initiated changes to curriculum or services that will affect Indigenous students.
- Review District and Ministry of Education policies related to Indigenous students
- Recommend to the Board of Education, changes to District policies.
- Ensure that Okanagan (Syilx) language, history, culture, traditions and protocols are recognized and incorporated in the school curriculum at all grade levels.
- Ensure that Indigenous language, history, culture, traditions, and contributions of Indigenous people to Canadian society are recognized and incorporated in the school curriculum at all grade levels.
- Ensure current topics affecting Indigenous peoples are presented in the curriculum from an Indigenous perspective.
- Review annually the Indigenous Education programs and services for all Indigenous students and make recommendations to the Board of Education.
- Review annually the Targeted Funding budget and make recommendations to the Board of Education.
- Ensure that Indigenous student data are collected and reported annually.
- Inform, communicate, and engage with Indigenous communities and parents on an ongoing basis.
- Ensure that the interests of all Indigenous students in the District are met regardless of residency.

- Support and advocate for the hiring of Indigenous people within all District programs and services.
- Support and advocate ongoing research regarding Indigenous education issues.
- Promote Okanagan (Syilx) Protocol and Indigenous cultural awareness and understanding within all staff groups in the District.
- Provide direction to support the activities and initiatives of the District Indigenous Advisory Committee.

COUNCIL MEMBERSHIP

Voting Council members will be the appointed representatives or alternates as follows:

- Three representatives from Westbank First Nation (WFN) – one from Chief and Council, two appointed by Chief and Council
- One representative from Okanagan Nation Alliance
- One representative from Okanagan Indian Band
- Two representatives from Kelowna Métis Association
- Two representatives from Ki-Low-Na Friendship Society
- One representative from Lake Country Native Association
- Two representatives from the Indigenous Parent and Family Education Council
- One Elder representative from the Okanagan Territory appointed by Westbank First Nation Chief and Council.
- Two Central Okanagan School District Trustees

REQUEST FOR MEMBERSHIP TO THE INDIGENOUS EDUCATION COUNCIL

An application for representation by a First Nation Band or Indigenous organization as a voting member will be made to the Indigenous Education Council using the respective First Nation Band or organization process (First Nation Band Council/Organization Resolution). The Indigenous Education Council will forward a recommendation to the Board of Education.

SCHOOL DISTRICT STAFF

To provide resources and support to the Council:

- Superintendent of Schools and/or designate
- District Principal of the Indigenous Education Program
- The Central Okanagan School District will appoint a person to the Indigenous Education Council to take attendance of Council members present and record and distribute minutes of the meeting

APPOINTMENT OF MEMBERS

Members representing a First Nation band or Indigenous organization will be appointed by using the respective First Nation Band or organization process (First Nation Band Council/Organization Resolution).

LENGTH OF TERM

Up to a three year renewable term, with a letter from the First Nation Band or respective organization, confirming the appointment or reappointment.

ROLES AND RESPONSIBILITIES OF MEMBERS

The Members of the Indigenous Education Council shall work together in the spirit of cooperation ensuring a safe, respectful environment for all voices to be heard.

Council members are expected to attend Council meetings.

Council members are expected to reflect the interests, concerns and perspectives of the organization on whose behalf they are speaking. Where they are unable to do so for any reason (e.g. their organization has not discussed the issue), but wish to offer a personal or professional observation, they should make any such observation with the added comment that they are doing so not on behalf of the organization, but in their personal capacity. Representatives should advise their organizations about such issues.

It is also expected that the representatives will provide the means through which these interested organizations be kept informed about the affairs and decisions of the Council.

CHAIR AND VICE-CHAIR

The Chairperson will be appointed by Westbank First Nation Council.

The Chairperson will be responsible for presiding at all meetings, maintaining order and must perform such other duties as may be assigned by the Council.

The Chairperson shall be responsible for making any Council recommendations and/or reporting to the Board of Education.

In the absence of the Chairperson, the Vice-Chairperson will act in the place of the Chairperson.

The Vice-Chairperson will be elected annually (June) by the Indigenous Education Council.

MEETINGS

In general, the Council will follow the Four Vital Voices of Community Enowkinwixw: A Syilx (Okanagan) Protocol of Respect to make decisions.

The Indigenous Education Council will meet five times during the school year and may meet at such other times as necessary to carry out its responsibilities.

A quorum is required to hold a meeting of the Indigenous Education Council. A quorum means 50% plus one additional voting member in attendance.

The Indigenous Council will meet with the Indigenous Education Advisory Committee at least once in each calendar year to discuss budget, staffing, and updates/reports of the Indigenous Education Program.

The IEC members and the Board of Education will meet annually to enhance their relationship and shared responsibilities.

CONFLICT OF INTEREST

Disclosure

Every IEC member who is in any way directly or indirectly interested in any existing or proposed contract, transaction or arrangement with the Central Okanagan School District and the IEC, or who otherwise has a conflict of interest, will declare the interest fully at IEC meetings and shall leave the meeting until such time as the conflict matter has been dealt with.

The IEC member may give a prepared statement regarding the conflict of interest, but shall leave the meeting for the decision-making process. The IEC reserves the right to recall the member to answer questions that would provide further clarification.

Time of Declaration

A member will disclose any conflict of interest at the first possible meeting when the issue will be discussed.

Effect of Declaration

If an IEC member has made a declaration of his or her conflict of interest and has refrained from discussion and decision-making, they are not accountable for the decision made by the IEC.

Non-Disclosure

When there is a perception of a conflict of interest, another member may request an agenda item to ask the member to declare the conflict. The IEC will decide whether the member is in conflict, and record its decision.

CONFIDENTIALITY

The following are not within the mandate of the Indigenous Education Council:

- Personnel matters
- Personal and confidential information on students, parents, teachers, other employees and members of the school community
- Performance or conduct of individual employees, students, parents and members of the school community
- Terms and conditions of employment contracts

As individual IEC members may have access to confidential information, IEC members will sign a Confidentiality Agreement.

REVIEWING AND AMENDING THE TERMS OF REFERENCE

The Indigenous Education Council will review the Terms of Reference at least once every three (3) years or one year prior to the signing of an Enhancement Agreement and make recommendations to the Board of Education.

Expected Funding				
	FTE	Fund/FTE		
Targeted Funding	2,900	1,500	\$	4,350,000
Anticipated Previous Year Surplus				372,107
Total Targeted Funding				4,722,107
Budgeted Expenses				
Cultural & Language Expenses	FTE	Cost/FTE	Total	
Okanagan Lang/Culture Instructor	1.00	52,300	52,300	
Indigenous Cultural Presenter	3.00	52,300	156,900	
Cultural Program Coordinator	1.00	54,043	54,043	
Subtotal	5.00		263,243	263,243
Community Cultural Events(UBC Career Fair,siya,Lake Country Group)				5,700
Contract-Elders in Residence				60,000
Contract-Elders in Residence Coordinator				20,000
Cultural Program/Presentation and Supplies			50,300	
RECOVER FR CORE FUNDING - Cultural Program/Presentations			(10,300)	40,000
Curriculum Resources-OK Language				25,000
Total Cultural & Language Expenses				413,943
General Staffing Expenses	FTE	Cost/FTE	Total	
Early Learning Support Teacher	2.00	100,076	200,152	
District Vice Principal	1.00	136,202	136,202	
Secondary School Tutors	5.40	100,076	540,410	
Clerical Support	1.00	48,754	48,754	
Clerical Support	0.50	45,228	22,614	
Advocates	51.00	52,300	2,790,293	
Youth Wellness Workers	4.00	69,818	279,272	
Subtotal	64.90		4,017,697	4,017,697
Benefits				
Total General Staffing Expenses				4,017,697
General Program Expenses				
Indigenous Parent and Family Education Council				12,000
Contract-Clinical Supervisor for Wellness Workers				30,000
Field Studies				20,000
General District Level Account				15,000
General Teaching Supplies				55,217
Graduation & Grad Retreat				40,000
Meeting Expenses				7,500
Mileage - Staff				20,000
Parent/Elder AEC Meeting Honorariums				2,500
Photocopying				2,000
Professional Development-Principal/ Support Staff				20,000
Student Awards				7,250
Student Leadership				10,000
Student Transportation				25,000
Telephone				4,000
Youth Wellness Workers Expenses				20,000
Total General Program Expenses				290,467
Expenses to be Recovered from CORE Funding	FTE	Cost/FTE	Total	
District Principal	1.00	158,097	159,426	159,426
Okanagan Language Teacher	2.00	100,076	200,152	200,152
Curriculum Resource Teacher	1.00	100,076	100,076	100,076
Subtotal	4.00		459,654	
Community Engagement Grant (MOE)			2,000	
Inservice Training & Resources (Equity in Action)			25,000	
Curriculum Development Committee			20,000	47,000
Total Expenses to be Recovered from CORE Funding				506,654
Total Indigenous Program Expenses				5,228,761
Expenses Recovered from CORE Funding				
Expenses per Above				(506,654)
Total Expenses Recovered from CORE Funding				(506,654)
BALANCE REMAINING				0



**Central Okanagan
Public Schools**

Together We Learn

May 1, 2020

Dear Graduates and Families:

We recognize that graduation from high school is an important milestone for both students and families. Graduation activities are cherished events where families get to celebrate the accomplishments of their graduates publicly. Central Okanagan Public Schools strongly believes it is important to recognize the class of 2020 and share the memories of the many years that have led to this significant accomplishment with classmates and families.

Teachers and administrators value celebrating accomplishments in academics, applied skills, athletics and the fine arts. We care about the graduating class and are planning to find meaningful ways to recognize them. We also want to recognize scholarship and bursary winners and thank the community sponsors for these important awards.

We must celebrate safely and follow the directions of Provincial Health Officer, Dr. Bonnie Henry and Minister of Education, Rob Fleming regarding safe practices and physical distancing including a restriction on the size of gatherings. The traditional graduation ceremonies, Proms and Dry Grad activities cannot happen under the current Provincial Health Officer's orders.

As a result, it is time to reimagine our graduation plans and how we can celebrate the Graduation Class of 2020. Graduation Coordinators at your Secondary Schools have begun meeting with their graduation councils to develop new plans to make graduation meaningful and memorable. It is important that we listen to the voices of our graduates as we plan together to honour the class of 2020. School Principals will be working with their staff to finalize plans and will communicate them to parents and the community as they are finalized in the coming weeks.

Graduation 2020 will be a historic event due to COVID-19. Let's work together to make it meaningful and memorable for all.

Be safe and be kind,

Sincerely,

Kevin Kaardal
Superintendent of Schools/CEO

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
1	SMS	5	University of California, Santa Barbara, CA	USA	CADA Leadership Camp	Hockey Academy Students	9 to 12	22	6-Jul-2019	11-Jul-2019	5
2	KSS	4	Green Bay Bible Camp, West Kelowna, BC	Canada	Team Building/ Breakaway Activity	Football Team	10 to 12	45	26-Aug-2019	28-Aug-2019	2
3	OKM	4	Victoria and The Gulf Islands, BC	Canada	S.A.L.T.S. Sailing and Life Training	Quest BC Students	11	24	8-Sep-2019	14-Sep-2019	6
4	SMS	4	Kelowna Paddle Centre, Kelowna, BC	Canada	Paddleboard Training	Outdoor Education Students	7 & 8	40	9-Sep-2019	9-Sep-2019	0
5	GESS	4	Oyama Zipline Adventure Park, Oyama, BC	Canada	Grad 2020 Retreat	Grade 12 Students	12	150	13-Sep-2019	13-Sep-2019	0
6	KSS	4	Gardom Lake Camp (near Enderby, BC)	Canada	Leadership Retreat	Leadership Students	11 & 12	80	15-Sep-2019	16-Sep-2019	1
7	OKM	4	Banff, Yoho, and Kootenay National Parks, AB	Canada	Hiking and Backpacking in National Parks	Grade 12 Students	12	141	15-Sep-2019	21-Sep-2019	6
--	RSS	4	POSTPONED – DATE TBD Coquihalla Summit (Coquihalla Mountain area, BC)	Canada	Hiking and Camping Skills	Outdoor Education Students	9 to 12	24	17-Sep-2019	20-Sep-2019	3
8	DRK	4	Eagle Bay Camp, Eagle Bay, BC	Canada	Community Building	Learning Community	8	37	18-Sep-2019	20-Sep-2019	2
9	KSS	4	Twin Peaks (near Cherryville, BC)	Canada	Outdoor Education Co-Curricular Trip	Grade 12 Students	12	24	19-Sep-2019	21-Sep-2019	2

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
10	MBSS	5	Wenatchee High School, Wenatchee, WA	USA	Participating in Football Games	Varsity and Junior Varsity Football Teams	9 to 12	55	19-Sep-2019	21-Sep-2019	2
11	KSS	5	University of Calgary, Calgary, AB	Canada	Volleyball Tournament	Grade 11 & 12 Students	11 & 12	14	19-Sep-2019	22-Sep-2019	3
12	DRK	4	Myra Canyon Adventure Park, Kelowna, BC	Canada	Team Building, Active Living & Connection to the Community	Grade 7 Learning Community	7	70 to 80	20-Sep-2019	20-Sep-2019	0
13	RSS	4	CANCELLED Glacier National Park, BC (Illecillewaet Campground)	Canada	Hiking and Camping Skills	Outdoor Education Students	9 to 12	24	24-Sep-2019	27-Sep-2019	3
14	SMS	4	Fintry Provincial Park* E.C. Manning Provincial Park, Princeton, BC (between Hope and Princeton, BC) *Location changed due to weather.	Canada	Hiking and Camping Skills	Grade 8 Students	8	40	25-Sep-2019	27-Sep-2019	2
15	OKM	4	CANCELLED Okanagan Mountain Park, Kelowna, BC	Canada	Indigenous Studies on Land and Water	Quest BC Students	11	24	25-Sep-2019	27-Sep-2019	2
16	OKM	4	CANCELLED Okanagan Mountain Park, Kelowna, BC	Canada	Hiking and Camping Skills	Quest BC Students	11	24	26-Sep-2019	27-Sep-2019	1
17	KSS	4	Finlayson Lakes above Mabel Lake (near Lumby, BC)	Canada	Outdoor Education Co-Curricular Trip	Grade 11 Students	11	48	26-Sep-2019	28-Sep-2019	2
18	MBSS	4	Kettle Valley Railway to Arlington Lakes,	Canada	Introduction to Cycle Touring, Camping	Outdoor Education Students	10 to 12	30	26-Sep-2019	28-Sep-2019	2

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
			Kettle River and Westbridge, BC								
19	CNB	4	E.C. Manning Provincial Park, BC (between Hope and Princeton, BC)	Canada	Outdoor Education, Camping, Hiking	Outdoor Education Students	8	50 to 60	30-Sep-2019	2-Oct-2019	2
20	MBSS	4	Boucherie Bluffs, West Kelowna, BC	Canada	Introduction to Top Rope Rock Climbing, Belaying, Rappelling	Outdoor Education Students	10 to 12	12	1-Oct-2019	1-Oct-2019	0
21	RSS	4	Skaha Provincial Park, Penticton, BC	Canada	Top Rope Rock Climbing	Outdoor Education Students	9 to 12	20	1-Oct-2019	1-Oct-2019	0
22	MBSS	4	Skaha Bluffs, Penticton, BC	Canada	Introduction to Top Rope Rock Climbing, Belaying, Rappelling	Outdoor Education Students	10 to 12	12	3-Oct-2019	3-Oct-2019	0
23	RSS	4	Lonely Boy Crag, Chute Lake Road, Kelowna, BC	Canada	Top Rope Rock Climbing	Outdoor Education Students	9 to 12	25	3-Oct-2019	3-Oct-2019	0
24	KSS	4	Beaver Lakes Chain (above Winfield, BC)	Canada	Outdoor Education Co-Curricular Trip	Outdoor Education Students	12	24	3-Oct-2019	4-Oct-2019	1
25	OKM	4	Ottawa, ON	Canada	Cultural and Regional Studies	Quest BC Students	11	24	3-Oct-2019	10-Oct-2019	7

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
26	MBSS	4	Myra Canyon Adventure Park, Kelowna, BC	Canada	Team Building Exercise on Ropes Course, Frisbee Golf	International / Leadership Students	9 to 12	100	4-Oct-2019	4-Oct-2019	0
27	RSS	4	Lonely Boy Crag, Chute Lake Road, Kelowna, BC	Canada	Top Rope Rock Climbing	Outdoor Education Students	9 to 12	25	7-Oct-2019	7-Oct-2019	0
28	MBSS	4	Okanagan Mountain Park, Kelowna, BC	Canada	Leadership Skills, Hiking and Camping	Outdoor Education Students	9	30	7-Oct-2019	9-Oct-2019	2
--	RSS	4	CHANGED TO LONELY BOY CRAG FIELD STUDIES OCTOBER 3, 7, (Postponed to 23), 10, 17, 23 Goudie Road area, Kelowna, BC	Canada	Hiking and Camping Skills	Outdoor Education Students	9 to 12	25	7-Oct-2019	11-Oct-2019	4
29	MBSS	4	Boucherie Bluffs, West Kelowna, BC	Canada	Introduction to Top Rope Rock Climbing, Belaying, Rappelling	Outdoor Education Students	10 to 12	12	8-Oct-2019	8-Oct-2019	0
30	MBSS	4	Skaha Bluffs, Penticton, BC	Canada	Introduction to Top Rope Rock Climbing, Belaying, Rappelling	Outdoor Education Students	10 to 12	12	9-Oct-2019	9-Oct-2019	0
31	KSS	4	Kettle Valley Railway (between Penticton & Osprey Lake area, behind Summerland, BC)	Canada	Outdoor Education Co-Curricular Trip	Outdoor Education Students	11	24	9-Oct-2019	10-Oct-2019	1

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
32	MBSS	4	Myra Canyon Adventure Park, Kelowna, BC	Canada	Team Building Activities, Rope Course	CLC Health and Medicine Students	11	28	10-Oct-2019	10-Oct-2019	0
33	MBSS	4	Myra Canyon Adventure Park, Kelowna, BC	Canada	Team Building Activities, Rope Course	Tourism 12 Students	12	20	10-Oct-2019	10-Oct-2019	0
34	RSS	4	Lonely Boy Crag, Chute Lake Road, Kelowna, BC	Canada	Top Rope Rock Climbing	Outdoor Education Students	9 to 12	25	10-Oct-2019	10-Oct-2019	0
35	KSS	5	New York City, NY	USA	Fine Arts/Media Cultural Tour	Fine Arts/Media Students	11 & 12	26 to 30	14-Oct-2019	18-Oct-2019	4
36	MBSS	4	CANCELLED Skaha Bluffs, Penticton, BC	Canada	Introduction to Top Rope Rock Climbing, Belaying, Rappelling	Outdoor Education Students	10 to 12	12	17-Oct-2019	17-Oct-2019	0
37	RSS	4	Lonely Boy Crag, Chute Lake Road, Kelowna, BC	Canada	Top Rope Rock Climbing	Outdoor Education Students	9 to 12	25	17-Oct-2019	17-Oct-2019	0
38	KSS	4	Gulf Islands, BC	Canada	"Sailing A Tall Ship"	Outdoor Education and Rec Leadership Students	11 & 12	27	20-Oct-2019	25-Oct-2019	5
39	MBSS	5	Smith Rock, OR	USA	Rock Climbing: Top Rope, Rappel, Rope Traverse	Outdoor Education Students	10 to 12	24	20-Oct-2019	25-Oct-2019	5
40	GPE	5	Disneyland, Anaheim, CA	USA	"Dreams Take Flight" Program	Special Needs Students	5	5	21-Oct-2019	23-Oct-2019	2

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
41	MBSS	4	Okanagan Mountain Park, Kelowna, BC	Canada	Leadership Skills, Hiking and Camping	Outdoor Education Students	9	30	21-Oct-2019	23-Oct-2019	2
42	SVE	5	Disneyland, Anaheim, CA	USA	"Dreams Take Flight" Program	Special Needs Students	5	5	21-Oct-2019	23-Oct-2019	2
43	RSS	4	RESCHEDULED FROM OCT. 7 Lonely Boy Crag, Chute Lake Road, Kelowna, BC	Canada	Top Rope Rock Climbing	Outdoor Education Students	9 to 12	25	23-Oct-2019	23-Oct-2019	0
--	RSS	4	POSTPONED TO NOV. 21 Goudie Road area, Kelowna, BC	Canada	Overnight Camping	Outdoor Education Students	9 to 12	24	25-Oct-2019	29-Oct-2019	4
44	RSS	4	Goudie Road area, Kelowna, BC	Canada	Overnight Camping	Outdoor Education Students	9 to 12	24	5-Nov-2019	6-Nov-2019	1
45	MBSS	4	North Okanagan Fire Training Centre, Vernon, BC	Canada	Live Fire Training	MBSS Fire Academy Students	11 & 12	17	9-Nov-2019	9-Nov-2019	0
46	GMS & CNB	5	Chubu University Haruhigaoka Junior High School, Kasugai, Aichi	Japan	Cultural Scholarship Exchange Experience at Sister School, Assisting in English Classes	Student Scholarship Winners - 4 from GMS, 4 from CNB	8	8	9-Nov-2019	17-Nov-2019	8
47	OKM	4	Tofino, BC	Canada	Exploration of Pacific Rim Park and Indigenous Studies	Quest BC Students	11	24	12-Nov-2019	15-Nov-2019	3

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
48	RSS	4	CANCELLED Goudie Road area, Kelowna, BC	Canada	Overnight Camping	Outdoor Education Students	9 to 12	24	14 Nov 2019	15 Nov 2019	1
49	RSS	4	RESCHEDULED FROM OCT. 25 Location Changed Due to Weather: McCulloch Forestry Recreation Site, Kelowna, BC Goudie Road area	Canada	Overnight Camping	Outdoor Education Students	9 to 12	24	21-Nov-2019	22-Nov-2019	1
50	OKM	5	Helsinki and Jyväskylä	Finland	Cultural Hockey School & Cultural Tour	Hockey Academy Students	9 to 12	24	22-Nov-2019	1-Dec-2019	9
51	RSS	4	CANCELLED Goudie Road area, Kelowna, BC	Canada	Overnight Camping	Outdoor Education Students	9 to 12	24	28 Nov 2019	29 Nov 2019	1
52	KSS	5	Hawaii (Big Island and Oahu)	USA	Reinforce Marine Biology Course Material	Marine Biology Students	11	18	1-Dec-2019	10-Dec-2019	9
53	KSS	5	Kasugai, Aichi	Japan	World Global Sustainable Development Conference	Japanese As A Second Language Students	11	2	11-Dec-2019	15-Dec-2019	4
54	KSS	5	Edmonton, AB	Canada	Basketball Tournament	4A Boys	11 & 12	15	11-Dec-2019	15-Dec-2019	4
55	KSS	5	Seattle, WA	USA	Basketball Tournament	4A Boys	11 & 12	15	26-Dec-2019	29-Dec-2019	3
56	OKM	4	Diving Dynamics, Kelowna, BC	Canada	Introduction to Scuba Diving	Quest BC Students	11	24	7-Jan-2020	7-Jan-2020	0

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
57	OKM	4	Diving Dynamics, Kelowna, BC	Canada	Introduction to Scuba Diving	Quest BC Students	11	24	9-Jan-2020	9-Jan-2020	0
58	OKM	4	Diving Dynamics, Kelowna, BC	Canada	Introduction to Scuba Diving	Quest BC Students	11	24	14-Jan-2020	14-Jan-2020	0
59	MBSS	4	CANCELLED DUE TO EXTREME COLD WEATHER FORECAST Silver Lake Forestry Camp	Canada	Winter Camp	Outdoor Education Students	9	30	13-Jan-2020	14-Jan-2020	1
60	OKM	4	Diving Dynamics, Kelowna, BC	Canada	Introduction to Scuba Diving	Quest BC Students	11	24	16-Jan-2020	16-Jan-2020	0
61	MBSS	4	CANCELLED DUE TO EXTREME COLD WEATHER FORECAST Silver Lake Forestry Camp	Canada	Winter Camp	Outdoor Education Students	9	24	17-Jan-2020	17-Jan-2020	1
62	MBSS	4	McCullough Lake, BC	Canada	Winter Camp	Outdoor Education Students	10 to 12	17	17-Jan-2020	19-Jan-2020	2
63	OKM	4	McCullough Lake, BC	Canada	Winter Camp	Quest BC Students	11	24	20-Jan-2020	22-Jan-2020	2
64	WAT	4	Gardom Lake Camp (near Enderby, BC)	Canada	Outdoor Education and Team Building	Grade 6 Students	6	89	29-Jan-2020	31-Jan-2020	2
65	GMS	5	Québec City, QC	Canada	Language and French Cultural Immersion	French 9 Students	9	10	5-Feb-2020	10-Feb-2020	5
66	KSS	5	RESCHEDULED FROM FEBRUARY 12-21, 2020	USA	Reinforce Marine Biology Course Material	Marine Biology Students	11	18	5-Feb-2020	13-Feb-2020	8

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
			Hawaii (Big Island and Oahu)								
67	OKM	4	Hydraulic Lake, BC	Canada	Outdoor Education	Outdoor Education Students	11 & 12	37	10-Feb-2020	11-Feb-2020	1
	KSS	5	RESCHEDULED TO FEBRUARY 5-13, 2020 Hawaii (Big Island and Oahu)	USA	Reinforce Marine Biology Course Material	Marine Biology Students	11	18	12-Feb-2020	21-Feb-2020	9
68	KSS	4	Silver Lake Forestry Camp, Peachland, BC	Canada	Outdoor Education Co-Curricular	Outdoor Education Students	11	30	13-Feb-2020	14-Feb-2020	1
69	GMS	4	Vancouver, BC	Canada	Attend Canucks Game Day Skate, Tour Arena, Science World, Canucks Game	GMS Hockey Academy Students	6 & 7	17	18-Feb-2020	20-Feb-2020	2
70	RSS	4	McCulloch Lake Area, Kelowna, BC	Canada	Snowshoeing and Overnight Snow Camping	Outdoor Education Students	10 to 12	24	18-Feb-2020	20-Feb-2020	2
71	OKM	4	Bamfield Marine Sciences Centre, Bamfield, BC	Canada	Marine Biology Exploration	Marine Biology Students	10 to 12	24	24-Feb-2020	28-Feb-2020	4
72	KSS	4	Headwaters Lake Camp (near Peachland, BC)	Canada	Outdoor Education Co-Curricular	Outdoor Education Students	12	30	27-Feb-2020	29-Feb-2020	2
73	OKM	4	Hardcore Archery, Kelowna, BC	Canada	Outdoor Education	Outdoor Education Students	11 & 12	20	28-Feb-2020	28-Feb-2020	0

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No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
	OKM	4	RESCHEDULED TO APRIL 1, 2020 Diving Dynamics, Kelowna, BC	Canada	Introduction to Scuba Diving	Outdoor Education Students	11 & 12	20	2-Mar-2020	2-Mar-2020	0
74	GMS	4	Vancouver, BC	Canada	Attend Canucks Game Day Skate, Tour Arena, Science World, Canucks Game	GMS Hockey Academy Students	8 & 9	24	9-Mar-2020	11-Mar-2020	2
75	KSS, MBSS	5	Winnipeg, MB	Canada	National Human Rights Leadership Program	Genocide Studies Students	12	24	9-Mar-2020	12-Mar-2020	3
76	OKM	5	CANCELLED AT BOARD OF EDUCATION MEETING FEBRUARY 26, 2020 Rome, Assisi, Dubrovnik, Zadar, Zagreb & Vienna	Italy, Croatia, and Austria	Music Cultural Learning	Concert and Jazz Band Students	10 to 12	60 to 100	9-Mar-2020	21-Mar-2020	12
77	OKM	4	CANCELLED AT SCHOOL LEVEL Diving Dynamics, Kelowna, BC	Canada	Introduction to Scuba Diving	Outdoor Education Students	11 & 12	20	11-Mar-2020	11-Mar-2020	0
78	MBSS	5	CANCELLED AT BOARD OF EDUCATION MEETING MARCH 11, 2020 Disneyland and Universal Studios, Los Angeles and Anaheim, CA	USA	Music Performances	Senior Concert Band Students	10 to 12	41	13-Mar-2020	19-Mar-2020	6
79	KSS, MBSS, OKM & RSS	5	CANCELLED AT BOARD OF EDUCATION MEETING MARCH 11, 2020 Annecy, Chambéry & Rumilly	France	4-Week Reciprocal Exchange Program	Grade 10 FIMM and Core French Students	10	15	14-Mar-2020	14-Apr-2020	31

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No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
80	KSS, MBSS, OKM & RSS	5	CANCELLED AT BOARD OF EDUCATION MEETING MARCH 11, 2020 Annecy, Chambéry & Rumilly	France	6-Week Reciprocal Exchange Program	Grade 10 & 11 FIMM and Core French Students	11 & 12	19	14-Mar-2020	25-Apr-2020	42
81	KSS	5	CANCELLED AT BOARD OF EDUCATION MEETING MARCH 11, 2020 Battlefields of WWI and WWII	Germany, France, Belgium	Cultural and Historical Tour	Grade 11 & 12 Students	11 & 12	40	18-Mar-2020	1-Apr-2020	14
82	KSS	5	CANCELLED AT BOARD OF EDUCATION MEETING MARCH 11, 2020 Anaheim, Los Angeles, and Ontario, CA	USA	Leadership Education and Enrichment	Leadership Students	11 & 12	22	27-Mar-2020	5-Apr-2020	9
83	KLO	5	CANCELLED AT SCHOOL LEVEL Edmonton, AB	Canada	NHL Game Day Experience: NHL Game, Stadium Tour, HCSA Ice Session	KLO Hockey Academy Students	8 & 9	30	30-Mar-2020	2-Apr-2020	3
84	MBSS	4	CANCELLED AT DISTRICT LEVEL Bamfield Marine Sciences Centre, Bamfield, BC	Canada	Enhance Biology Program by Gaining Experience in a Marine Lab Environment	Biology Students	11 & 12	22	30-Mar-2020	3-Apr-2020	4
85	OKM	4	CANCELLED AT SCHOOL LEVEL RESCHEDULED FROM MARCH 2, 2020 Diving Dynamics, Kelowna, BC	Canada	Introduction to Scuba Diving	Outdoor Education Students	11 & 12	20	1-Apr-2020	1-Apr-2020	0
86	KSS	4	CANCELLED AT SCHOOL LEVEL Halfway River Hot Springs, BC	Canada	Outdoor Education Co-Curricular Field Study	Outdoor Education Students	12	24	5-Apr-2020	7-Apr-2020	2

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No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
87	RSS	5	CANCELLED <i>Festival Postponed Indefinitely</i> Edmonton, AB	Canada	Participate in a Cantando Music Festival	Concert Jazz Band Choir & Vocal Jazz Students	9 to 12	48	5-Apr-2020	8-Apr-2020	3
88	KSS	5	CANCELLED AT BOARD OF EDUCATION MEETING MARCH 11, 2020 New York City, NY	USA	Musical & Cultural Events, Activities and Experience	Music Students	10 to 12	54+	5-Apr-2020	12-Apr-2020	7
89	GMS	5	CANCELLED <i>Summit Rescheduled to April 11-13, 2021.</i> London, ON	Canada	Global Student Leadership Summit	Leadership Students	7 to 9	8	17-Apr-2020	22-Apr-2020	5
90	KLO	5	CANCELLED <i>Summit Rescheduled to April 11-13, 2021.</i> London, ON	Canada	Global Student Leadership Summit	Leadership Students	8 & 9	10	17-Apr-2020	22-Apr-2020	5
91	KSS	5	CANCELLED <i>Summit Rescheduled to April 11-13, 2021.</i> London, ON	Canada	Global Student Leadership Summit	Leadership Students	10 to 12	10	17-Apr-2020	22-Apr-2020	5
92	MBSS	5	CANCELLED <i>Summit Rescheduled to April 11-13, 2021.</i> London, ON	Canada	Global Student Leadership Summit	Leadership Students	9 to 12	12	17-Apr-2020	22-Apr-2020	5
93	OKM	5	CANCELLED <i>Summit Rescheduled to April 11-13, 2021.</i> London, ON	Canada	Global Student Leadership Summit	Leadership Students	10 to 12	10	17-Apr-2020	22-Apr-2020	5
94	KSS	4	CANCELLED AT SCHOOL LEVEL Halfway River Hot Springs, BC	Canada	Outdoor Education Co-Curricular Field Study	Outdoor Education Students	11	24	19-Apr-2020	21-Apr-2020	2

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No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
95	OKM	4	CANCELLATION IN PROGRESS S.A.L.T. Victoria and the Gulf Islands, BC	Canada	S.A.L.T. Sailing and Life Training	Quest Students	8 to 12	28	19-Apr-2020	24-Apr-2020	5
96	MBSS	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 Clayoquot Sound, BC Alternate: Gulf Islands	Canada	Introduction to Sea Kayaking & Sea Kayak Tripping	Outdoor Education Students	10 & 12	15	21-Apr-2020	26-Apr-2020	5
97	OKM	4	FESTIVAL CANCELLED Con Brio Music Festival, Whistler, BC	Canada	Con Brio Music Festival	Music Students	9	56	23-Apr-2020	26-Apr-2020	3
98	ELE	4	CANCELLED SCHOOL LEVEL Gardom Lake Camp <i>(near Enderby, BC)</i>	Canada	Year-End Outdoor Experience	Grade 5 Students	5	29	29-Apr-2020	1-May-2020	2
99	DRK	5	CANCELLED AT DISTRICT LEVEL Québec City and Charlevoix, QC	Canada	Linguistic, Cultural and Historical Exploration in a Francophone Setting	French Immersion Students	9	30	2-May-2020	8-May-2020	6
100	KSS	4	CANCELLED DISTRICT LEVEL Glen Lake (near Peachland, BC)	Canada	Outdoor Education Co-Curricular Field Study	Outdoor Education Students	11	48	7-May-2020	9-May-2020	2
101	RLE	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 Gardom Lake Camp <i>(near Enderby, BC)</i>	Canada	Year-End Outdoor Experience	Grade 5 Students	5	74	11-May-2020	12-May-2020	1

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No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
102	KLO	5	ON HOLD AS PER CANCELLED DISTRICT LEVEL <u>Royal Tyrrell Museum</u> <u>Drumheller, AB</u>	Canada	Learning about Fossils, Evolution, Changing the Earth Climate	Grade 7 & 8 Students	7 & 8	32	11-May-2020	13-May-2020	2
103	KLO	4	CANCELLED DISTRICT LEVEL <u>Rockridge Canyon,</u> <u>Princeton, BC</u>	Canada	Performance Retreat: Dragon Boating, Canoeing, Hiking, Soccer, Basketball, Volleyball	Concert Band and Choir Students	8 & 9	67	12-May-2020	15-May-2020	3
104	DWE	4	CANCELLED AT SCHOOL LEVEL <u>Gardom Lake Camp</u> <u>(near Enderby, BC)</u>	Canada	Year-End Celebration: Archery, Hiking, Canoeing, Kayaking, Climbing Wall	Grade 5 and 6 Students	5 & 6	61	13-May-2020	15-May-2020	2
105	OKM	5	CANCELLED AT DISTRICT LEVEL <u>MusicFest Canada,</u> <u>Calgary, AB</u>	Canada	MusicFest Canada	Jazz Band Students	11 & 12	8	19-May-2020	22-May-2020	3
106	MBSS	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Myra Canyon</u> <u>Adventure Park,</u> <u>Kelowna, BC</u>	Canada	Explore Healthy Lifestyle Activities	Career Life Explorations 10 Students	10	90	22-May-2020	22-May-2020	0
107	SKE	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Gardom Lake Camp</u> <u>(near Enderby, BC)</u>	Canada	Year-End Alternative PE, Outdoor Education	Grade 6 Students	6	46	25-May-2020	27-May-2020	2

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No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
108	MBSS	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Juan De Fuca Marine Trail</u> Vancouver Island, BC	Canada	Introduction to Coastal Backpacking, Hiking, and Wilderness Camping	Outdoor Education Students	10 & 12	25	26-May-2020	30-May-2020	4
109	CAS	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Eagle Bay Camp,</u> Eagle Bay, BC	Canada	Leadership Development, Camping, Kayaking	Grade 6 Students	6	75	27-May-2020	29-May-2020	2
110	OTS and PGE	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Gardom Lake Camp</u> (near Enderby, BC)	Canada	Year-End Celebration - Archery, Hiking, Canoeing, Kayaking, Climbing Wall	Grade 6 Students	6	103	27-May-2020	29-May-2020	2
111	CTE	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Gardom Lake Camp</u> (near Enderby, BC)	Canada	Year-End Celebration - Archery, Hiking, Canoeing, Kayaking, Climbing Wall	Grade 5 Students	5	50	3-Jun-2020	5-Jun-2020	2
112	GPE	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Silver Lake Forestry Camp,</u> Peachland, BC	Canada	Year-End Celebration - Hiking, Canoeing, Kayaking, Paddle Boarding, Archery, Swimming	Grade 5 Students	5	64	4-Jun-2020	5-Jun-2020	1

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
113	KSS	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Mabel Lake</u> (near Lumby, BC)	Canada	Outdoor Education Co-Curricular Field Study	Outdoor Education Students	11	22	4-Jun-2020	6-Jun-2020	2
114	DRK	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Kelowna Paddle Centre,</u> Kelowna, BC	Canada	Learn How To Stand-Up Paddle Board and Outrigger Canoe	Fit for Life Physical Health Education Students	9	20	8-Jun-2020	8-Jun-2020	0
115	CMS	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Manning Park, BC</u>	Canada	Outdoor Education Co-Curricular Field Study	Outdoor Education Students	7	50	8-Jun-2020	10-Jun-2020	2
116	GME	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Silver Lake Forestry Camp,</u> Peachland, BC	Canada	Outdoor Camp Celebration	Grade 6 Students	6	104	10-Jun-2020	12-Jun-2020	2
117	DRK	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Kelowna Paddle Centre,</u> Kelowna, BC	Canada	Learn How To Stand-Up Paddle Board and Outrigger Canoe	Fit for Life Physical Health Education Students	9	20	12-Jun-2020	12-Jun-2020	0

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
118	KLO	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Cathedral Lakes, BC</u>	Canada	Leadership Skills, Camping, Survival Skills, Hiking	Outdoor Education Students	8 & 9	30	15-Jun-2020	17-Jun-2020	2
119	DRK	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Kelowna Paddle Centre, Kelowna, BC</u>	Canada	Learn How To Stand-Up Paddle Board and Outrigger Canoe	Fit for Life Physical Health Education Students	9	28	16-Jun-2020	16-Jun-2020	0
120	AME	4	CANCELLED AT SCHOOL LEVEL Sunnybrae Camp, Tapen BC	Canada	Year-End Camping Trip	Grade 5 Students	5	105	17-Jun-2020	18-Jun-2020	1
121	DRK	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Gardom Lake Camp (near Enderby, BC)</u>	Canada	End of Year Celebration	Grade 8 Students	8	56	17-Jun-2020	19-Jun-2020	2
122	KLO	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Cathedral Lakes, BC</u>	Canada	Leadership Skills, Camping, Survival Skills, Hiking	Outdoor Education Students	8 & 9	30	17-Jun-2020	19-Jun-2020	2
123	KLO	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Silver Lake Forestry Camp, Peachland, BC</u>	Canada	Leadership Development, Reflection and Celebration	WEB Leaders	9	60	17-Jun-2020	19-Jun-2020	2

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
124	MJE	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Camp Owaissi, West Kelowna, BC</u>	Canada	Year-End Celebration - Hiking, Canoeing, Paddle Boarding, Swimming, Archery	Grade 5 Students	5	77	17-Jun-2020	19-Jun-2020	2
125	KLO	5	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Montréal and Quebec City, QC</u>	Canada	Cultural and Linguistical Experience in a Francophone Setting, Learning Aspects of Canadian History.	French Immersion and Core French Students	8 & 9	30	20-Jun-2020	26-Jun-2020	6
126	OKM	4	ON HOLD AS PER SUPERINTENDENT'S DISTRICT RESPONSE UPDATE MARCH 23, 2020 <u>Rockridge Canyon, Princeton, BC</u>	Canada	Year-End Team Building	Grade 9 Students	4	122	22-Jun-2020	24-Jun-2020	2



Financial Update

Date: March 31, 2020

Background

The Office of the Auditor General of BC, in their May 2016 report *'Improving Budgeting and Expenditure Management in the Public Education System'* recommended that every school district 'regularly report forecasted results compared with actual budget results to the school board (or committee of the board), and provide an accompanying discussion and analysis, as necessary, to fully communicate financial performance and key risks'.

COVID-19 Update

Currently, we are in the midst of an unprecedented pandemic and the subsequent planned responses. The Minister has set priorities for the Education Sector during the pandemic. The Ministry of Education and all education partners are working together to strategize how we can provide the services necessary to support our students and communities in this incredible time of need.

To guide those conversations, the Minister has put forward these four guiding principles, which we will collectively use to inform our decisions through this time:

1. Maintain a healthy and safe environment for all students and families and all employees.
2. Provide services to support children of essential workers.
3. Support vulnerable students who may need special assistance.
4. Provide continuity of educational opportunities for all students.

This report does not include the impact of COVID. After a few weeks, we will have a better understanding of the financial impact of this pandemic. We have implemented tracking processes and will bring forward a more detailed analysis of the financial impact in the near future. Below is a preliminary list of revenue/costs to consider. We have separated them into three categories: (i) potential lost revenue, (ii) cost savings and (iii) additional costs due to COVID.

Potential Lost Revenue	Potential Cost Savings	Additional Costs
<ul style="list-style-type: none">• Preschool & afterschool lease revenue• Permit revenue• Fee revenue• Int'l Ed. student fee revenue• Investment income	<ul style="list-style-type: none">• TOC illness costs• Professional development (travel, flights, conference costs)• Resources/supplies• Utilities (electricity, gas, propane)• Fuel/natural gas• Repairs & maintenance of fleet/buses• Mileage costs	<ul style="list-style-type: none">• COVID illness costs• TOCs to provide services to support children of essential workers• Short term additional clerical relief• Custodian supplies (gloves, sanitizer)• Food delivery supplies• Mileage costs

Financial Performance

The District's fiscal year runs from July 1 to June 30 each year. The enclosed document analyzes the financial revenue and expenditures for the nine months ending March 31, 2020. Comparison is provided to the 2019/2020 amended annual budget submitted in February 2020. Other items of note for the 2019/2020 financial year include:

Overall funded student enrolment in September 2019 was higher than anticipated resulting in an expected increase in projected operating grants. This increase as well as an unappropriated surplus from the 2019 fiscal year allowed additional teachers to be added to the system to support classroom composition as well as our increased English Language Learner (ELL) student population.

The District's spending to March 31, 2020 progressed as expected. Benefit costs are lower during the latter part of each calendar year (September- December) as a number of employees have reached their annual maximum for CPP and EI.

Classroom Enhancement Fund Update

During spring staffing (April 2019), 162 teacher FTE were identified to be funded by the Classroom Enhancement Fund (CEF). Of this, 118 FTE were enrolling teachers. In September, the District added an additional 9 teacher FTE to the system to better support classroom composition. In our fall CEF submission to the Ministry of Education, the District requested and received our full request of 182 FTE (2019 FTE = 147).

Funding Formula Update

As previously discussed, in early 2018, an Independent Panel conducted a review of the BC K-12 Public Education Funding Model to ensure the education system receives stable and predictable funding. In March 2020, the Ministry of Education announced the new funding formula for British Columbia school districts. Although District staff were mainly concerned with Recommendation 6 (Inclusive Education) and Recommendation 9 (Funding based on the number of students versus the number of courses being taken), both of these were deferred to next year.

As part of the new funding formula, a new supplement was introduced that recognizes B.C.'s children and youth in care. This change will expand priority funding to more children with mental-health challenges and those living in low-income families. Funding allocated for this new supplement has been provided to districts to deliver service based on local needs and is intended for supports such as trauma counselling, school breakfast or lunch programs, additional classroom support etc. Our District's proportionate share of this supplement for 2020/2021 is estimated to be \$858,406.

Key Financial Risks

Key financial risks for our District include the cost of sick leave and benefits, as well as unexpected cost increases in some major spending categories (utilities, insurance).

For this school year, the COVID-19 pandemic is also an unexpected key financial risk. The costs associated with providing the services mentioned above are unknown. Currently, there are no plans to change the funding announcement for the upcoming year; however, the pandemic is resulting in a recession and circumstances to funding rates and enrolment projection may change.

Cost of sick leave is budgeted using historical patterns applied to current staffing levels. The financial risk of overspending is mitigated through incorporating contingencies within these budgets to minimize the impact of unforeseen costs.

For other major spending categories, risk is mitigated through careful monitoring and if necessary, underspending in other discretionary areas to offset increasing costs.

Department and school budgets are actively reviewed by management and where areas of concern have been identified, department management have met to discuss ways of completing the year within the allotted budget.

Operating Fund			Actual to Mar 31, 2020	Forecast to Year End	2019/2020 Amended Annual Budget	Forecast (Over) Under	Forecast Variance %	Commentary
Instruction	Salaries & Benefits	*	123,062,491	182,100,000	182,600,788	500,788	0.27%	In light of COVID, there is some savings expected.
	Services and Supplies		8,774,981	10,000,000	11,144,235	1,144,235	10.27%	In light of COVID, there is some savings expected.
	Total	1	131,837,472	192,100,000	193,745,023	1,645,023	0.85%	
District Administration	Salaries & Benefits	**	3,504,200	4,875,314	4,875,314	0	0.00%	Spending progressing as expected.
	Services and Supplies		1,234,450	1,575,000	1,680,680	105,680	6.29%	In light of COVID, there is some savings expected.
	Total	4	4,738,650	6,450,314	6,555,994	105,680	6.29%	
Operations & Maintenance	Salaries & Benefits		10,404,791	14,000,000	14,085,136	85,136	0.60%	Spending progressing as expected.
	Services and Supplies		6,983,890	9,200,000	9,504,324	304,324	3.20%	In light of COVID, there is some savings expected.
	Total	5	17,388,681	23,200,000	23,589,460	389,460	1.65%	
Transportation	Salaries & Benefits		2,244,094	3,100,000	3,119,831	19,831	0.64%	Spending progressing as expected.
	Services and Supplies		1,196,586	1,200,000	1,448,500	248,500	17.16%	Spending progressing as expected.
	Total	7	3,440,680	4,300,000	4,568,331	268,331	5.87%	
TOTALS			157,405,483	226,050,314	228,458,808	2,408,494	1.05%	

* The majority of staff attached to Instruction are paid over 10 months.

** The majority of staff attached to District Administration are paid over 12 months.

Capital Fund			Actual to Mar 31, 2020	Forecast to Year End	2019/2020 Amended Annual Budget	Forecast (Over) Under	Forecast Variance %	Commentary
Capital Assets	Local Capital	03	\$ 3,064,508	\$ 4,741,609	\$ 4,741,609	\$ -	0.00%	Additions relate primarily to the District's school refresh program and school based capital purchases.
	Bylaw Capital	99	9,896,288	13,195,051	13,195,051	-	0.00%	Amortization adjusted each year once financial statements are finalized.
TOTALS			\$ 12,960,796	\$ 17,936,660	\$ 17,936,660	\$ -	0.00%	

Special Purpose Funds		Fund	Actual to Mar 31, 2020	Forecast to Year End	2019/2020 Amended Annual Budget	% of Budget Spent	Forecast (Over) Under
Annual Facilities		57	\$ 1,186,586	\$ 1,186,586	\$ 1,186,586	100.00%	Includes prior year carry forward balances that were fully spent by March 2020.
Classroom Enhancement		71	11,984,410	17,315,239	17,315,239	69.21%	Total CEF funds awarded were \$17,315,239. An additional 13 teacher FTE were added to the system effective January 13, 2020. In light of COVID, uncertain if savings are expected at this time.
Community Link		85	910,591	1,261,708	1,246,963	73.02%	Forecast includes fiscal 2019 carry fwd to be spent by June 2020.
First Nation Student Transportation		70	-	-	732	0.00%	Will carry forward balance to be used in fiscal 2020.
Learning Improv-Support Staff		97	467,598	750,000	868,237	53.86%	Includes fiscal 2019 carry fwd to be spent by June 2020. Struggling to hire 8 BIT CEAs, at March 31st, only 5 were employed. Additional LIF minutes given to participating CEAs in early February. In light of COVID, expecting to underspend LIF. Will carry forward unspent balance to next year.
Official Languages (French)		96	223,042	345,576	331,771	67.23%	Includes fiscal 2019 carry fwd to be spent by June 2020, spending progressing as expected. Forecast includes \$13,805 funding received for this year only.
Provincial Resource Project		88	132,794	186,965	186,965	71.03%	Includes fiscal 2019 carry fwd to be spent by June 2020, spending progressing as expected.
Ready Set Learn		95	42,954	75,950	75,950	56.56%	Spending progressing as expected.
School Generated		89	4,689,910	7,400,000	7,800,000	60.13%	In light of COVID, there is some savings expected.
Special Education Equipment		72	657	10,000	22,065	2.98%	In light of COVID, there is some savings expected.
Strong Start		94	210,957	301,000	301,000	70.09%	Spending progressing as expected.
TOTALS			\$ 19,849,498	\$ 28,833,024	\$ 29,335,508	67.66%	

Total Budget Bylaw **\$ 275,730,976**

Bylaw Capital Projects		Fund	Actual to Mar 31, 2020	Ministry COA Budget	Balances Still to Withdraw	% of Budget Spent	Forecast (Over) Under
Annual Facilities Grant		57	\$ 2,214,631	\$ 3,075,143	\$ 860,512	72.02%	Expected to fully spend by June 30, 2020.
Canyon Falls Middle		33	37,035,038	37,110,000	\$ 74,962	99.80%	Project is at substantial completion, some building deficiencies still outstanding. Expected to fully spend by June 30, 2020.
H.S. Grenda Middle		33	6,736,336	34,407,183	\$ 27,670,847	19.58%	Must be fully spent by June 1, 2021, will request extension as required.
Dust Collectors		34	296,551	513,549	\$ 216,998	57.75%	Projects are almost completed. Balance will be tsf to MOE Restricted at yearend for future use.
MBSS Bathroom Upgrade		35	564,389	590,000	\$ 25,611	95.66%	Project has been completed. Balance will be tsf to MOE Restricted at yearend for future use.
RLE Playground		35	105,000	105,000	\$ -	100.00%	Playground has been purchased and installed.
SLE Playground		35	105,000	105,000	\$ -	100.00%	Playground has been purchased and installed.
Replacement Buses		35	957,541	984,008	\$ 26,467	97.31%	Project has been completed. MOE permission granted to utilize balance to purchase new transportation software
TOTALS			\$ 48,014,485	\$ 76,889,883	\$ 28,875,397	62.45%	

Other Information				2019/2020 Figures (30-Sept-19)	2018/2019 Figures		Notes
Appropriated Surplus				0	4,023,494		
Unappropriated Surplus				0	1,866,565		
Total Surplus				\$ -	\$ 5,890,059		Available for carry forward
						Change	
Staffing FTE	Teachers	MBF		1,420.97	1,382.51	38.46	FTE growth & complexity of school organizations
	Principal/Vice Principals	MBF		99.60	94.00	5.60	Ab. Ed. VP (1), Int'l Ed. District Principal (.6), CFS (2), middle school VP (2)
	Educational Assistants			554.00	510.00	44.00	Student FTE growth & complexity of school organizations
	Support Staff			519.00	498.00	21.00	Increase in bus drivers (routes), advocates (increase in funding), clerical (CFS)
	Other Professionals	MBF		39.50	37.70	1.80	Asst Transport Mng (1), Asst Cust Mng (1), Int'l Ed. (-2)
Total Staffing FTE				2,633.07	2,522.21		
						Change	
Funded Students (FTE)	School Age			22,672.0000	22,279.6000	392.40	Annual Budget = 150 FTE, April staffing = 352.5 FTE
	Alternate Schools			261.5000	255.0000	6.50	
	Distributed Learning (DL)			122.6875	144.5000	(21.81)	February recount expected to absorb this FTE decrease
Total Enrolment Based Funding				23,056.1875	22,679.1000		
						Change	
	Level 1 Special Needs			15.0000	18.0000	(3.00)	
	Level 2 Special Needs			1,012.0000	904.0000	108.00	new Ks, home school & private sector students in our system.
	Level 3 Special Needs			267.0000	223.0000	44.00	
	English Language Learners			756.0000	604.0000	152.00	Per are a preferred destination for Immigration, Refugees & Citizenship Canada to settle refugees. As well, our syrian student FTE has increased over the prior year.
	Aboriginal Education			2,864.0000	2,679.0000	185.00	More students accessing the Aboriginal Education program
	Adult Education			6.2500	6.7500	(0.50)	
Supplemental for Unique Student Needs				4,920.2500	4,434.7500		
	CE - Feb/May (Recount)			0.0000	12.0000		Feb & May/20 FTE not yet included
	DL - Feb/May (Recount)			0.0000	327.0000		Feb & May/20 FTE not yet included
	Level 2 Special Needs			0.0000	10.0000		Feb & May/20 FTE not yet included
	Level 3 Special Needs			0.0000	20.0000		Feb & May/20 FTE not yet included
	ELL Supplement - Newcomer Refugees			0.0000	3.0000		Feb & May/20 FTE not yet included
Total Feb & May Enrolment Counts				0.0000	372.0000		
	International Education			400.0000	400.0000		
Total Student FTE				28,376.4375	27,885.8500		



**Central Okanagan
Public Schools**
Together We Learn

BOARD OF EDUCATION SPECIAL INCAMERA BOARD MEETING GENERAL STATEMENT

Date: Thursday, April 16, 2020
Time: 3:05 pm to 4:07 pm
Location: Via Zoom

In attendance:

Board of Education:

Trustee M. Baxter, Chairperson
Trustee N. Bowman
Trustee R. Cacchioni
Trustee C. Desrosiers
Trustee J. Fraser
Trustee A. Geistlinger
Trustee L. Tiede

In attendance:

Staff:

K. Kaardal, Superintendent of Schools/CEO
R. Stierman, Secretary-Treasurer/CFO
T. Beaudry, Deputy Superintendent
M. DesRochers, Executive Assistant (recorder)

**The following general statement is prepared and issued in accordance with
Section 72 (3) of the School Act RSBC 1996**

The meeting was called to order at 3:05 pm.

1. The Board adopted the Agenda as presented for the Special Incamera Meeting of April 16, 2020.
2. The Board adopted the Minutes as presented for the Special Incamera Meeting of April 9, 2020.
3. The Superintendent provided a pandemic update and responded to Trustees' questions.
4. There was one Information/Discussion Item.
5. There were six Trustees queries/comments.

The meeting was adjourned at 4:07 pm.

Ryan Stierman, Secretary-Treasurer/CFO



BOARD OF EDUCATION INCAMERA BOARD MEETING GENERAL STATEMENT

Date: Wednesday, April 22, 2020
Time: 3:37 pm to 4:39 pm
Location: Via Zoom

In attendance:

Board of Education:

Trustee M. Baxter, Chairperson
Trustee N. Bowman
Trustee R. Cacchioni
Trustee C. Desrosiers
Trustee J. Fraser
Trustee L. Tiede (*left the meeting at 3:48 pm*)

In attendance:

Staff:

K. Kaardal, Superintendent of Schools/CEO
R. Stierman, Secretary-Treasurer/CFO
T. Beaudry, Deputy Superintendent
B. McEwen, Executive Director of Human Resources
K. Cormier, Director of Labour Relations
M. DesRochers, Executive Assistant (Recorder)

Absent:

Trustee A. Geistlinger

**The following general statement is prepared and issued in accordance with
Section 72 (3) of the School Act RSBC 1996**

The meeting was called to order at 3:37 pm.

1. The Board adopted the Agenda as amended for the Incamera Meeting of April 22, 2020.
2. The Board adopted the Minutes as presented for the Incamera Meeting of April 8, 2020.

3:42 pm: Trustees Baxter, Bowman, and Cacchioni left the meeting due to a potential conflict of interest. Trustee Tiede was appointed Acting Chairperson.

3. There was an Action Item regarding the BCPSEA-BCTF Proposed Agreement.

3:47 pm: Trustees Baxter, Bowman, and Cacchioni rejoined the meeting and Trustee Baxter assumed her role as Chairperson.

3:48 pm: Trustee Tiede left the meeting.

4. There were two Human Resources Information Items.

3:54 pm: The Executive Director of Human Resources and Director of Labour Relations left the meeting.

5. There were two Trustee queries/comments.
6. There were three Information/Discussion Items.
7. There was one Item Requiring Special Mention.
8. There were seven Invitations (for Trustee Attendance) listed.
9. There was one date for an Informal Board Sessions/Interchanges listed.
10. There was one BC School Trustee Association Item.
11. There was one item from the Incamera Meeting for the next Public Agenda.

The meeting was adjourned at 4:39 pm.

Ryan Stierman, Secretary-Treasurer/CFO



April 2020

SYNOPSIS

BCSTA Provincial Council Summary

This is a summary of the April 2020 Provincial Council (PC) meeting, which took place on Zoom in accordance with BCSTA's social distancing protocol during the COVID-19 pandemic. Click [here](#) to view draft PC minutes. Contact BCSTA CEO Mike Roberts at mroberts@bcsta.org for more details.

President's Report

President Stephanie Higginson recognized the challenging circumstances in which we conducted Provincial Council and thanked the efforts of those in our sector. She expressed great appreciation for the collaborative approach of our minister and partner agencies and acknowledged rapidly changing circumstances. 'We are guided by the recommendations of our provincial health officer.'

CEO's Report

CEO Mike Roberts detailed adjustments to BCSTA processes necessitated by our pandemic response. This included day-to-day office operations, elections of our board of directors, planning for future events, and revamping internal and external communications protocols.

CSBA Report

Vice-President Carolyn Broady reported on the cancellation of the upcoming CSBA Congress and National Trustees Gathering in July.

Finance & Audit Committee Report

The Finance and Audit Committee presented the final budget after reviewing feedback from draft budget presentation at February's PC. The Finance and Audit Committee recommended hiring Smythe LLP as auditors.

AGM Cancellation

CEO Mike Roberts and Director of Finance Jodi Olstead provided an update on the final costs of cancelling AGM 2020. Although the initial potential estimate of costs to BCSTA exceeded \$200,000, the final expense was just over \$3000.

Disposition of Motions

The following motions were carried by PC:

- 3.1 That Provincial Council adopt the BCSTA 2020/2021 Draft Budget as recommended.
Carried: Res. PC#16/2020
- 3.2 That Provincial Council approve the appointment of Smythe LLP as BCSTA's auditors for 2019/2020.
Carried: Res. PC#17/2020