



**BOARD OF EDUCATION
PUBLIC MEETING
REVISED AGENDA**

Wednesday, February 12, 2020, 6:00 pm

School Board Office

1040 Hollywood Road S

Kelowna, BC

**The Central Okanagan Board of Education acknowledges that this meeting is being held on the unceded,
Traditional Territory of the Okanagan People.**

A copy of the Agenda and attachments are available on the School District website:
<http://www.sd23.bc.ca/Board/boardmeetinginfo/meetingagendaattachments/Pages/default.aspx>
Alternatively, copies are available on request at the District Administration Office.

Pages

1. CALL TO ORDER

2. AGENDA

Additions/Amendments/Deletions

THAT: The Agenda for the Public Board Meeting of February 12, 2020 be adopted (as amended, if appropriate).

3. MINUTES

3.1 Public Board Meeting - January 29, 2020

7

(Attachment)

THAT: The Minutes of the Public Board Meeting of January 29, 2020 be adopted as presented.

4. CENTRAL OKANAGAN PUBLIC SCHOOLS – "INSIDE 23"

4.1 Harmony Day T-Shirt Artwork

5. DECLARATIONS

5.1 Harmony Day - February 19, 2020

Presenter: Leigh-Ann Yanow, Chair, Harmony Day Committee

DECLARATION:

WHEREAS Harmony Day recognizes that the citizens of the Central Okanagan come from all over the world; and,

WHEREAS Harmony Day provides an annual opportunity for the Central Okanagan Public Schools community to celebrate cultural diversity while committing to mutual respect; and,

WHEREAS Harmony Day creates sensitivity to and respect for differences; and,

WHEREAS Harmony Day allows the Central Okanagan Public Schools to focus on the mission of educating students in a safe, inspirational learning environment; and,

THEREFORE I, Moyra Baxter, as Chairperson of the Board of Education of the Central Okanagan Public Schools, do hereby proclaim February 19, 2020 as Harmony Day in Central Okanagan Public Schools.

5.2 Pink Shirt Day - February 26, 2020

DECLARATION:

The Central Okanagan Board of Education declares Wednesday, February 26, 2020 as "Pink Shirt Day" in Central Okanagan Public Schools.

6. Meeting Recess (Five Minutes)

7. PUBLIC QUESTION/COMMENT PERIOD

The purpose of this public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any items on the agenda. The total time for this period shall normally be 15 minutes. A person wishing to speak is requested by the Chairperson of the Board to state their name and provide, if possible, a written copy of the comments.

8. TRUSTEES QUERIES/COMMENTS

9. ACTION ITEMS

9.1 Transportation Task Force Steering Committee Recommendations 15

*Referred from the Planning and Facilities Committee - February 5, 2020
(Attachment)*

9.2 Approval of 2019/2020 Amended Annual Budget 45

*Recommendation from the Finance and Audit Committee - January 22, 2020
(Attachment)*

RECOMMENDATIONS:

THAT: At the February 12, 2020 Public Board Meeting, the Board of Education give first, second and third readings to the School District No. 23 (Central Okanagan) Amended Annual Budget Bylaw for 2019/2020.

THAT: The School District No. 23 (Central Okanagan) Amended Annual Budget Bylaw for 2019/2020 in the amount of \$275,685,975 be read a first, second and third time, passed and adopted the 12th day of February, 2020.

9.3 Affirmation of Policy 160 - Finance and Audit Committee 64

*Recommendation from the Finance and Audit Committee - January 22, 2020
(Attachment)*

RECOMMENDATION:

THAT: The Board of Education affirm Policy 160 – Finance and Audit Committee, as attached to the Agenda, and as presented at the February 12, 2020 Public Board Meeting.

10. PUBLIC QUESTION/COMMENT PERIOD

This public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any matter pertaining to public education.

11. INFORMATION ITEMS

11.1 Superintendent's Emergent Issues

11.2 Level 4 and 5 Field Study Summary – 2019/2020 69

(Attachment)

11.3	<u>General Statement – January 29, 2020</u>	83
	<i>(Attachment)</i>	
11.4	<u>Financial Update - December 31, 2019</u>	84
	<i>Referred by the Finance and Audit Committee - January 22, 2020</i>	
	<i>(Attachment)</i>	
11.5	<u>2020/2021 Budget Survey Questions</u>	88
	<i>Referred by the Finance and Audit Committee - January 22, 2020</i>	
	<i>(Attachment)</i>	
*11.6	<u>BC Ministry of Education Funding Announcement</u>	89
	<i>(Late Attachment)</i>	

12. **BOARD/DISTRICT COMMITTEE QUERIES/COMMENTS AND REPORTS**

13. **BOARD CORRESPONDENCE**

Sent:

Received:

M. Howell, February 4, 2020, Transportation Recommendations

RECOMMENDATION:

THAT: At the February 12, 2020 Public Board Meeting, the Board receive the correspondence listed above.

14. **ITEMS REQUIRING SPECIAL MENTION**

15. **BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION**

16. **BC SCHOOL TRUSTEES ASSOCIATION**

16.1 **BCSTA Provincial Council Meeting**

Friday, February 21, 2020 to Saturday, February 22, 2020
Vancouver, BC

16.2 **Thompson Okanagan Branch BCSTA Meeting**

Friday, March 6, 2020 to Saturday, March 7, 2020
Chase, BC

16.3 BCSTA Leadership Series

Wednesday, April 8, 2020
Vernon, BC

16.4 BCSTA AGM

April 16-19, 2020
Vancouver, BC

- **Deadline for Substantive AGM Motions: February 16, 2020**

17. BOARD MEETINGS WITH PARTNER AND COMMUNITY GROUPS

17.1 Joint Board of Education and City of West Kelowna Meeting

Friday, February 28, 2020
10:00 am - 12:00 pm
Board Room Main at 1040 Hollywood Road South

18. FUTURE MEETINGS

18.1 Regularly Scheduled Board Meetings

Regular Public Board Meeting
Wednesday, February 26, 2020 at 6:00 pm, Board Room Main at 1040
Hollywood Road South

Regular Public Board Meeting
Wednesday, March 11, 2020 at 6:00 pm, Board Room Main at 1040
Hollywood Road South

18.2 Board Standing Committee Meetings

General Affairs Committee Meeting
Wednesday, March 4, 2020 at 4:00 pm, Board Room Main at 1040 Hollywood
Road South

Planning and Facilities Committee Meeting
Wednesday, March 4, 2020 at 6:00 pm, Board Room Main at 1040 Hollywood
Road South

19. NOTICES OF MOTION
20. ITEMS FOR A FUTURE AGENDA
21. MEDIA QUESTIONS
22. ADJOURNMENT



**BOARD OF EDUCATION
PUBLIC MEETING
MINUTES**

**Wednesday, January 29, 2020, 6:00 pm
School Board Office
1040 Hollywood Road S
Kelowna, BC**

Board of Education: Trustee M. Baxter, Chairperson
Trustee N. Bowman
Trustee R. Cacchioni
Trustee C. Desrosiers
Trustee J. Fraser
Trustee A. Geistlinger
Trustee L. Tiede

Staff: Kevin Kaardal, Superintendent of Schools/CEO
Ryan Stierman, Secretary-Treasurer/CFO
Michelle DesRochers, Executive Assistant (recorder)

Absent: Terry Beaudry, Deputy Superintendent of Schools

Partner Groups: Des Sjoquist, COPVPA Vice-President
Cherylee Morrison, COPAC Co-President
McKinley Kemp, DSC Co-President

There were no representatives from CUPE or COTA.

**The Central Okanagan Board of Education acknowledged that this meeting was being held
on the Traditional Territory of the Okanagan People.**

CALL TO ORDER

The meeting was called to order at 6:05 pm.

AGENDA

Main 20P-013

MOVED by Trustee Fraser

SECONDED by Trustee Geistlinger

THAT: The Agenda for the Public Board Meeting of January 29, 2020 be adopted.

CARRIED

MINUTES

Public Board Meeting - January 15, 2020

Main 20P-014

MOVED by Trustee Tiede

SECONDED by Trustee Desrosiers

THAT: The Minutes of the Public Board Meeting of January 15, 2020 be adopted as presented.

CARRIED

ABSTAINED: Trustee Cacchioni

CENTRAL OKANAGAN PUBLIC SCHOOLS – "INSIDE 23"

Science Inquiry and Numeracy Exploration - South Kelowna Elementary School

In attendance:

Nadia Piasentin, Principal, South Kelowna Elementary School

Leanna Estey – Grade 3 teacher

Chontelle Wilson – Grade 4/5 Learning Community Teacher

Carys Swan – former student teacher at South Kelowna Elementary School

Students:

Charlotte Henderson – Gr. 3 student

Lucy Weber – Gr. 3 student

Owen Gordon – Gr. 5 student

Lexi DiGeorgio – Gr. 5 student

Dante Madore – Gr. 5 student

Keean Sartorius – Gr. 5 student

Humraj Chahal – Gr. 5 student

The students of South Kelowna Elementary School presented on math explorations and how numbers relate and connect to our world, as well as, science inquiry projects created with student voice. From counting to using strategies to understand and apply their number sense, the students are using a growth mindset to become stronger mathematicians. In the Fall, their learning community completed an environmental inquiry unit. The task of the students was to explore the displays set up around their room and the information in their Google classroom. Some of the topics explored were Climate Change, Plastic in the Ocean, Energy & Resources, Compost & Waste Management, Pollution & Recycling, composting, and endangered animals. They used critical thinking to explore how humans are impacting, and helping the environment.

INTRODUCTION/RECOGNITION

KSS AAA Boys Volleyball Team - Provincial Silver Medalists

In attendance:

Mike Sodaro, Head Coach

Brady Ibbetson, Assistant Coach

Danika Embree, Manager

Team Members:

Joshua Bermel	Jayden Lalonde
Ethan Braam	Dawson March
Riley Brinnen	Max McDonald
Connor Dojohn	Mason Sodaro
Tyson Embree	Owen Waterhouse
Wilson Holland	Thys Weststrate
Rylan Ibbetson	Braden White

The Board of Education congratulated the KSS Owls AAA Boys Volleyball Team, who won the silver medal at the provincial tournament at the end of November.

DECLARATIONS

Human Rights Month

The Central Okanagan Board of Education declared the month of February 2020 as Human Rights Month in Central Okanagan Public Schools.

Canadian Home and School Federation National Teacher/Staff Appreciation Week

The Central Okanagan Board of Education declared the week of February 9-15, 2020, as the Canadian Home and School Federation National Teacher/Staff Appreciation Week in Central Okanagan Public Schools.

The Canadian Home and School Federation is a national organization representing provincial Home and School Federations, and is the only organization linking provincial parent groups across Canada on issues of common national interest in public education. The Canadian Home and School Federation initiated the Teacher/Staff Appreciation Week (TSAW) in 1988. The purpose of this week is to encourage parents and the wider community to recognize the personal and professional contributions that our teachers and school staff make to children and their education.

Meeting Recess (Five Minutes)

6:27 pm: The meeting recessed.

6:33 pm: The meeting reconvened.

DELEGATIONS

French Immersion in Lake Country

Presenter: Stephanie Lawton, PAC President – École Peter Greer Elementary School

Ms. Lawton presented to the Board of Education a proposal with three options to offer French Immersion in the Lake Country area due to the opening of the new H.S. Grenda Middle School in September 2021. The main goal of the proposal is to have French Immersion students continue with schooling within their community and offer French Immersion at H.S. Grenda Middle School.

The Board will be undertaking a review of the District's Long-Term Facility Plan in the Fall. This topic will be included in their discussions.

Main 20P-015

MOVED by Trustee Fraser

SECONDED by Trustee Geistlinger

THAT: The Board of Education accept the delegation report regarding French Immersion in Lake Country.

CARRIED

PUBLIC QUESTION/COMMENT PERIOD

Jennifer Dewolf: Ms. Dewolf queried if the review in the Fall of 2020 provides enough time for any potential changes to occur in the 2021/2022 school year for French Immersion.

The Board Chair confirmed that the Board will have sufficient time to conduct the Long-Term Facilities Plan Review, starting in the Fall of 2020, and implement any changes for the 2021/2022 school year.

Aubin Dorion: Ms. Dorion queried if the French Immersion program is not added to H.S. Grenda Middle, will the Board look at providing bus service into Kelowna.

The Board Chair stated that it is currently Board Policy not to provide transportation for programs of choice, unless they are provided at the student's English catchment school.

ACTION ITEMS

Policy 155 - Planning and Facilities Committee

Main 20P-016

MOVED by Trustee Cacchioni

SECONDED by Trustee Fraser

THAT: The Board of Education affirm Policy 155 - Planning and Facilities Committee, as attached to the Agenda, and as presented at the January 29, 2020 Public Board Meeting.

CARRIED

Enhancement Agreement - Mar Jok Elementary School - Outdoor Basketball Court

Main 20P-017

MOVED by Trustee Cacchioni

SECONDED by Trustee Fraser

THAT: The Board of Education enter into an Enhancement Agreement with Mar Jok Elementary School PAC for the creation of an outdoor basketball court outlined in Appendix D, as attached to the Agenda, and as presented at the January 29, 2020 Public Board Meeting.

CARRIED

Renewable and Low Carbon Fuel Requirements Regulation

Main 20P-018

MOVED by Trustee Cacchioni

SECONDED by Trustee Fraser

THAT: The Board of Education sell 691 low carbon credits at the highest trading amount offered at the time of sale.

CARRIED

Proposal for Substantive Change - Hockey Canada Skills Academy (Canyon Falls Middle School)

Main 20P-019

MOVED by Trustee Bowman

SECONDED by Trustee Tiede

THAT: The Board of Education approve the Proposal for Substantive Change - Hockey Canada Skills Academy (Canyon Falls Middle School), as attached to the Agenda, and as presented at the January 29, 2020 Public Board Meeting.

CARRIED

Proposal to Conduct the Canadian Index for Adolescent Health Upstream Project Survey as Developed by the Canadian Observatory on Homelessness (CoH) at York University

Main 20P-020

MOVED by Trustee Bowman

SECONDED by Trustee Geistlinger

THAT: The Board of Education approve Grade 8 participation from two middle schools in the Canadian Index for Adolescent Health Upstream Project Survey, as attached to the Agenda, and as presented at the January 29, 2020 Public Board Meeting.

CARRIED

Updated Acknowledgement of Okanagan Territory

Main 20P-021

MOVED by Trustee Fraser

SECONDED by Trustee Tiede

THAT: The Board of Education approve the updated acknowledgement of the Okanagan Territory as follows: "The Central Okanagan Board of Education acknowledges that this meeting is being held on the unceded, Traditional Territory of the Okanagan People".

CARRIED

PUBLIC QUESTION/COMMENT PERIOD

There were no public questions/comments.

INFORMATION ITEMS

Superintendent's Emergent Issues

The Superintendent of Schools/CEO stated that he had no emergent issues to report.

Level 4 and 5 Field Study Summary – 2019/2020

The Superintendent of Schools/CEO stated that due to the coronavirus, Field Studies are be diverted from entering China.

The Board reviewed the information.

General Statement – January 15, 2020

The Board reviewed the information.

BOARD CORRESPONDENCE

Sent:

Response to COTA First Vice-President, January 17, 2020, Equity in Action for Truth and Reconciliation 2020-2025

Received:

B. Clarke, January 13, 2020, Indigenous Spirituality

N. Wood, January 13, 2020, Regarding Implementing First Nations History in Canada

B. Colero, January 14, 2020, Feedback on Equity in Action Document

COTA First Vice-President, January 17, 2020, Equity in Action for Truth and Reconciliation 2020-2025

Okanagan Indian Band, January 20, 2020, New School Project Update

S. Higginson, January 21, 2020, Re M. Baxter on Ad Hoc Committee - BCSTA Director Term of Office

Main 20P-022

MOVED by Trustee Fraser

SECONDED by Trustee Tiede

THAT: At the January 29, 2020 Public Board Meeting, the Board receive the correspondence listed above.

CARRIED

ITEMS REQUIRING SPECIAL MENTION

Trustees and the Superintendent of Schools/CEO reported on the following:

1. Trustees spoke of their attendance at events throughout the District including the Okanagan College Gateway Program Graduation, the performance at Triple Threat Theatre at Okanagan Mission Secondary School of Joseph and the Amazing Technicolor Dreamcoat, the Harmony Day Living Library Middle School Conference, and the BCIT/School District Dual Credit Graduation ceremony.
2. **Student Enrollment** - A reminder that student enrollment for September 2020 will open on February 3, 2020 at 7:00 am.
3. **Ready Set Learn** - All elementary schools in the Central Okanagan Public Schools will be providing Early Learning opportunities for families to build connections between home and school. The schedule of individual school events is posted on the District's web page (www.sd23.bc.ca).
4. The Indigenous Education Department, in partnership with the Early Learning Team, hosted the **Annual Primary Winter Gathering** for all Grade 2/3 Indigenous students throughout the District. Over 600 primary students joined in the celebration.
5. **2020-2021 Budget Presentation** - The public presentation explaining how the District's budget is established will take place prior to the COPAC Meeting on Monday, March 2, 2020 at 6:30 pm at Hollywood Road Education Services – Room 3. All those interested in learning more about the School District 2020/2021 budget and how to provide input are encouraged to attend.
6. The Partners for Inclusive Education would like to let everyone know that the month of **February is Inclusive Education Month.**

BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

BCPSEA AGM

January 30-31, 2020

Vancouver, BC

BC SCHOOL TRUSTEES ASSOCIATION

BCSTA Provincial Council Meeting

Friday, February 21, 2020 to Saturday, February 22, 2020
Vancouver, BC

Thompson Okanagan Branch BCSTA Meeting

Friday, March 6, 2020 to Saturday, March 7, 2020
Chase, BC

BCSTA Leadership Series

Wednesday, April 8, 2020
Vernon, BC

BCSTA AGM

April 16-19, 2020
Vancouver, BC

- **Deadline for Extraordinary AGM Motions: February 6, 2020**
- **Deadline for Substantive AGM Motions: February 16, 2020**

FUTURE MEETINGS

Regularly Scheduled Board Meetings

Regular Public Board Meeting

Wednesday, February 12, 2020, at 6:00 pm, Board Room Main at 1040 Hollywood Road South

Regular Public Board Meeting

Wednesday, February 26, 2020, at 6:00 pm, Board Room Main at 1040 Hollywood Road South

Board Standing Committee Meetings

Policy Committee

Wednesday, February 5, 2020, at 4:00 pm, Board Room Main at 1040 Hollywood Road South

Planning and Facilities Committee

Wednesday, February 5, 2020, at 6:00 pm, Board Room Main at 1040 Hollywood Road South

MEDIA QUESTIONS

There were no media representatives at the meeting.

ADJOURNMENT

The Chairperson adjourned the meeting at 7:15 pm.

Chairperson

Secretary-Treasurer/CFO



Memorandum

Date: February 7, 2020
To: Board of Education
From: Ryan Stierman, Secretary-Treasurer/CFO

Action Item: Transportation Task Force Steering Committee Recommendations

1.0 BACKGROUND

At the February 5, 2020 Planning and Facilities Committee meeting, the Committee reviewed the recommendations of the Transportation Task Force Steering Committee.

The Planning and Facilities Committee passed the following Motion:

THAT: The recommendations from the Transportation Task Force Steering Committee be referred to the February 12, 2020 Public Board Meeting for discussion.

After reviewing the recommendations, the Planning and Facilities Committee also directed staff to provide additional options, including alternate fee amounts and eligibility limits, related to the proposed Transportation Task Force Steering Committee's Recommendations for the Board to consider at the February 12, 2020 Public Board Meeting.

The Committee also agreed that any recommendations made at the February 12, 2020 meeting could be referred to a Special Planning and Facilities Committee Meeting for final recommendations to the February 26, 2020 Public Board Meeting or be referred directly to the February 26, 2020 Public Board Meeting.

In response to the request from the Committee, the following analysis is being included detailing the financial impact of various eligibility distances and fee scenarios. For ease of review of the analysis, the operating subsidy amounts have been coded red if they increase the operating subsidy from current levels, yellow if it remains relatively the same and green if it reduces the operating subsidy from current levels. The eligibility limits have been colour coded green if it matches the feedback received from the public consultations and red if it does not match the feedback received.

Scenario Financial Analysis

Eligibility Limits			No route cap*									
			# of riders			Addtl Routes	Projected Operating Subsidy @ Fee					
EY	MY	SS	Eligible	Courtesy	Total		\$ 225	\$ 250	\$ 300	\$ 350	\$ 400	\$ 450
3.0	3.6	4.8	4,575	1,217	5,792	5	3,590,793	3,491,618	3,286,318	3,081,018	2,875,718	2,670,418
3.0	4.0	4.8	4,344	1,363	5,707	3	3,450,793	3,351,618	3,150,568	2,949,518	2,748,468	2,547,418
3.6	4.0	4.8	4,151	1,521	5,672	2	3,380,793	3,281,618	3,082,318	2,883,018	2,683,718	2,484,418
3.0	4.4	4.8	4,117	1,533	5,650	2	3,381,343	3,282,168	3,082,868	2,883,568	2,684,268	2,484,968
4.0	4.8	4.8	3,555	1,999	5,554	0	3,241,343	3,142,168	2,948,768	2,755,368	2,561,968	2,368,568

*Routes are added in order to ensure courtesy riders that rode in 2019-20 continue to be provided a seat

Eligibility Limits			Route cap**									
			# of riders - Route cap			Addtl Routes***	Projected Operating Subsidy @ Fee					
EY	MY	SS	Eligible	Courtesy	Total		\$ 225	\$ 250	\$ 300	\$ 350	\$ 400	\$ 450
3.0	3.6	4.8	4,575	1,078	5,653	2	3,415,543	3,316,368	3,118,018	2,919,668	2,721,318	2,522,968
3.0	4.0	4.8	4,344	1,249	5,593	1	3,330,543	3,231,368	3,030,018	2,828,668	2,627,318	2,425,968
3.6	4.0	4.8	4,151	1,403	5,554	0	3,241,343	3,142,168	2,948,768	2,755,368	2,561,968	2,368,568
3.0	4.4	4.8	4,117	1,437	5,554	0	3,241,343	3,142,168	2,948,768	2,755,368	2,561,968	2,368,568
4.0	4.8	4.8	3,555	1,999	5,554	0	3,241,343	3,142,168	2,948,768	2,755,368	2,561,968	2,368,568

** Routes are only added if there are not enough courtesy riders to remove from seats to accommodate the additional eligible riders

*** Routes still required to be added in the Upper Mission area as there are not sufficient Middle and Secondary courtesy riders to remove to accommodate the additional eligible riders

The memo provided to the Planning and Facilities Committee is included as Appendix A.

The memo details the recommendations that were brought forward after an extensive public consultation that resulted in over 3,500 responses and hundreds of conversations at the five public consultation sessions. What the Steering Committee heard from the consultation was as follows:

- Parents need to be notified of their seat status earlier so they can make arrangements.
- Eligibility distances need to be reviewed to reflect the age of students and challenges with topography.
- Courtesy seat assignment should be prioritized based on distance and age.
- Public transit is a viable option for secondary school students, if there is adequate service available.
- Fees should increase to cover a greater share of costs and/or increase service.
- A family's situation should be considered when setting policy on fees.
- Busing for schools and programs of choice should remain status quo.

The Transportation Task Force Steering Committee has extensively communicated its progress publicly using the [Transportation Review Website](#) and direct communications to parents. Communications relating to transportation are expected to significantly improve over previous years due to earlier timelines and notification to parents. Staff is committed to continue to keep parents well informed on any changes and what impact the changes will have on the transportation system.

2.0 APPENDIX

- A. Action Item – Transportation Task Force Steering Committee Recommendations –
February 5, 2020 Planning and Facilities Committee Meeting



Memorandum

Date: January 31, 2020
To: Planning and Facilities Committee
From: Ryan Stierman, Secretary-Treasurer/CFO

Information Item: Transportation Task Force Steering Committee Recommendations

1.0 RELEVANT BOARD MOTION/DIRECTION

Public Board Meeting – February 27, 2019

Main 19P-031 as Amended by Amendment 19P-034

THAT: The Board of Education strike a Transportation Task Force to review the District's transportation service and bring back recommendations by April 30, 2019 for implementation in the 2019-2020 school year;

AND THAT: The Transportation Task Force bring back all other recommendations by January 31, 2020 for implementation in the 2020-2021 school year.

Public Board Meeting – March 13, 2019

Main 19P-043

THAT: The Board of Education approve the Transportation Task Force Terms of Reference, as attached to the Agenda, and as presented at the March 13, 2019 Public Board Meeting.

2.0 BACKGROUND

Formed in the 2018-2019 school year in response to increasing community demands and unsustainable cost increases in Transportation, the Transportation Task Force Steering Committee was established by the Board of Education to make recommendations to create a sustainable transportation system that better meets the needs of the community.

As part of its work, the Transportation Task Force Steering Committee conducted a comprehensive community consultation that consisted of two surveys and five public consultation sessions. With over 3,500 responses and over 100 parents that attended the public sessions, the Committee was provided with a significant feedback to develop its recommendations.

All of the timelines, presentations and survey results for the Committee's work is published on the [Transportation Review Website](#).

The Steering Committee is recommending the changes as summarized in Appendix A:

- Increase of the Transportation Charge to \$450.00
- Changes to 425R – STUDENT FEES (Appendix B)
- New 470R – TRANSPORTATION SERVICES MANAGEMENT (Appendix C)

3.0 NEXT STEPS

Date	Action
February 5, 2020	Recommendations reviewed and recommended to the Board of Education as presented or amended by the Planning and Facilities Committee (Public Meeting 6:00 PM at School Board Office)
February 12, 2020	The Board of Education reviews and approves the recommendations of the Planning and Facilities Committee as presented or amended. (Public Meeting 6:00 PM at School Board Office)
February 13, 2020	Final decision and information package sent out to all parents
February 17, 2020	Registration opens for busing service

4.0 INFORMATION STATEMENT

Per the analysis below the proposed \$450 fee will:

- Provide funding for inflation (2% wage increase, higher insurance and fuel costs expected)
- Provide funding for the operating and potential capital costs for the expected 5 additional routes due to lower eligibility limits.

	Projected 30-Jun-19	Proposed 30-Jun-20
Riders	5,554	5,792
Unpaid	(773)	(773)
Subsidies	(673)	(873)
Net Fees Paid	4,108	4,146
Rate	\$ 225	\$ 450
Busing Fees	\$ 924,300	\$ 1,865,700
Busing Funding	\$ 600,000	\$ 600,000
Total Revenue	\$ 1,524,300	\$ 2,465,700
Total Operating Costs	\$ 4,684,429	\$ 5,128,118
Shortfall	\$ (3,160,129)	\$ (2,662,418)
Operating Funding Supplement	\$ 3,160,129	\$ 2,662,418
Funding per rider		
Fees	\$ 166.42	\$ 322.12
Funding	\$ 108.03	\$ 103.59
Operating Subsidy	\$ 568.98	\$ 459.67

5.0 SECRETARY-TREASURER/CFO'S COMMENTS

The Transportation Task Force Steering Committee has authentically listened to the feedback received from the community and believes the recommend changes to the transportation system will better meet the needs of the community and allow for a more sustainable transportation system.

6.0 STEERING COMMITTEE'S RECOMMENDATIONS:

THAT: The Planning and Facilities Committee recommends to the Board:

THAT: The Board of Education set the transportation fee to \$450/year for each bus rider for the period effective July 1, 2020 to June 30, 2021.

THAT: The Board of Education approves the amendments to Regulation 425R – Student Fees (Regulations), as attached to the Agenda and presented at the February 5, 2020 Planning and Facilities Committee Meeting.

THAT: The Board of Education approves the rewrite to Regulation 470R – Transportation Services Management (Regulation) Guiding Principles for Transportation in Central Okanagan Public Schools, as attached to the Agenda and presented at the February 5, 2020 Planning and Facilities Committee Meeting.

7.0 APPENDICES

- A. Summary of Significant Recommendations
- B. Amended 425R – Student Fees (Regulations)
- C. Rewritten 470R – Transportation Services Management (Regulation) Guiding Principles for Transportation in Central Okanagan Public Schools
- D. Current 470R – Transportation Services Management (Regulation) Guiding Principles for Transportation in Central Okanagan Public Schools



TRANSPORTATION RECOMMENDATIONS

<u>WHAT WE'VE HEARD</u>	<u>OUR RESPONSE</u>
<p>Parents need to be notified of their seat status earlier so they can make arrangements.</p>	<ul style="list-style-type: none"> • Deadline of May 31 to register for busing. • Any eligible applications after May 31 will be provided a seat if there are seats available. • Any applications made by the deadline will be informed of their status by July 31.
<p>Eligibility distances need to be reviewed to reflect the age of students and challenges with topography.</p>	<ul style="list-style-type: none"> • Eligibility limits lowered for elementary (3.0 km) and middle school students (3.6 km). • More stops established in areas with challenging topography than flat areas to reflect more difficult walking conditions. • Limit remains at 4.8 kms for secondary school students.
<p>Courtesy seat assignment should be prioritized based on distance and age.</p>	<ul style="list-style-type: none"> • Courtesy seats are those seats not required for eligible riders. • Courtesy seats are first allocated to elementary school and middle school students. • Distance continues being the main determining factor. • Other criteria such as grade and timestamp have been added when distance is the same.
<p>Public transit is a viable option for secondary school students, if there is adequate service available.</p>	<ul style="list-style-type: none"> • No areas will be defined as having adequate service for the 2020/21 school year. • The District will work with BC Transit and if an area has sufficient public transit service to support secondary school transportation, the District will redirect resources to support other areas. • District staff will continue to collaborate with BC transit to create better transit opportunities for secondary students.
<p>Fees should increase to cover a greater share of costs and/or increase service</p>	<ul style="list-style-type: none"> • Fees are recommended to increase to \$450 per year. • This amount matches the amount charged for youth to ride transit for 10 months. All students that require busing will pay the same amount. • This amount will generate between \$900,000 and \$1,000,000 to cover the anticipated costs to implement the new eligibility limits in the first year and to reduce the operating subsidy in future years. • This amount increases the family's portion of transportation costs to 48%.
<p>A family's situation should be considered when setting policy on fees.</p>	<ul style="list-style-type: none"> • Continue to provide multiple student discounts of 50% for the 3rd and 4th child and no charge for the 5th and additional children in a family. • Allow for payment plans for the transportation charge through the District's fee system. • Allow parents to apply for a fee subsidy under low income thresholds.
<p>Busing for schools and programs of choice should remain status quo.</p>	<ul style="list-style-type: none"> • No changes are being proposed to busing for schools or programs of choice. • Busing will continue to be provided if the program is at the student's English catchment school.



Policies And Procedures

Section Four: Students*“Together We Learn”***425R – STUDENT FEES**

Schools may assess and collect the goods and services fees, distinct schools, unique programs and specialty academy fees, rentals, deposits, and charges described below, providing that the ability to pay is not a prerequisite to taking an educational program and that the charge is not for an activity that directly relates to achieving the prescribed learning outcomes of a course or program except where permitted by legislation. All goods, services, distinct schools, unique programs and specialty academy fees and supplies referred to in these Regulations shall be optional to students. The financial hardship Policy (section 8) applies to all student fees.

The Board may assess and collect a Student Transportation Charge for students requesting access to the District transportation system.

Interpretation

For the purpose of these Regulations:

Goods and Services

Include but are not limited to:

- Materials and equipment of a nature, or of a quality or quantity, beyond that which is necessary to meet the required outcomes or assessment requirements of an educational program,
- Paper, writing tools, calculators other than graphical calculators, student planners, exercise books, computer storage media and other school supplies and equipment for a student's individual use,
- The provision of a musical instrument for a student's individual use, and
- The payment of expenses in respect of field trips or special events including expenses for transportation, accommodation, meals, entrance fees and equipment rentals.
- Student bus passes or replacement bus passes.

Student Transportation Charge

Representing a portion of the cost to transport the student to and from school as per Policy 470.

Supplies

Items which are purchased and used personally by the student; (examples: school supplies available through the bulk purchase plan, gym strip, exercise books, binders, loose-leaf refills, blank computer diskettes, home economics and technology education projects)



Section Four: Students

“Together We Learn”

Educational Resource Materials

Information, represented or stored in a variety of media and formats, that is used for instruction in an educational program and materials and equipment necessary to meet the learning outcomes or assessment requirements of an educational program provided by the Board of Education.

Musical Instruments

School District owned musical instruments used in the curricular and extracurricular school-based music programs.

Merchandise

Merchandise of a non-educational nature available through the schools for the benefit of its students (examples: personal foods and beverages, T-shirts and book fairs).

Activities

Optional activities of a non-educational or supplemental nature that are made available through the schools for the benefit of students (example: co-curricular programs).

Distinct School

A school that provides a curriculum with a specific school-wide educational focus (e.g. traditional or fine arts), or creates a unique school identity (e.g. mandatory uniforms).

Unique Program

A program that fulfills a recognized educational need separate from existing programs and services, but within the parameters of provincially prescribed and/or Board authorized curriculum, and provides educational options for students, parents and staff (e.g. International Baccalaureate, Advanced Placement or Elementary/Middle School Okanagan Language).

Specialty Academy

An educational program that emphasizes a particular sport, activity or subject area, and meets the prescribed criteria set out in the regulations (BC Ministry of Education Specialty Academy Criteria Regulation 219/08 dated October 15, 2009).

1. Goods and Services and Supplies

The Superintendent of Schools may approve the charging of specific fees and levies to students for goods and services and supplies not normally provided free-of-charge by the district's schools.

2. Student Transportation Charge

The Board may approve the charging of a portion of the cost to transport the student to and from school as per Policy 470.



Section Four: Students

“Together We Learn”

3. Educational Resource Materials

Secondary and middle schools may require a deposit (caution fee) for equipment or materials on the following basis:

- 3.1 individual fee
- 3.2 family fee

Upon the return of such equipment or materials in working order and good condition, all of the deposit shall be refunded to the student.

4. Activity Charges

Schools may collect an activity charge (student council/supplemental field trips/extra-curricular activities/cultural performance) providing the charge for the activity or resources does not relate directly to a prescribed outcome. Also, alternative activity must be provided to non-participating students. Activity charges should be on a cost-recovery basis or, where common among schools, shall be applied consistently and shall reflect reasonable cost recovery.

5. Approval and Publication

- 5.1 Applications for the charging of goods and services fees activity charges, and the requiring of deposits referred to in subsections 1 to 3 above, shall be submitted to the Superintendent of Schools or his designate for approval.
- 5.2 Upon receiving approval of the applicable goods and services fees, student transportation charge, charges, and deposits, each school shall publish a schedule of such fees, charges and deposits, and shall make the schedule available to students and children registered under Section 13 of the School Act, and to the parents of those students before the beginning of the school year.

6. Merchandise and Activities

6.1 Merchandise:

Schools will be free to sell a wide range of merchandise beyond the Goods and Services and supplies, a general list of such known merchandise must be approved by the principal and filed with the office of the Superintendent of Schools or his designate for information purposes.

6.2 Band instruments:

Schools may charge a nominal fee (below market rate) for the rental of School District owned band instruments. The rental fee will be established by the school principal.

6.3 Activities:

Although schools will be free to undertake a number of activities beyond those required in the educational program, a list of such known activities with estimated



Section Four: Students

“Together We Learn”

charges is to be approved by the principal and filed with the office of the Superintendent of Schools or his designate for information purposes.

6.4 **Specialty Academy Fees:**

A school may charge a fee for an authorized academy to recover supplementary instruction and resource costs (e.g. professional coaches, facility rentals) provided that Academy and associated fees are approved by the school's School Planning Council on a yearly basis. Authorized Secondary School Apprenticeship specialty academies and Dual Credit Program specialty academies may charge for tools, equipment and materials directly related to the academy.

7. **Accounting**

All monies collected and distributed by a school are public funds and are subject to an audit by the office of the Secretary-Treasurer.

7.1 Proper accounting procedures shall be maintained at each school.

7.2 The principal shall be responsible for authorizing all expenditures.

7.3 Separate accounts shall be maintained for each approved specialty academy.

8. **Financial Hardship**

8.1 Principals shall annually notify parents through newsletters, notices to parents, and at the time of registration, that a student will not be excluded from any educational program due to financial hardship.

8.2 Principals shall facilitate participation in courses by fully or partially waiving the schedule for payment of goods, services, supplies, project fees, distinct schools, unique programs, specialty academies and charges for students unable to pay because of financial hardship. Where fees are fully or partially waived, the principal may explore with the student options to recover the fees through school-sponsored fundraising, other school funds or community sources. Parents of other participating students are not expected to fund financial hardship.

8.3 Principals shall facilitate exemption requests for the student transportation charge by meeting with the parents seeking the exemption and completing the student transportation fee Subsidy Request form. The form must be submitted confidentially to the Secretary-Treasurer for final approval.

8.4 Parents may also submit exemption requests directly to the Secretary-Treasurer should they qualify under income thresholds.



Section Four: Students

"Together We Learn"

- 8.5 Principals are directed to establish a procedure in each school which will allow for the private and confidential consideration of financial circumstances of individual students and families. Such procedures will preserve the dignity of families who may be unable to pay.

AMENDMENT



Policies And Procedures

Section Four: Students

“Together We Learn”

**470R – TRANSPORTATION SERVICES MANAGEMENT
(REGULATIONS)**

**GUIDING PRINCIPLES for TRANSPORTATION
in Central Okanagan Public Schools**

Registration

- 1) A student must be registered and have a seat assigned in order to ride the school bus. Registration will be available online year-round.
- 2) Priority registration shall be open in the spring and until May 31 for the upcoming school year. Applications made after May 31 for students deemed to be eligible riders shall be accommodated if there is a seat available.

Eligible Riders

- 3) An Elementary school student will be considered eligible for transportation if their home address is at least 3.0 km from the school or schools designated for the catchment area (measured as actual driving distance).
- 4) A Middle school student will be considered eligible for transportation if their home address is at least 3.6 km from the school or schools designated for the catchment area (measured as actual driving distance).
- 5) A Secondary school student will be considered eligible for transportation if their home address is at least 4.8 km from the school or schools designated for the catchment area (measured as actual driving distance) and the student does not live in a neighborhood deemed to have adequate transit service.
- 6) If a student meets the criterion for eligibility distance after being placed by the District at a school other than their catchment area school(s), the student will be given the same consideration and priority as other eligible students. These students will only be designated as “redirected” students by the appropriate Assistant Superintendent.
- 7) Special Education students identified by the Student Support Services Department as requiring a specially equipped bus will be considered as eligible students.



Section Four: Students

“Together We Learn”

Courtesy Riders

- 8) Courtesy seats shall not be provided to students who reside less than 2.0 km from their catchment school.
- 9) Seats that are not required for eligible students on school bus routes will be made available to Elementary and Middle school students as courtesy riders based on the following criteria on a route by route basis:
 - a) Furthest home to school distance
 - b) If distance is the same, grade level
 - c) If distance and grade level are the same, application date and timestamp
- 10) Seats that are not required for eligible students and Elementary and Middle School courtesy riders on school bus routes will be made available to secondary students who reside in a neighborhood not deemed to have adequate transit service as courtesy riders based on the furthest home to school distance. If distance is the same, application date and timestamp will be used.
- 11) In the case of a student residing with parents or caregivers in more than one home, one address will be accepted for eligibility purposes. However, where possible, consideration will be given to an alternate stop on the same route or a courtesy seat on another route within the same catchment, if a parent submits an application and provided there are no remaining courtesy applications on that route. A transportation charge will be assessed for each route assigned.
- 12) Transportation will not be provided to a school or program of choice outside a student's English catchment area unless approved by the Board (e.g. French Immersion or locally developed courses).

Conduct

- 13) Students must abide by their school's Code of Conduct expected of all riders.

Routes

- 14) School bus routes are established on the basis of safety and efficiency of service for students who meet the criteria for eligibility.
- 15) Route changes must be approved by the Director of Operations or delegate.



Section Four: Students

“Together We Learn”

- 16) A minimum of fourteen (14) eligible students is required for the establishment of a bus route.
- 17) Where possible, routes will be designed to minimize the time students spend on a bus with an upper limit of 60 minutes as a guideline.
- 18) Where reasonable, a bus driver will be assigned to the morning and afternoon routes for a given run.

Fees and Payments

- 19) Eligible riders and courtesy riders registered on bus routes must pay the student transportation charge; however, Board Policy 425 – Student Fees and 425R – Student Fees (Regulations) is in place for those families who are experiencing financial hardship and are unable to pay the transportation charge.
- 20) Families with more than two children assigned to a bus will receive a 50% subsidy of the Student Transportation Charge for the third and fourth child assigned to a bus and a 100% subsidy of the Student Transportation Charge for the fifth and any additional children who are assigned on a bus.
- 21) The student transportation charge is to be paid or payment arrangements setup in the District's fee system and all past due school and transportation fees must be paid prior to a student being provided a bus pass.
- 22) Failure to pay the transportation charge or follow payment arrangements may result in the removal of service.
- 23) If an eligible rider or courtesy rider discontinues using the transportation service prior to March 31 of any year, a prorated refund will be issued upon request and once the bus pass is surrendered to the School District. The refund will only cover the months after the month in which the pass is surrendered. No refunds will be issued after March 31.
- 24) The student transportation charge will be communicated each year in accordance with Policy 425 – Student Fees
- 25) Students will not ride the bus unless they have received a valid bus pass.
- 26) Additional Service Routes – If approved by the Board, parent requested routes will be charged the actual cost of the route. Approval by the Board is required on an annual basis.



Section Four: Students

“Together We Learn”

Transportation Assistance Payments

- 27) If there are less than fourteen (14) eligible students for a bus route, the individual providing transportation of the student(s) to the catchment school may be eligible for transportation assistance payment based on mileage from the home address to the school.
- 28) Transportation assistance payments described in the above guideline are calculated at the rate of 60% of the rate paid to staff for personal use of vehicles for Board business, based in one round trip per day, for the days on which the student(s) attend(s) school. To a maximum of \$625 per year, per family. This annual maximum transportation assistance rate will be adjusted as the five (5) year average cost/student changes.
- 29) If a family has more than one student attending a given school, only one transportation assistance payment will be made.
- 30) If transportation or a transportation assistance payment is provided on behalf of a student on the wait list for their catchment area school and the invitation to return mid-year is declined in favour of a September entry, school bus transportation or the transportation assistance payment will be continued for the balance of the current school year. However, if the student remains at this school in the following year the student transportation charge will apply or transportation assistance payments will be discontinued.

Date Agreed: November 12, 2008

Date Amended: May 27, 2009, May 12, 2010, November 13, 2013;

October 14, 2015; February 22, 2017; June 12, 2019

Related Documents:

470R – Transportation Services Management

Page 4 of 4



Section Four: Students

“Together We Learn”

470R – TRANSPORTATION SERVICES MANAGEMENT (REGULATIONS)

GUIDING PRINCIPLES for TRANSPORTATION in Central Okanagan Public Schools

Rider Eligibility

- 1) A student must be registered as an eligible or courtesy rider in order to ride the school bus. Registration will be available online year round.
- 2) A student will be considered eligible for subsidized transportation if his or her home address is at least 4.0 km (Elementary) or at least 4.8 km (Middle/Secondary) from the school or schools designated for the catchment area (measured as actual shortest driving or walking distance).
- 3) If a student meets the criterion for home-school distance after being placed by the District at a school other than his or her catchment area school(s), the student will be given the same consideration as other eligible students. These students will only be designated as “capped” students by the appropriate Assistant Superintendent.
- 4) Seats that are not required for eligible students on school bus routes will be made available to courtesy riders based on the criterion of furthest home to school distance. Courtesy ridership is subject to cancellation at any time, with a one-week notice, based on the receipt of an application for the transportation for a newly identified eligible student living within the catchment area.
- 5) In the case of a student residing with parents or caregivers in more than one home, one address will be accepted for eligibility purposes. However, where possible, consideration will be given to an alternate stop on the same route or a courtesy seat on another route within the same catchment if a parent submits an application.
- 6) In situations in which a student in Kindergarten through Gr. 3 qualifies as an eligible or courtesy rider and an older sibling travelling to the same school does not, the older sibling will be given courtesy riding privileges on the same bus if space permits.
- 7) In the event that students with courtesy riding privileges have to be displaced due to the registration of eligible students living further from the school, the first criterion for priority will be distance from the school and the second criterion will be the accommodation of an older sibling travelling with a younger student. Ties will be broken in favour of the youngest student.
- 8) Transportation will not be provided to a school elective program outside a student’s catchment area (e.g. French Immersion or locally developed courses).



Section Four: Students

“Together We Learn”

Conduct

- 9) Students must abide by their school’s Code of Conduct expected of all riders.

Routes

- 10) School bus routes are established on the basis of safety and efficiency of service for students who meet the criteria for eligibility.
- 11) Route changes must be approved by the Director of Operations or delegate.
- 12) A minimum of fourteen (14) eligible students is required for the establishment of a bus route.
- 13) Where possible, routes will be designed to minimize the time students spend on a bus with an upper limit of 40 minutes as a guideline.
- 14) Where reasonable, a bus driver will be assigned to the morning and afternoon routes for a given run.
- 15) Where reasonable, bus stops at sites other than school sites will have 15 or fewer students.
- 16) Where reasonable, routes will be planned so that students are able to travel without having to transfer from one bus to another in a single direction.

Fees and Payments

- 17) Eligible riders and courtesy riders registered on bus routes must pay the student transportation charge; however, Board Policy 425 – Student Fees and 425R – Student Fees (Regulations) is in place for those families who are experiencing financial hardship and are unable to pay the transportation charge.
- 18) Special Education students identified by the Student Support Services Department as requiring a specially equipped bus will be considered as eligible students.
- 19) Families with more than two children assigned to a bus will receive a 50% subsidy of the Student Transportation Charge for the third and fourth child assigned to a bus and a 100% subsidy of the Student Transportation Charge for the fifth and any additional children that are assigned on a bus.
- 20) Once the Board has established a student transportation charge for a year of service, a minimum 50% of the charge must be paid by June 30th of the year prior to the year of service, and the charge must be fully paid by October 15th of the year of service.
- 21) If there are less than fourteen (14) eligible students for a bus route, the individual providing transportation of the student(s) to the catchment school may be eligible for transportation assistance payment based on mileage from the home address to the school.

- 22) Transportation assistance payments described in the above guideline are calculated at the rate of 60% of the rate paid to staff for personal use of vehicles for Board business to a maximum of 100 kilometres per day, based in one round trip per day, for the days on which the student(s) attend(s) school. To a maximum of \$625 per year, per family. This annual maximum transportation assistance rate will be adjusted as the five (5) year average cost/student changes.
- 23) If a family has more than one student attending a given school, only one transportation assistance payment will be made.
- 24) If transportation or a transportation assistance payment is provided on behalf of a student on the wait list for his or her catchment area school and the invitation to return mid-year is declined in favour of a September entry, school bus transportation or the transportation assistance payment will be continued for the balance of the current school year. However, if the student remains at this school in the following year the student transportation charge will apply or transportation assistance payments will be discontinued.
- 25) Students must be registered and assigned to a route by the Transportation Department before the student transportation charge will be accepted.
- 26) The student transportation charge is to be paid before the bus pass will be issued.
- 27) Students added to a route midyear will be required to pay for the current and remaining months before the pass will be issued.
- 28) A current identified eligible student who does not register by the established new year registration date and has not submitted the student transportation charge by the cut-off date will not be eligible to 'bump' a courtesy rider. Upon registration such a student will be placed at the top of the waiting list for the next available seat.
- 29) If a courtesy rider is 'bumped' by a newly identified eligible rider, the courtesy rider will receive a refund pro-rated from the last day of service.
- 30) If an eligible rider or courtesy rider discontinues using the transportation service prior to March 31 of any year, a prorated refund will be issued upon request and once the bus pass is surrendered to the School District. The refund will only cover the months after the month in which the pass is surrendered. No refunds will be issued after March 31.
- 31) The student transportation charge and lost and damaged bus pass charge will be communicated each year in accordance with Policy 425 – Student Fees
- 32) Students will not ride the bus unless they have been registered, have paid the student transportation charge and have received a valid bus pass.
- 33) Additional Service Routes - parent requested routes will be charged the minimum of the student transportation charge or actual cost if higher than the student transportation charge.

Date Agreed: November 12, 2008

Date Amended: May 27, 2009, May 12, 2010, November 13, 2013;

October 14, 2015; February 22, 2017; June 12, 2019

Related Documents:

470R – Transportation Services Management

Page 3 of 3



**Central Okanagan
Public Schools**








Together We Learn







ADDITIONAL PUBLIC AGENDA ITEM February 12, 2020










ADDITIONAL MATERIAL FOR SCHEDULED ACTION ITEM:








9. ACTION ITEMS






9.1 Transportation Task Force Steering Committee Recommendations (Attachment)

	Please provide your feedback. This will be provided to the Board of Education at the February 12, 2020 Public Board Meeting.
	I find it quite alarming that the fee would double for riders. Unfortunately my wage does not double . Yes I understand an increase is necessary but to double the fee is a bit hard to swallow and adds stress to a family . I have 2 children that will be bussing so 900.00 is impossible for me to pay at once unless you allow a monthly fee of 100.00 per month until paid in full. Please consider the lower to middle class family's that live paycheque to paycheque . Thank you
	Everything appears to be reasonable. My only concern would be the fact that bussing for French, as well as English, catchment schools not being provided. As we are a bilingual country, I don't believe that bussing should be the reason that a family wouldn't choose French immersion.
	We are in agreement with all proposed changes with the exception of the increase in fees to \$450/child from the current \$200. The fee increase is excessive and I think the school board needs to be more realistic with it's fee increase. Basing it's fees on a for profit company like BC transit is offensive. Maybe salaries for over paid administration could be reviewed and lowered to make up the difference.
	The proposed cost is ridiculous. Where or how am I going to get \$450? \$200 was difficult enough. We have a two working full time with a mortgage we hardly have enough to pay mortgage, utilities and food. We have 2 older vehicles (cars). We have never been on a vacation. I cut my families hair and save every penny. We buy second hand clothing whenever possible. Rediculous to have to pay to get my children to school to learn. \$200 I could live with but over double isn't possible.
	With the increase in fees for busing. Please setup a monthly payment system. This is possible even though for years the transportation department have said it is not.. It would be absurd to expect families to be able to pay for these costs in one payment.
	In your requests asking for input from the public you ranked all special needs including their bussing against everything else. That's unjust and shouldn't be fair to us parents. I have one child taking special Ed bussing and my other child taking transit because we have no public school bus that will take him to his school yet it's only 250 yards away from KSS. Now your asking for equal amounts to public transit per student and only get a discount if we have a 3rd child or more. That's 900\$ dollars for a low income family to fork out in this city . That's almost a month of rent for us.
	<p>I don't understand how you feel it is better to raise the cost per child to \$450, and yet still have free bus service for students in programs of choice.</p> <p>My son played volleyball at Dr. Knox in Grade 7 this year. They took the bus to their games. I rode the bus one day as I was coaching. There were 18 kids on a bus that would hold 40 kids. That was on the way to the game. On the way home there were 2 kids and myself on the bus.</p> <p>If you want to talk about a gross waste of funds, it's continuing to offer free buses to programs of choice. I don't understand how you think it is feasible to charge someone to get their kid to school over charging them for participating in an activity of choice.</p> <p>Charging \$450 per child, so for my family would be \$1,150 is absurd and puts a significant financial strain on our family. Especially when you think of the number of useless bus trips that are being made for programs of choice.</p>

	This is an unacceptable expectation that families will be able to afford to get their children to school.
	The increase of fees to \$450 per child is not achievable for many family's with 2 children, never mind larger families. If \$900 is expected to be payable in full (as bussing fees are currently expected to be paid) it might be more acceptable to families if payment was set up with a monthly payment plan of some sort. We are in an area where there isn't even public transit to fall back on which only leave us the only option of driving our Elementary school aged children to and from school which doesn't work if both parents work 8-5. Not to mention a discomfort with sending children under 10 on a public bus.
	If there isn't room in the budget for busing to be affordable then increase the bussing budget. Pull from another area. \$450 a child is not affordable for working families. We need bussing for our kids but how do we afford it!!
	<p>I have a few questions and I also live in Lake Country</p> <ol style="list-style-type: none"> 1 Why do parents get stuck with just the one year of a 450 dollar hit, cause then those people that follow behind, don't have to pay anything. All thanks to those that first year, so maybe parents should take their kids off the bus for this coming year so they don't have to pay, then get the benefits the following years. Maybe that's what will happen, 450 dollars a child is a lot of money for people on low incomes. 2. BC transit gets a discount on fuel called a Go green , I believe that's what it's called, they get this discount because their saving pollution by driving the working class to work, so why doesn't a school bus get the same thing???????? for driving school kids to school, there are more kids than parents. 3. I believe that every child should be driven to school on a school bus, the new buses don't pollute like the old ones did. The amount of pollution that all these parents are spewing out around the school is terrible and the school district should be ashamed, the kids are taught about pollution and how to help with this planet but the school district is doing nothing to help. I've personally talked to kids who are just getting out of vehicles at the kiss and drop or kids that help there and they all say that their throat feel scratchy after standing there a few minutes. to help make it easier to drop off your kids when hundreds of parents are driving them to school , they do need someone out there to keep traffic flowing. ICBC should be involved in this too, proven fact, more accidents happen within 10 km of your house, but these parents still drive. PLUS Why can't money for green initiatives through the government help with this. SO SAD. 4. As I said, I live in lake country and it's so spread out that kids can't walk the roads and the only really safe way is in a bus, yet we're classed the same as kelowna where there is transit buses everywhere, more buses should be available. You said the increase matches transit rates, but we don't have that much transit here.
	I agree with the report. I don't believe that school buses should be ran for cheaper than the city buses for students.
	\$450 per student is ridiculous . Doubling my fees for two kids is a hard hit to the pocket book. Thanks for putting the squeeze on the middle class once again. I'd rather pay transit cause with a transit pass my kids can get around town to a lot more places not just one way to and from school!!!!
	<p>After reviewing the proposal I do agree change is needed. Shortening the catchment for Elementary is a nice change. However, the anticipated cost increase is drastic and shocking. I am hopeful the board will consider the most affordable option as possible. If a payment plan is going to be introduced it would be helpful if parents had the option to choose their instalment plan. The current 2 payment system may be difficult for parents if the fees increase to \$450/child. Also how are the accessible bus routes and Special</p>

	needs students affected by these new changes? There wasn't much on this topic in the proposal; I understand we are a small portion of the busing population but it is equally important. For instance, when comparing the rates for the proposed new plan to B.C. Transit rates and working with the transit system for route planning and possible additional youth taking public transit to school, where do the special needs students fit? My child could not take city transit to school due the area we live in, the bus is not frequent and the stop locations are anything but accessible for them. What is the alternative for these kids? I appreciate your time in reviewing my concerns and look forward to the final plan.
	Do not increase the fees , transportation should be provided for a reasonable cost .
	You do realize that a 450\$ (10 month)student transit pass is good to ride the public transit buses anywhere around town 7 days a week? How can you possibly charge the same for a ride only to and from school 5 days a week?? This is not a comparable service whatsoever! Not sure how you rationalized this one??
	The policy should include consideration or direction for families of children with diversabilities who perhaps will never have the option of using transit and for whom independent travel is extremely challenging or unsafe.
	Doubling the fees for students will absolutely cause hardship for most middle class families who will not fall under the low income bracket. Those is rural areas who have no access to public transit have no other choice. Perhaps the government needs to be approached for grants because cutting access to busses to get an education is not an option. Putting extra financial stress on parents who already struggle to make ends meet in this economy is frankly sickening and shameful.
	As soon as I received that questionnaire I KNEW this- (raising the cost) was going to be the outcome!!!! 1000\$ to bus my 2 children to school and back??????????? Does that include a transit pass for them to!? Cause that will be another 1200\$ a year again so they can be mobile. Who the can afford this???
	Your bussing has been a shit show this school year and so many families have been inconvenienced due to whatever corporate issues and excuses you've throw our way. And now you want to charge more for sub par service! This is a pretty ridiculous joke.
	this proposed fee increase is not affordable to families. It's the average family that this will impact if you don't qualify for subsidy. bussing should be covered for all students that need to get to and from school. we have 3 children that we have had to pay for bussing over the years and even at the current rate that was pricey. completely disagree with this proposal and think it will put a lot of families that have to work in a very difficult situation.
	The school board saves a lot of money by not building schools in every neighbourhood. Consequently, that savings must go to offset transportation costs to students who do not have a school to go to within 4 km of their residence. The province provides transportation money each year. There should not be a cost for transportation to public school. The \$450 transportation cost is completely inappropriate!
	<p>To the SD23 Transportation Committee:</p> <p>RE: Proposed Changes to School Bus Fees and Other Changes</p> <p>I have been following the proposal to increase school bus fees - in fact, to double them. I'm upset about having to alter my budget, potentially, by such a drastic amount. While in theory it might be a fair sum to be paying because it's similar to public transit, I do not think it's fair to suddenly jump the rate. I think there should be a cap on annual increases, in the neighborhood of \$25. If it is increased to \$250, people may grumble, but will likely adjust and carry on using the bus.</p>

	<p>Also, with such a large fee increase, there is the likelihood that other parents like myself would switch to dropping off their children, which would increase greatly the traffic at each school. Traffic is already problematic at some schools.</p> <p>Finally, I would like to applaud you for including in your recommendations, picking up children in areas that are unsafe and challenging to walk - kids who previously have not qualified to ride the bus because of distance. I think this is a wonderful proposed improvement. I hope it passes. That would not have affected my children, but it has always concerned me for other families.</p> <p>Thank you for inviting feedback.</p>
	\$900 to get my girls to school is a crazy amount of money that I wouldn't be able to afford.
	The neighbourhood of needs a bus system to rutland elementary.
	Please no increase in bus fares My child is in Tallus ridge, there is no safe way for the kids to walk to middle school from this neighbourhood
	<p>Please do not increase the amount for student busing. As a single mom it's hard enough to cover the cost of rent, bills, food, extra costs with programs in school or out of. I already have 2 jobs. I also sign up for the early busing fee of \$175. And that is such a amazing deal. My child doesn't have the choice to walk. Or even use the city transit. (To unreliable). I am unable to drive him. I can not afford any increase.</p>
	<p>The BC School Act guarantees the legal rights of all school-age children to a complete education program leading to graduation in public schools, free of charge. Charging for transportation puts an undue financial hardship on parents and guardians. Some school districts with the help of the province have eliminated transportation fees i.e.</p> <p>https://news.gov.bc.ca/releases/2016EDUC0099-001740</p> <p>Did SD 23 apply for the provincial transportation fund that year and eliminate transportation...where is the money going?</p> <p>School boards are funded by the tax payers and based on their annual budget spends the funds to create the best education possible for our students. If the school board chooses to save money by building less schools then the trade-off is some of the savings need to be used to subsidize the busses for children who do not live in a neighborhood with a school.</p> <p>Therefore, unless the school board wants to build more schools then they should spend the money to transport the kids to school!! Transportation fees should be eliminated for the kids who live in a location where there isn't a school within 4 km or where topography i.e. mountain prohibits safe and reasonable walking.</p>
	<p>I am confused to drastic fee increase when there are not more buses added to the provided service. As well, the bus routes are not changing. We have three children and there is no way we can afford that increase in rates...now what happens? Public transit allows unlimited riding but is not an option where we live as there is no service.</p> <p>I think it is ridiculous for that increase and think that some other options need to be taken into consideration.</p>
	<p>The proposed price hike is unacceptable. This will make it nearly or entirely impossible for most families to send their children to school on the bus. This will HIGHLY increase the amount of traffic, making the parking lots and pick ups/drop offs unmanageable. At Davidson Road Elementary I already have to arrive 20 minutes early in order for my kids to not be late because of the line ups. It's a bad move environmentally by forcing many families to use separate vehicles. I live 26 km away from the school, there is no</p>

	option but driving for us now.
	<p>The price increase is ridiculous and outrageous. Saying it's equivalent to transit costs? I'm assuming a monthly transit bus pass enables you to use the bus whenever and how many times you want, and at weekends? If you are doing that then their pass should enable them to use the buses whenever they want. It's a ridiculous comparison. Also charging kids to get to school is also wrong. I think the government has it's priorities completely wrong. Giving Canadian kids a free education is a priority, not wasting millions elsewhere around the world, which is fine if things were in order here (education/elderly/vets etc). Pressure should be put on the government to cover this cost or more of it. A 100% increase in what was already considered a high charge for using a school bus is way too much.</p>
	<p>I understand that the cost needs to be changed and you state that the price is now in line with the public transit system in Kelowna - BUT there is a BIG difference. If our students could access the public system in Kelowna to get to school and have a monthly pass they could also use their pass to get to other places - mall, sports, doctors appointments etc., The School transportation Bus pass ONLY gets them to and from school - that is it - for the exact same price as a BC transit pass. I would argue that this is not value for money.</p> <p>There are many areas of Kelowna that are NOT serviced by BC transit and if they are the schedules do not align in with school hours...the further out of the centre the worse the service is - when was the last time ANY School district staff or trustee tried taking a bus in this town???</p> <p>This increase in cost is now going to force many more vehicles on the road at drop off and pick up from school - in a road system that is totally inadequate.</p>
	<p>I DO NOT believe that the findings of the survey suggest that schools of “choice” (ie French Immersion), should not have access to bus service if that school happens to not be in their “English” catchment area - but is the closest French immersion school to their home. I can’t imagine that parents with their children in French immersion simply throw up their hands and say “we don’t deserve bus service because our kids are attending a French immersion PUBLIC school”. I completely disagree with this supposed survey finding vehemently. What exactly is the rationale for this?? I feel it’s incredibly punitive to exclude these students from access to bus service as though they are undeserving of it.</p>
	<p>I understand raising the amount per rider but a jump that high is to much! Our children's education is so important and making it financially harder for the family's to get the kids to school is hard for me to understand. The cost of a transit pass gets your transportation to and from where ever you want to go. It is also a right off for parents. The cost of the school bus takes them from point A to B and that's it!!! And all the school fees are not write offs for the parents! I have 3 children so this a big amount for a family to come up with when we are also paying out after school care and just the costs of raising a family in the Okanagan! My main point is this is not a transit pass comparing the price to that is completely unfair!!</p>
	<p>Hi There,</p> <p>While I understand the need to increase fees to cover the cost of bussing, equating the fee increase to a 10 month transit pass for students is unrealistic. The school bus only goes to and from school at specific times. There is no added benefit as there would be for transit passes where the student can take multiple trips to different locations throughout the day and on weekends. If the system could work with local transit to provide more services for the students, the price would be more comparable.</p>






	<p>To whom it may concern, My family and I moved into Lake country 3 weeks ago and I've yet to get a call back on getting my 4th grader on the bus to her school (I called 3 times) I'm only now hearing what a mess the transit system is here and to be honest I would have thought twice about moving to Lake Country had I known. Davidson rd elementary as you know is a huge mess getting into and out of before and after school. So I will gladly pay to get my child on the bus (it actually picks up just outside my house) to eliminate one more vehicle clogging up Davidson rd and adding more danger to the kids leaving the school on foot. Last week with the huge snow banks I saw a child fall off of the snow bank trying to get to her parents car and all I could think of is luckily no car was coming because it would have been fatal. More buses is a necessity for ensuring the safety of the kids. Thank you for providing this portal for feedback, hopefully my concern will be heard. Regards, Jenn</p>
	<p>The recommended fees of \$450/student for bussing are far too high. Doubling the cost, would make this not affordable for many families. For those that are low and middle income, we can't afford to purchase city bus passes for our children, so the school bus was a better and safer option. This is another barrier for families who cannot drive their children to school, if the school is too far to walk. West Kelowna is especially problematic for distances to schools and city bus transportation.</p> <p>A payment plan for bussing fees is greatly needed. Currently the only way fees can be paid is by credit card or in person at the sd23 office. Neither of these options are viable for low income families who don't own a credit card and have to leave work during business hours to pay for fees.</p>
	<p>Increasing bussing fares is understandable, but it seems quite high. However, bus drivers need to check the students' bus passes, especially at the secondary level. There are many kids who DO NOT have a bus pass. In Black Mountain alone, going to both SMS and RSS, there are MANY kids that just get on, not necessarily even at their own area stop, that don't have passes. Further, they need to go back to the system of having a photo card bus pass like they used to do, not a paper one, so this doesn't happen. Perhaps they need to have a checklist of who is getting on, but they need to start checking consistently. It isn't fair that they have the same right to ride the bus as those of us that pay.</p>
	<p>Thank you for taking the time to complete this survey. The decrease for middle school is a good idea, however I believe it should also be the same as elementary school students (especially given the model in Kelowna would have some of these students at middle school still in an elementary school in other districts). Further, how will topography be addressed? In our own personal circumstance - upper canyon? Many homes are 3-3.38km away and currently all of these kids ride the bus as courtesy riders. (The 2.5 km hill, lack of snow removal in the winter and crossing a 4 lane road make school walks very difficult) Can a multiplier be used to add km so these kids be included in the regular bussing versus having to wait to find out. We rely heavily on the bussing in our neighbourhood, there is no public transport. In addition the bussing adds community to our neighbourhood. Thank you for listening to our feedback.</p>
	<p>Why do other communities not pay for bussing but Kelowna has to pay so much?? These prices are ridiculous. We are funding the entire Okanagan.</p>
	<p>Hello,</p> <p>I appreciate the work that has been done to consult the public on transportation, however I'm concerned with how some of the findings have been interpreted with regards to the proposed bussing fee increase.</p> <p>Apparently, 78% of respondents said they would support an increase to bussing fees. I was one of those 78%. I don't recall the survey specifying how much the fee increase could be. Most respondents likely expected this meant a modest increase, not a doubling. Had the survey question specified that the increase could be a doubling of current fees, then I suspect the responses would have been very different.</p> <p style="text-align: center;">Page 40 of 92</p> <p>It has been argued that \$450 brings the fees in line with the public transit fees. The problem with this argument is that the public</p>



transit pass also allows students to use transportation to other places outside of school routes and times therefore providing much better value for the money. I would argue that the City of Kelowna should look at providing a public school bus pass at a reduced rate for students who need to use public transit only to get to and from school.










The original transit survey asked us to rank our priorities for cutting, but there were only a few options - ie. support of students with special needs, school maintenance, student supports etc... It was impossible to rank these areas as they are all vital. Are there other options that didn't appear on the ranking - such as administrative costs? Are there any cuts that could be considered there before anything that effects students, working conditions, or facilities? For example, I wonder what the TOC costs are for every superintendent's meeting? Obviously, these meetings are very important, but how would they rank in importance against all the other things that are also very important? Are there ways to run these meetings that could save on TOC costs? This is a random example, but my point is that the areas that we were required to rank on the survey were limited and as you know, every cut requires an impossible decision.

One way to increase transit revenues is simply to ensure that those who ride the bus have paid! My children have never been asked to show their bus pass and I know of one student who been riding their bus without a pass for the entire year. Students should be required to show their bus passes to the bus drivers at the beginning of the year until the bus driver can recognize the legitimate riders. Before doubling the bussing fees, please look at ways to ensure those who ride are paying their share. Checking bus passes is a simple first step.

It is not always an option to live within walking distance of a school, and those who require bussing should not have to experience financial strain because of where they live. Our income is such that a \$900 bussing fee for our 2 children would amount to about 1.25% of our yearly family income. We have a decent income, but we still have to think of how every dollar is used. A \$450 fee per student is a very heavy burden for most families - especially those with more than one child. Please remember this when you make your decision.

	This a an unreasonable rate increase in one year! I have two children so doubling my fees from 450\$ to 900\$ is significant for me. I live 10.2 km away from KSS where my children attend and there is no public transport that comes anywhere near my house. They have always qualified for busing and this unfortunately NOT Optional fro me!!
	Hi, in regards to fee increases for bus service. An increase may be warranted, but doubling the charge is ridiculous. I'm fortunate only have one child left in the school system How is it reasonable for those parents with 2 children to pay \$900/year?
	It is great to see consideration are given to family situations when setting policy on fees, especially those under the low income thresholds. There will be many families not under the low income threshold, but not earning a living wage (For the Central Okanagan it is approximately ~\$20 per hour for each parent), where it will be quite difficult to afford bussing or transit fees. Consider a scale system, or increase the low income threshold to an living wage. Also consider single parent households, as these households are more at risk. More information on a living wage can be found here: http://www.livingwageforfamilies.ca/
	I support all recommendations outlined in the proposal. The fee increase is substantial, however greatly preferable to decreased services. Bussing is a necessity for many families.
	Thank-you again for your teams work on this!! It matters!! The decrease in distance very accurately reflect the need to have our young children safe and it helps support schools struggling with massive parking and drop off / pickup issues which create further

	<p>safety concerns (not to mention the environmental impact). The significant fee increase is perhaps too much! Just a few years ago this district didn't charge any fee to eligible riders. So there has been an increase to fees in recent years...a fee is okay and very necessary...so perhaps a fee that would hold district cost at the same 3.1 million for the coming year would be a good balance...we all win with increased services that better reflect the abilities of young children, address the need to have less traffic at schools and with a moderate increase in fees you will have the majorities support. I look forward to hearing about more options for a moderate increase next week :) Just a friendly note for consideration and I certainly don't want to sound negative but when our representatives continue to rely on the fall back "we don't have to provide this service" the whole SD23 loses...it is the truth but sounds caddy and of all the conversations I have heard this comment seems to be the one that creates the most angst and dislike for the process...just some honest feedback for consideration...unless SD23 is seriously considering this option perhaps it should be set aside as a topic.</p>
	<p>Hello. I am a parent of 3 kids who will require busing in September 2020 . I am very, very concerned that families will find the proposed fee increase to be just too much to handle. We are a middle income family that already struggled with the fees as they were this year. I am afraid that we will not qualify under the "low income threshold" and am not sure what to do. Already there are multiple families in my enghbourhood who are going to be taking their kids off of the bus because it is not affordable, which means there will be a significant increase in the number of cars driving their kids to school. We live in Ellison and our area is not serviced by public transit in any meaningful way, so there really is no other option. Please reconsider this huge increase. Thank you so much.</p>
	<p>I have lived and owned my house in oyama for 18 years. I have three children. Our first we wanted to go to peter greer no particular reason other then just being a bit bigger then oyama school and like many the uniforms and traditional part kinda scared us off at first. I ended up pregnant with my second and I always saw the bus going by here. I decided to call to get a seat (which was totally free still) I was told that we were to close to peter greer to get a bus but oyama had one.?!? Super confused super crazy ok. My husband and I talked and decided it might be best and just stick to oyama. We live on the top of a hill with zero lights or sidewalks let alone a path. I let it go it was my privilege really. By the time I had my youngest I was now paying for the bus at \$110 per and if late on registering \$130 per I thought it was kinda crazy but factored in winter conditions and how much I hate to drive plus gas etc. Ok fair enough I will pay. It has only gone up and up though ever year. I switched schools again and drove to peter greer that's too close to us. Watched many times a school bus struggle to get up our hill in the winter but whatever. I now have my oldest at gess and because of our distance it's a free trip to the only high school here! I have two to drive for a bit more till yep they are at gess as well. Home free no drop off or pick up and a bus at my front door to actually help us parents not only maybe work a bit more without worry but be great full for this treat. With our distance you here and getting my kids to school, Such a great relief and help plus the kids love the bus. With out pretty much any notice we went from having help in our situation to now being told (we'll me with 3 kids) we have to pay. I'm looking at almost \$900 dollars for my kids. I will be driving now again. The school roads, traffic, parking will be way worse now and not even by law will be able to keep up. I believe your money you ask for should be going to your already problem of traffic and parking at all schools and our kids walking home safely. Not increasing something that is suppose to be a safety net and help reduce these things. You have taken full advantage of absolutely everything you can and still have not actually solved anything either. Shame on you I expected more. If you can give 3 solid reasons why like solid and they make sense then perhaps I may reconsider but I doubt it. It's just the money. You also realize you have even it made it impossible for lower income families kids to even get to school now with these prices?!</p>
	<p>I support many of the recommendations made. However, I am concerned about the fee increase. It or a very substantial increase that I fear many families who have no other option than to bus due to work schedules etc, will be forced to pay. I would support a slight increase in fees, however double the current price seems ridiculous. The students who will end up buying. City bus pass then have the freedom to use that bus system anytime of day to many locations in town. Those who pay for the school bus pass receive two rides a day to two specified locations (bus stop and school). I hope that there is some middle ground that can be found and that the bus fees do not increase as much as proposed. Thank you</p>

	Overall the recommendations are positive, including earlier registration. The concern is the substantial fee increase, this could have huge economic and environmental impact as parents may choose to drive students or have to decline work opportunities due to prohibitive costs.
	My two children currently ride the bus but I don't think we'll be able to afford the price increase from \$175 to \$450 per child. An increase of 257% seems very unreasonable to me.
	The fee increase is substantial and will make bussing unaffordable for many families. I have three kids (soon 4) who ride the bus and the new fees will be close to impossible for us to afford. I support an increase as I know it's necessary, but doubling the fees is quite outrageous. I have heard the same concern from almost everyone I have spoken too about this issue.
	Many of the criteria make sense to me, but the fee increase , which I did write should be considered, is ridiculously high. I have four kids in school and to only have a fee reduction of 50% for the 3 and 4th when the fees are going to double is crazy. I also think the original fee increase is way too high, I agree we can possibly afford a bit more for busing but doubling the amount is beyond unreasonable, Especially when bussing is our only option with unsafe roads to walk on in our community for elementary aged children. This MUST be re assessed.
	While the increase in eligibility and service is a huge step in the right direction for families, the proposed fee increase is too high. It's just not affordable and will once again leave many in the lurch trying to get their kids safely to school. Many parents will now opt to drive their kids which creates safety concerns in many school parking lots/streets which were NOT designed to handle the amount of traffic they now recieve.
	I feel that a slight increase would be acceptable but a 100% increase is not. You may find people turning away and then you will end up with the same costs. Less students and more buses doesn't make sense. You wouldn't save money. Trying to compare the public system to the district isn't a fair comparison. The public system you can take throughout the city and different times. You can't compare a straight direction of travel to and from the school. Cutting bussing from the school to a sports event makes more sense or a smaller bus. My kids have taken the bus to a school sport. Maybe 20 students on the bus then on the way back to the school maybe 5 students. That doesn't make sense at all. Also topography should be taken into consideration as my kids would have a 40 min walk and they would be walking up a mountain. This should be considered with the distance.
	Thank you for working on this issue for our community. We need busing for families to manage work and home and most importantly get our kids to school safely. Please do all you can to address the cost issue. It is prohibitive to many families at this time.
	<p>1 - agree with the deadline to register 2 - agree with the eligibility limit changes - 3 - however I think the high fee increase should not apply to current registered students that fall in the current eligibility limits and who require transportation next year.</p> <p>The need for the changes are for most kids in the new limits or outside limits. We feel much safer that my grade 10 student is on a school bus and we value the transportation; I wouldn't want him on the public transit.</p> <p>At the end of the day we want reliable safe transportation for our kids; it comes at a price however, the increase seems really high.</p>
	Lake country SD Transportation Taxpayers pay for public education, the government then pays school districts an amount per child, it makes no sense that because there seems to be a higher need for transportation services, that the cost be doubled.. Based on the allowance per child, it should remain the same cost for school bus transportation. Secondly, with the higher costs of gas to account for, perhaps budgets in general need to be reassessed. Lastly the meetings for this issue should be held in lake country if you want more people to attend. I personally cannot commute to kelowna during the week due to prior commitments and extracurriculars for my kids, it's a lake country issue and it should be handled in lake country. Thank you for your time.



I understand there needs to be a fee increase to accommodate the financial cost but do not agree that it's should double. I think \$100 extra per student would create a lot more money than the current bus fees but would still remain affordable for many . Some people may not require/ quialitfy assistance but \$450 is still a lot of money per child to pay and will be a burden for many middle class people as well.



Memorandum

Date: February 7, 2020
To: Board of Education
From: Finance and Audit Committee

Action: **Approval of 2019/2020 Amended Annual Budget**

1.0 ISSUE STATEMENT

The Ministry of Education requires that the Amended Annual Budget be prepared, adopted by Bylaw and submitted by February 29, 2020.

2.0 RELEVANT BOARD MOTION/DIRECTION

None.

3.0 BACKGROUND

Each February, the Board submits an Amended Annual Budget reflecting updated revenues and expenses based on actual student enrolment and actual expenditure patterns. The Amended Annual Budget includes the Operating, Special Purpose and Capital Funds.

The Amended Budget Bylaw amount is \$ 275,685,975.

4.0 POINTS FOR CONSIDERATION

- a) The Amended Budget Bylaw has increased from the Annual Budget Bylaw by approximately \$10.92 million. This increase is primarily due to a number of factors including:
 - i. The District requested and received an additional \$5.075 million in classroom enhancement funding over what was reported in the 2019/2020 Annual Budget Bylaw. This funding allowed the District to add additional teachers into specific schools to better support classroom composition challenges.

- ii. A student enrolment increase from projection causing an overall increase in the District's operating grant of \$4.176 million. This increase in the operating grant is comprised of:

General	1,728,953
Special Education	2,081,200
ELL	76,245
Aboriginal	<u>237,800</u>
Enrolment Increase	4,124,198
Salary Differential	118,858
Local Education Agreement	<u>(64,493)</u>
Miscellaneous	<u>(2,853)</u>
Adjustments	51,513
Total Increase	<u><u>4,175,710</u></u>

- iii. As at June 30, 2019, a balance of \$401,235 remained from previous Annual Facility Grant (AFG) special purpose funding. This amount was fully spent by November 2019.
- iv. A balance of \$75,219 remained from the prior year's Learning Improvement (LIF) special purpose funding. The District expects this amount to be fully spent by June 2020.
- v. Funds generated by schools has been budgeted \$500,000 higher than the Annual Budget Bylaw based on prior year spending.
- vi. The internally restricted balances, which includes the prior year's operating surplus (appropriated for next year's budget), net school surpluses, surplus relating to the targeted aboriginal programs etc., are \$523,000 higher than anticipated when the annual budget bylaw was completed.
- vii. Budgets have been adjusted to reflect the increase in enrolment through staffing additions, services and supplies and general allocations.
- viii. Assuming spending trends as expected, the District anticipates an unrestricted operating surplus of approximately \$2-2.5M which is in line with previous years.

5.0 OPTIONS FOR ACTION

1. Approve the Amended Annual Budget and Bylaw as presented.
2. Request a change to the Amended Annual Budget. The Amended Annual Budget will need to go directly to the Board (bypassing the Finance and Audit Committee) in order to meet the Ministry's February 29, 2020 deadline.

6.0 FOLLOW-UP/REVIEW (if applicable)

Not applicable.

7.0 SECRETARY-TREASURER/CFO'S COMMENTS

The Ministry of Education has indicated that the Amended Annual Budget proceed as per usual. The recommended Amended Annual Budget properly reflects the District's expected spending patterns for the rest of the fiscal year.

8.0. RECOMMENDATIONS

THAT: At the February 12, 2020 Public Board Meeting, the Board of Education give first, second and third readings to the School District No. 23 (Central Okanagan) Amended Annual Budget Bylaw for 2019/2020.

THAT: The School District No. 23 (Central Okanagan) Amended Annual Budget Bylaw for 2019/2020 in the amount of \$275,685,975 be read a first, second and third time, passed and adopted the 12th day of February, 2020.

9.0 APPENDIX

A. Amended Annual Budget

Amended Annual Budget

School District No. 23 (Central Okanagan)

June 30, 2020

School District No. 23 (Central Okanagan)

June 30, 2020

Table of Contents

Bylaw	1
Amended Annual Budget - Revenue and Expense - Statement 2	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Object	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4	14

*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 23 (CENTRAL OKANAGAN) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2019/2020 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 23 (Central Okanagan) Amended Annual Budget Bylaw for fiscal year 2019/2020.
3. The attached Statement 2 showing the estimated revenue and expense for the 2019/2020 fiscal year and the total budget bylaw amount of \$275,685,975 for the 2019/2020 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2019/2020.

READ A FIRST TIME THE 26th DAY OF FEBRUARY, 2020;

READ A SECOND TIME THE 26th DAY OF FEBRUARY, 2020;

READ A THIRD TIME, PASSED AND ADOPTED THE 26th DAY OF FEBRUARY, 2020;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 23 (Central Okanagan) Amended Annual Budget Bylaw 2019/2020, adopted by the Board the 26th DAY OF FEBRUARY, 2020.

Secretary Treasurer

School District No. 23 (Central Okanagan)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	23,371,688	23,145,100
Adult	27,250	27,750
Total Ministry Operating Grant Funded FTE's	23,398,938	23,172,850
Revenues	\$	\$
Provincial Grants		
Ministry of Education	239,637,430	229,898,819
Other	893,926	818,926
Tuition	5,800,000	5,800,000
Other Revenue	11,059,493	10,475,000
Rentals and Leases	575,000	575,000
Investment Income	576,581	576,000
Amortization of Deferred Capital Revenue	8,340,880	8,340,880
Total Revenue	266,883,310	256,484,625
Expenses		
Instruction	221,709,965	212,119,543
District Administration	6,555,995	6,364,152
Operations and Maintenance	36,876,423	37,003,314
Transportation and Housing	4,533,332	4,128,837
Total Expense	269,675,715	259,615,846
Net Revenue (Expense)	(2,792,405)	(3,131,221)
Budgeted Allocation (Retirement) of Surplus (Deficit)	4,023,494	3,501,300
Budgeted Surplus (Deficit), for the year	1,231,089	370,079
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	1,231,089	370,079
Budgeted Surplus (Deficit), for the year	1,231,089	370,079

School District No. 23 (Central Okanagan)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	228,384,664	223,994,977
Operating - Tangible Capital Assets Purchased	1,488,196	1,195,486
Special Purpose Funds - Total Expense	28,096,000	22,425,818
Special Purpose Funds - Tangible Capital Assets Purchased	1,208,651	815,351
Capital Fund - Total Expense	13,195,051	13,195,051
Capital Fund - Tangible Capital Assets Purchased from Local Capital	3,313,413	3,138,413
Total Budget Bylaw Amount	275,685,975	264,765,096

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary Treasurer	Date Signed

School District No. 23 (Central Okanagan)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
Surplus (Deficit) for the year	(2,792,405)	(3,131,221)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(2,696,847)	(2,010,837)
From Local Capital	(3,313,413)	(3,138,413)
From Deferred Capital Revenue	(25,000,000)	(25,000,000)
Total Acquisition of Tangible Capital Assets	(31,010,260)	(30,149,250)
Amortization of Tangible Capital Assets	13,195,051	13,195,051
Total Effect of change in Tangible Capital Assets	(17,815,209)	(16,954,199)
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(20,607,614)	(20,085,420)

School District No. 23 (Central Okanagan)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2020

	Operating Fund	Special Purpose Fund	Capital Fund	2020 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	5,890,059			5,890,059
Changes for the year				
Net Revenue (Expense) for the year	778,115	1,208,651	(4,779,171)	(2,792,405)
Interfund Transfers				
Tangible Capital Assets Purchased	(1,488,196)	(1,208,651)	2,696,847	-
Local Capital	(3,313,413)		3,313,413	-
Net Changes for the year	(4,023,494)	-	1,231,089	(2,792,405)
Budgeted Accumulated Surplus (Deficit), end of year	1,866,565	-	1,231,089	3,097,654

School District No. 23 (Central Okanagan)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	218,134,360	213,958,650
Other	893,926	818,926
Tuition	5,800,000	5,800,000
Other Revenue	3,259,493	3,175,000
Rentals and Leases	575,000	575,000
Investment Income	500,000	500,000
Total Revenue	229,162,779	224,827,576
Expenses		
Instruction	193,613,965	189,693,725
District Administration	6,555,995	6,364,152
Operations and Maintenance	23,681,372	23,808,263
Transportation and Housing	4,533,332	4,128,837
Total Expense	228,384,664	223,994,977
Net Revenue (Expense)	778,115	832,599
Budgeted Prior Year Surplus Appropriation	4,023,494	3,501,300
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(1,488,196)	(1,195,486)
Local Capital	(3,313,413)	(3,138,413)
Total Net Transfers	(4,801,609)	(4,333,899)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 23 (Central Okanagan)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	215,572,034	211,331,831
ISC/LEA Recovery	(1,114,493)	(1,050,000)
Other Ministry of Education Grants		
Pay Equity	1,238,323	1,238,323
Funding for Graduated Adults	15,000	15,000
Transportation Supplement	600,000	600,000
Carbon Tax Grant	120,000	120,000
Employer Health Tax Grant	1,703,496	1,703,496
Total Provincial Grants - Ministry of Education	218,134,360	213,958,650
Provincial Grants - Other	893,926	818,926
Tuition		
International and Out of Province Students	5,800,000	5,800,000
Total Tuition	5,800,000	5,800,000
Other Revenues		
Other School District/Education Authorities	525,000	525,000
Funding from First Nations	1,114,493	1,050,000
Miscellaneous		
Transportation Fees	900,000	900,000
Wage Recoveries	300,000	300,000
Miscellaneous	420,000	400,000
Total Other Revenue	3,259,493	3,175,000
Rentals and Leases	575,000	575,000
Investment Income	500,000	500,000
Total Operating Revenue	229,162,779	224,827,576

School District No. 23 (Central Okanagan)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
Salaries		
Teachers	101,879,716	99,536,091
Principals and Vice Principals	12,377,201	12,295,968
Educational Assistants	17,455,389	15,892,633
Support Staff	21,783,674	21,459,288
Other Professionals	3,362,438	3,263,864
Substitutes	7,111,464	7,097,464
Total Salaries	163,969,882	159,545,308
Employee Benefits	41,303,931	41,443,515
Total Salaries and Benefits	205,273,813	200,988,823
Services and Supplies		
Services	5,673,485	5,566,131
Student Transportation	375,455	368,459
Professional Development and Travel	2,036,097	2,091,355
Rentals and Leases	635,000	635,000
Dues and Fees	425,500	428,000
Insurance	659,500	604,500
Supplies	9,465,814	9,472,709
Utilities	3,840,000	3,840,000
Total Services and Supplies	23,110,851	23,006,154
Total Operating Expense	228,384,664	223,994,977

School District No. 23 (Central Okanagan)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2020

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	83,149,731	1,369,797	261,112	1,389,990		6,360,464	92,531,094
1.03 Career Programs	643,030		35,000	368,084		8,500	1,054,614
1.07 Library Services	2,006,486	234,010		1,349,742	101,899	14,286	3,706,423
1.08 Counselling	2,826,747					10,000	2,836,747
1.10 Special Education	11,344,327	844,397	14,745,472	755,180		470,000	28,159,376
1.30 English Language Learning	925,443			46,192		5,000	976,635
1.31 Indigenous Education	584,741	241,526	2,413,805	53,347		10,000	3,303,419
1.41 School Administration		8,824,114		3,489,675		50,714	12,364,503
1.62 International and Out of Province Students	399,211	211,800		72,525	249,021	7,500	940,057
Total Function 1	101,879,716	11,725,644	17,455,389	7,524,735	350,920	6,936,464	145,872,868
4 District Administration							
4.11 Educational Administration		348,706		114,529	624,296	127,000	1,214,531
4.40 School District Governance					152,327		152,327
4.41 Business Administration		302,851		930,060	1,251,774	48,000	2,532,685
Total Function 4	-	651,557	-	1,044,589	2,028,397	175,000	3,899,543
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				293,724	547,410		841,134
5.50 Maintenance Operations				9,721,378	160,310		9,881,688
5.52 Maintenance of Grounds				837,477			837,477
5.56 Utilities				195,960	93,533		289,493
Total Function 5	-	-	-	11,048,539	801,253	-	11,849,792
7 Transportation and Housing							
7.41 Transportation and Housing Administration				56,347	181,868		238,215
7.70 Student Transportation				2,109,464			2,109,464
Total Function 7	-	-	-	2,165,811	181,868	-	2,347,679
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	101,879,716	12,377,201	17,455,389	21,783,674	3,362,438	7,111,464	163,969,882

School District No. 23 (Central Okanagan)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2020

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	92,531,094	23,043,092	115,574,186	7,531,487	123,105,673	119,666,093
1.03 Career Programs	1,054,614	251,963	1,306,577	578,730	1,885,307	1,923,573
1.07 Library Services	3,706,423	940,670	4,647,093	493,770	5,140,863	5,841,484
1.08 Counselling	2,836,747	676,815	3,513,562	5,000	3,518,562	3,566,351
1.10 Special Education	28,159,376	7,231,149	35,390,525	864,212	36,254,737	35,183,031
1.30 English Language Learning	976,635	233,173	1,209,808	41,050	1,250,858	1,529,894
1.31 Indigenous Education	3,303,419	888,680	4,192,099	510,500	4,702,599	4,370,992
1.41 School Administration	12,364,503	2,686,373	15,050,876	96,900	15,147,776	14,973,881
1.62 International and Out of Province Students	940,057	217,890	1,157,947	1,449,643	2,607,590	2,638,426
Total Function 1	145,872,868	36,169,805	182,042,673	11,571,292	193,613,965	189,693,725
4 District Administration						
4.11 Educational Administration	1,214,531	321,268	1,535,799	331,700	1,867,499	1,825,554
4.40 School District Governance	152,327	3,047	155,374	143,328	298,702	312,458
4.41 Business Administration	2,532,685	651,457	3,184,142	1,205,652	4,389,794	4,226,140
Total Function 4	3,899,543	975,772	4,875,315	1,680,680	6,555,995	6,364,152
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	841,134	222,033	1,063,167	450,000	1,513,167	1,500,508
5.50 Maintenance Operations	9,881,688	2,929,538	12,811,226	2,971,000	15,782,226	15,896,644
5.52 Maintenance of Grounds	837,477	196,468	1,033,945	473,500	1,507,445	1,517,445
5.56 Utilities	289,493	38,162	327,655	4,550,879	4,878,534	4,893,666
Total Function 5	11,849,792	3,386,201	15,235,993	8,445,379	23,681,372	23,808,263
7 Transportation and Housing						
7.41 Transportation and Housing Administration	238,215	61,808	300,023	30,500	330,523	311,028
7.70 Student Transportation	2,109,464	710,345	2,819,809	1,383,000	4,202,809	3,817,809
Total Function 7	2,347,679	772,153	3,119,832	1,413,500	4,533,332	4,128,837
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	163,969,882	41,303,931	205,273,813	23,110,851	228,384,664	223,994,977

School District No. 23 (Central Okanagan)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	21,503,070	15,940,169
Other Revenue	7,800,000	7,300,000
Investment Income	1,581	1,000
Total Revenue	29,304,651	23,241,169
Expenses		
Instruction	28,096,000	22,425,818
Total Expense	28,096,000	22,425,818
Net Revenue (Expense)	1,208,651	815,351
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(1,208,651)	(815,351)
Total Net Transfers	(1,208,651)	(815,351)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 23 (Central Okanagan)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2020

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
Deferred Revenue, beginning of year	401,235	75,219	22,065				22,900	14,745	
Add: Restricted Grants									
Provincial Grants - Ministry of Education	785,351	793,018			256,000	75,950	308,871	1,244,780	616,135
Provincial Grants - Other				7,800,000					
Investment Income								1,581	
	785,351	793,018	-	7,800,000	256,000	75,950	308,871	1,246,361	616,135
Less: Allocated to Revenue	1,186,586	868,237	22,065	7,800,000	256,000	75,950	331,771	1,261,106	616,135
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	1,186,586	868,237	22,065		256,000	75,950	331,771	1,259,525	616,135
Other Revenue				7,800,000					
Investment Income								1,581	
	1,186,586	868,237	22,065	7,800,000	256,000	75,950	331,771	1,261,106	616,135
Expenses									
Salaries									
Teachers						39,920	79,839	43,342	
Educational Assistants		673,051			174,277				
Support Staff									96,250
Substitutes									450,000
	-	673,051	-	-	174,277	39,920	79,839	43,342	546,250
Employee Benefits		195,186			63,590	9,581	19,161	10,402	18,900
Services and Supplies				7,800,000	18,133	26,449	232,771	1,207,362	50,985
	-	868,237	-	7,800,000	256,000	75,950	331,771	1,261,106	616,135
Net Revenue (Expense) before Interfund Transfers	1,186,586	-	22,065	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(1,186,586)		(22,065)						
	(1,186,586)	-	(22,065)	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 23 (Central Okanagan)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2020

Schedule 3A

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Provincial Resource Program	TOTAL
	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year				6,395	542,559
Add: Restricted Grants					
Provincial Grants - Ministry of Education	16,623,082	76,022	732	180,570	20,960,511
Provincial Grants - Other					7,800,000
Investment Income					1,581
	16,623,082	76,022	732	180,570	28,762,092
Less: Allocated to Revenue	16,623,082	76,022	732	186,965	29,304,651
Deferred Revenue, end of year	-	-	-	-	-
Revenues					
Provincial Grants - Ministry of Education	16,623,082	76,022	732	186,965	21,503,070
Other Revenue					7,800,000
Investment Income					1,581
	16,623,082	76,022	732	186,965	29,304,651
Expenses					
Salaries					
Teachers	13,341,211	76,022		79,839	13,660,173
Educational Assistants					847,328
Support Staff					96,250
Substitutes					450,000
	13,341,211	76,022	-	79,839	15,053,751
Employee Benefits	3,281,871			19,161	3,617,852
Services and Supplies			732	87,965	9,424,397
	16,623,082	76,022	732	186,965	28,096,000
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	1,208,651
Interfund Transfers					
Tangible Capital Assets Purchased					(1,208,651)
	-	-	-	-	(1,208,651)
Net Revenue (Expense)	-	-	-	-	-

School District No. 23 (Central Okanagan)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget			
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	2020 Annual Budget
	\$	\$	\$	\$
Revenues				
Investment Income		75,000	75,000	75,000
Amortization of Deferred Capital Revenue	8,340,880		8,340,880	8,340,880
Total Revenue	8,340,880	75,000	8,415,880	8,415,880
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	13,195,051		13,195,051	13,195,051
Total Expense	13,195,051	-	13,195,051	13,195,051
Net Revenue (Expense)	(4,854,171)	75,000	(4,779,171)	(4,779,171)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	2,696,847		2,696,847	2,010,837
Local Capital		3,313,413	3,313,413	3,138,413
Total Net Transfers	2,696,847	3,313,413	6,010,260	5,149,250
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	3,313,413	(3,313,413)	-	
Total Other Adjustments to Fund Balances	3,313,413	(3,313,413)	-	
Budgeted Surplus (Deficit), for the year	1,156,089	75,000	1,231,089	370,079



Section One: Board of Education

“Together We Learn”

160 – FINANCE AND AUDIT COMMITTEE

Introduction

The Finance and Audit Committee is a standing committee of the Board of Education.

The Board recognizes its responsibility for the effective use of public funds in providing the best possible education to the students in the community.

The Board has a duty to govern the district in a fiscally responsible and cost effective manner, while carrying out the strategies required to achieve its goals.

Policy

1. Membership

1.1 Voting Members:

- 1.1.1 Three trustees, appointed by the full Board, with one trustee appointed Committee Chairperson at the Board’s inaugural or annual meeting.
- 1.1.2 In the absence of a Trustee committee member, or if the full Trustee committee membership has not been appointed, the Committee Chairperson may appoint temporary Trustee committee members.

1.2 Non-Voting Members:

- 1.2.1 a representative from each partner group for purposes of providing input
- 1.2.2 Secretary-Treasurer and/or Assistant Secretary-Treasurer
- 1.2.3 the Board Chairperson

2. Scope of Functions

- 2.1 Provide recommendations to the Board.



Section One: Board of Education

“Together We Learn”

- 2.2 Function according to Board policy and, in the absence of policy, shall follow *Robert’s Rules of Order*.
- 2.3 Recommend to the Board the annual authorization of trustee indemnity to be increased in accordance with the BC Consumer Price Index during the preliminary budget process.
- 2.4 Coordinate the budget development process, recommend the operating budget for approval by the Board and monitor its implementation on a regular basis.
- 2.5 Review significant accounting policies and procedures and deal with all financial matters of the School District including acquisition, disposal or rental of buildings and property and investment strategies.
- 2.6 Review all general insurance matters including risk assessment and management processes.
- 2.7 Function as an Audit Committee.
- 2.8 Review and evaluate all policies directly pertaining to the Finance and Audit Committee function at least once every four years.

3. Budget Functions

The budget is a “living” document that identifies the financial resources appropriated by the Board to provide the human and material resources necessary to meet the district’s educational and operational objectives. The Board, through policy/regulations, will provide appropriate flexibility in budget management to enable administration to make the most effective use of fiscal resources within the approved budget.

3.1 Budget Development

The Board’s annual operating budget is a financial plan which reflects how the district’s educational and operational plan will be implemented and maintained. The budget reflects the goals and objectives established by the Board for the school/fiscal year to which the budget applies and will be consistent with the Board’s mission and goal statements.



Section One: Board of Education

“Together We Learn”

Annually, the Finance and Audit Committee, (in consultation with the Superintendent), will develop a budget timeline, solicit input from the partner groups, and the general public, and recommend an operating budget to the Board.

3.2 Budget Monitoring

The Committee will receive reports on a regular basis, or as requested, outlining the status of the budget and forecasts for the remainder of the year. Information will be presented by function and major spending categories. The Secretary-Treasurer and/or the Assistant Secretary-Treasurer will advise the Finance Committee of significant deviations from the approved budget. After the review is complete, the reports will be forwarded to the Board, along with any recommendations from the Committee.

3.3 Budget Management

The Superintendent is responsible for the overall management of the educational and operational programs that are supported by the annual budget.

The Secretary-Treasurer is responsible for the financial reports and for the management of the budget. This includes responsibility for ensuring that the funds are used for the purpose intended, for monitoring expenditures to ensure they do not exceed the total funds allocated without proper authority, and for monitoring revenue accounts to ensure that revenue objectives are achieved.

It is recognized that the fiscal resources allocated may be greater or less than the cost of providing the service. All those involved in managing the budget are expected to act in a fiscally responsible and cost effective manner, while meeting the district's educational and operational objectives. Any funds remaining after the objectives have been met will become reserved for general budget management purposes unless otherwise appropriated at year-end.

4. Audit Committee Function

The Audit Committee's principle function is to oversee the school district's financial reporting process and its internal control structure, and report its findings to the Board. The Audit Committee assists the Board of Education to fulfill its governance and oversight responsibilities in relation to the school district's financial reporting, internal control system, risk management system, and internal and external audit functions. These tasks are facilitated by asking questions about the quality of work done by management, participating in the audit planning and reporting process, understanding and reviewing the aspects of the operation that put the school district at risk and the district's preparedness to face that risk. It summarizes its findings and provides advice and recommendations so that the Board can



Section One: Board of Education

“Together We Learn”

make informed decisions. The committee shall be comprised of the three (3) Board members who comprise the Finance Committee, assisted by the district’s Secretary-Treasurer and/or Assistant Secretary-Treasurer.

The Committee shall:

- 4.1 on an annual basis, review and discuss with the external auditor all significant relationships with the district that could impair such auditor's independence;
- 4.2 review the audited financial statements and recommend approval of the audited statements by the Board;
- 4.3 oversee the integrity of the internal control structure including information technology security and control with a focus on safeguarding district assets;
- 4.4 discuss significant financial risk exposures and the steps management has taken to identify, monitor, control and report such exposures;
- 4.5 monitor the development of and changes to accounting principles, practices and judgment as well as financial reporting standards and their impact on the school district's financial reporting;
- 4.6 oversight of regulatory compliance, ethics, and whistleblower hotlines;
- 4.7 review audit results with the external auditors and follow up on the implementation of the auditor’s letter of recommendation; make recommendations to the Board as to potential policy or procedural changes arising out of the audit recommendations;
- 4.8 review the nature and extent of other services provided by the external auditors in relation to auditor independence;
- 4.9 oversee engagement of external auditors including the terms of the audit engagement and the appropriateness of proposed fees, as well, review and evaluate request for audit service proposals from external audit firms every five years;
- 4.10 meet with the external auditors at an Incamera Meeting without staff members present.

5. Meetings

- 5.1 All meetings shall be governed by Board policy and, in the absence of Policy, by *Robert’s Rules of Order*.



Section One: Board of Education

“Together We Learn”

- 5.2 A seconder is not required for resolutions moved at the committee level.
- 5.3 Public meetings of the Committee shall be scheduled to occur on specific dates and times during the school year as determined by Board resolution at the inaugural or annual meeting.
- 5.4 Items required to be Incamera will be dealt with at an Incamera meeting to be attended by trustees and senior staff and others, as needed by invitation. Incamera meetings shall usually be scheduled to occur on the specific dates determined by the Board for public meetings of this Committee.

Date Agreed: March 29, 2006

Date Amended: December 12, 2007; June 9, 2010

June 26, 2013; September 10, 2014; June 22, 2016;

December 13, 2017; March 13, 2019

Date Reviewed: December 14, 2016

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
1	SMS	5	University of California, Santa Barbara, CA	USA	CADA Leadership Camp	Hockey Academy Students	9 to 12	22	6-Jul-2019	11-Jul-2019	5
2	KSS	4	Green Bay Bible Camp, West Kelowna, BC	Canada	Team Building/ Breakaway Activity	Football Team	10 to 12	45	26-Aug-2019	28-Aug-2019	2
3	OKM	4	Victoria and The Gulf Islands, BC	Canada	S.A.L.T.S. Sailing and Life Training	Quest BC Students	11	24	8-Sep-2019	14-Sep-2019	6
4	SMS	4	Kelowna Paddle Centre, Kelowna, BC	Canada	Paddleboard Training	Outdoor Education Students	7 & 8	40	9-Sep-2019	9-Sep-2019	0
5	GESS	4	Oyama Zipline Adventure Park, Oyama, BC	Canada	Grad 2020 Retreat	Grade 12 Students	12	150	13-Sep-2019	13-Sep-2019	0
6	KSS	4	Gardom Lake Camp (near Enderby, BC)	Canada	Leadership Retreat	Leadership Students	11 & 12	80	15-Sep-2019	16-Sep-2019	1
7	OKM	4	Banff, Yoho, and Kootenay National Parks, AB	Canada	Hiking and Backpacking in National Parks	Grade 12 Students	12	141	15-Sep-2019	21-Sep-2019	6
--	RSS	4	POSTPONED – DATE TBD Coquihalla Summit (Coquihalla Mountain area, BC)	Canada	Hiking and Camping Skills	Outdoor Education Students	9 to 12	24	17-Sep-2019	20-Sep-2019	3
8	DRK	4	Eagle Bay Camp, Eagle Bay, BC	Canada	Community Building	Learning Community	8	37	18-Sep-2019	20-Sep-2019	2

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
9	KSS	4	Twin Peaks (near Cherryville, BC)	Canada	Outdoor Education Co-Curricular Trip	Grade 12 Students	12	24	19-Sep-2019	21-Sep-2019	2
10	MBSS	5	Wenatchee High School, Wenatchee, WA	USA	Participating in Football Games	Varsity and Junior Varsity Football Teams	9 to 12	55	19-Sep-2019	21-Sep-2019	2
11	KSS	5	University of Calgary, Calgary, AB	Canada	Volleyball Tournament	Grade 11 & 12 Students	11 & 12	14	19-Sep-2019	22-Sep-2019	3
12	DRK	4	Myra Canyon Adventure Park, Kelowna, BC	Canada	Team Building, Activating Living & Connection to the Community	Grade 7 Learning Community	7	70 to 80	20-Sep-2019	20-Sep-2019	0
13	RSS	4	CANCELLED Glacier National Park, BC (Illecillewaet Campground)	Canada	Hiking and Camping Skills	Outdoor Education Students	9 to 12	24	24-Sep-2019	27-Sep-2019	3
14	SMS	4	<u>Fintry Provincial Park*</u> E.C. Manning Provincial Park, Princeton, BC (between Hope and Princeton, BC) *Location changed due to weather.	Canada	Hiking and Camping Skills	Grade 8 Students	8	40	25-Sep-2019	27-Sep-2019	2
15	OKM	4	CANCELLED Okanagan Mountain Park, Kelowna, BC	Canada	Indigenous Studies on Land and Water	Quest BC Students	11	24	25-Sep-2019	27-Sep-2019	2

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
16	OKM	4	CANCELLED Okanagan Mountain Park, Kelowna, BC	Canada	Hiking and Camping Skills	Quest BC Students	11	24	26-Sep-2019	27-Sep-2019	1
17	KSS	4	Finlayson Lakes above Mabel Lake (near Lumby, BC)	Canada	Outdoor Education Co-Curricular Trip	Grade 11 Students	11	48	26-Sep-2019	28-Sep-2019	2
18	MBSS	4	Kettle Valley Railway to Arlington Lakes, Kettle River and Westbridge, BC	Canada	Introduction to Cycle Touring, Camping	Outdoor Education Students	10 to 12	30	26-Sep-2019	28-Sep-2019	2
19	CNB	4	E.C. Manning Provincial Park, BC (between Hope and Princeton, BC)	Canada	Outdoor Education, Camping, Hiking	Outdoor Education Students	8	50 to 60	30-Sep-2019	2-Oct-2019	2
20	MBSS	4	Boucherie Bluffs, West Kelowna, BC	Canada	Introduction to Top Rope Rock Climbing, Belaying, Rappelling	Outdoor Education Students	10 to 12	12	1-Oct-2019	1-Oct-2019	0
21	RSS	4	Skaha Provincial Park, Penticton, BC	Canada	Top Rope Rock Climbing	Outdoor Education Students	9 to 12	20	1-Oct-2019	1-Oct-2019	0
22	MBSS	4	Skaha Bluffs, Penticton, BC	Canada	Introduction to Top Rope Rock Climbing, Belaying, Rappelling	Outdoor Education Students	10 to 12	12	3-Oct-2019	3-Oct-2019	0

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
23	RSS	4	Lonely Boy Crag, Chute Lake Road, Kelowna, BC	Canada	Top Rope Rock Climbing	Outdoor Education Students	9 to 12	25	3-Oct-2019	3-Oct-2019	0
24	KSS	4	Beaver Lakes Chain (above Winfield, BC)	Canada	Outdoor Education Co-Curricular Trip	Outdoor Education Students	12	24	3-Oct-2019	4-Oct-2019	1
25	OKM	4	Ottawa, ON	Canada	Cultural and Regional Studies	Quest BC Students	11	24	3-Oct-2019	10-Oct-2019	7
26	MBSS	4	Myra Canyon Adventure Park, Kelowna, BC	Canada	Team Building Exercise on Ropes Course, Frisbee Golf	International / Leadership Students	9 to 12	100	4-Oct-2019	4-Oct-2019	0
27	RSS	4	Lonely Boy Crag, Chute Lake Road, Kelowna, BC	Canada	Top Rope Rock Climbing	Outdoor Education Students	9 to 12	25	7-Oct-2019	7-Oct-2019	0
28	MBSS	4	Okanagan Mountain Park, Kelowna, BC	Canada	Leadership Skills, Hiking and Camping	Outdoor Education Students	9	30	7-Oct-2019	9-Oct-2019	2
--	RSS	4	CHANGED TO LONELY BOY CRAG FIELD STUDIES OCT 3, 7, (Postponed to 23), 10, 17, 23 Goudie Road area, Kelowna, BC	Canada	Hiking and Camping Skills	Outdoor Education Students	9 to 12	25	7-Oct-2019	11-Oct-2019	4

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
29	MBSS	4	Boucherie Bluffs, West Kelowna, BC	Canada	Introduction to Top Rope Rock Climbing, Belaying, Rappelling	Outdoor Education Students	10 to 12	12	8-Oct-2019	8-Oct-2019	0
30	MBSS	4	Skaha Bluffs, Penticton, BC	Canada	Introduction to Top Rope Rock Climbing, Belaying, Rappelling	Outdoor Education Students	10 to 12	12	9-Oct-2019	9-Oct-2019	0
31	KSS	4	Kettle Valley Railway (between Penticton & Osprey Lake area, behind Summerland, BC)	Canada	Outdoor Education Co-Curricular Trip	Outdoor Education Students	11	24	9-Oct-2019	10-Oct-2019	1
32	MBSS	4	Myra Canyon Adventure Park, Kelowna, BC	Canada	Team Building Activities, Rope Course	CLC Health and Medicine Students	11	28	10-Oct-2019	10-Oct-2019	0
33	MBSS	4	Myra Canyon Adventure Park, Kelowna, BC	Canada	Team Building Activities, Rope Course	Tourism 12 Students	12	20	10-Oct-2019	10-Oct-2019	0
34	RSS	4	Lonely Boy Crag, Chute Lake Road, Kelowna, BC	Canada	Top Rope Rock Climbing	Outdoor Education Students	9 to 12	25	10-Oct-2019	10-Oct-2019	0
35	KSS	5	New York City, NY	USA	Fine Arts/Media Cultural Tour	Fine Arts/Media Students	11 & 12	26 to 30	14-Oct-2019	18-Oct-2019	4

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
36	MBSS	4	CANCELLED Skaha Bluffs, Penticton, BC	Canada	Introduction to Top Rope Rock Climbing, Belaying, Rappelling	Outdoor Education Students	10 to 12	12	17-Oct-2019	17-Oct-2019	0
37	RSS	4	Lonely Boy Crag, Chute Lake Road, Kelowna, BC	Canada	Top Rope Rock Climbing	Outdoor Education Students	9 to 12	25	17-Oct-2019	17-Oct-2019	0
38	KSS	4	Gulf Islands, BC	Canada	"Sailing A Tall Ship"	Outdoor Education and Rec Leadership Students	11 & 12	27	20-Oct-2019	25-Oct-2019	5
39	MBSS	5	Smith Rock, OR	USA	Rock Climbing: Top Rope, Rappel, Rope Traverse	Outdoor Education Students	10 to 12	24	20-Oct-2019	25-Oct-2019	5
40	GPE	5	Disneyland, Anaheim, CA	USA	"Dreams Take Flight" Program	Special Needs Students	5	5	21-Oct-2019	23-Oct-2019	2
41	MBSS	4	Okanagan Mountain Park, Kelowna, BC	Canada	Leadership Skills, Hiking and Camping	Outdoor Education Students	9	30	21-Oct-2019	23-Oct-2019	2
42	SVE	5	Disneyland, Anaheim, CA	USA	"Dreams Take Flight" Program	Special Needs Students	5	5	21-Oct-2019	23-Oct-2019	2
43	RSS	4	RESCHEDULED FROM OCT. 7 Lonely Boy Crag,	Canada	Top Rope Rock Climbing	Outdoor Education Students	9 to 12	25	23-Oct-2019	23-Oct-2019	0

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
			Chute Lake Road, Kelowna, BC								
--	RSS	4	POSTPONED TO NOV. 21 Goudie Road area, Kelowna, BC	Canada	Overnight Camping	Outdoor Education Students	9 to 12	24	25-Oct-2019	29-Oct-2019	4
44	RSS	4	Goudie Road area, Kelowna, BC	Canada	Overnight Camping	Outdoor Education Students	9 to 12	24	5-Nov-2019	6-Nov-2019	1
45	MBSS	4	North Okanagan Fire Training Centre, Vernon, BC	Canada	Live Fire Training	MBSS Fire Academy Students	11 & 12	17	9-Nov-2019	9-Nov-2019	0
46	GMS & CNB	5	Chubu University Haruhigaoka Junior High School, Kasugai, Aichi	Japan	Cultural Scholarship Exchange Experience at Sister School, Assisting in English Classes	Student Scholarship Winners - 4 from GMS, 4 from CNB	8	8	9-Nov-2019	17-Nov-2019	8
47	OKM	4	Tofino, BC	Canada	Exploration of Pacific Rim Park and Indigenous Studies	Quest BC Students	11	24	12-Nov-2019	15-Nov-2019	3
48	RSS	4	CANCELLED Goudie Road area, Kelowna, BC	Canada	Overnight Camping	Outdoor Education Students	9 to 12	24	14-Nov-2019	15-Nov-2019	1

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
49	RSS	4	RESCHEDULED FROM OCT. 25 <i>Location Changed Due to Weather:</i> McCulloch Forestry Recreation Site, Kelowna, BC Goudie Road area	Canada	Overnight Camping	Outdoor Education Students	9 to 12	24	21-Nov-2019	22-Nov-2019	1
50	OKM	5	Helsinki and Jyväskylä	Finland	Cultural Hockey School and Cultural Tour	Hockey Academy Students	9 to 12	24	22-Nov-2019	1-Dec-2019	9
51	RSS	4	CANCELLED Goudie Road area, Kelowna, BC	Canada	Overnight Camping	Outdoor Education Students	9 to 12	24	28-Nov-2019	29-Nov-2019	1
52	KSS	5	Hawaii (Big Island and Oahu)	USA	Reinforce Marine Biology Course Material	Marine Biology Students	11	18	1-Dec-2019	10-Dec-2019	9
53	KSS	5	Kasugai, Aichi	Japan	World Global Sustainable Development Conference	Japanese as a Second Language Students	11	2	11-Dec-2019	15-Dec-2019	4
54	KSS	5	Edmonton, AB	Canada	Basketball Tournament	4A Boys	11 & 12	15	11-Dec-2019	15-Dec-2019	4
55	KSS	5	Seattle, WA	USA	Basketball Tournament	4A Boys	11 & 12	15	26-Dec-2019	29-Dec-2019	3
56	OKM	4	Diving Dynamics, Kelowna, BC	Canada	Introduction to Scuba Diving	Quest BC Students	11	24	7-Jan-2020	7-Jan-2020	0

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
57	OKM	4	Diving Dynamics, Kelowna, BC	Canada	Introduction to Scuba Diving	Quest BC Students	11	24	9-Jan-2020	9-Jan-2020	0
58	OKM	4	Diving Dynamics, Kelowna, BC	Canada	Introduction to Scuba Diving	Quest BC Students	11	24	14-Jan-2020	14-Jan-2020	0
59	MBSS	4	CANCELLED DUE TO EXTREME COLD WEATHER FORECAST Silver Lake Forestry Camp	Canada	Winter Camp	Outdoor Education Students	9	30	13-Jan-2020	14-Jan-2020	1
60	OKM	4	Diving Dynamics, Kelowna, BC	Canada	Introduction to Scuba Diving	Quest BC Students	11	24	16-Jan-2020	16-Jan-2020	0
61	MBSS	4	CANCELLED DUE TO EXTREME COLD WEATHER FORECAST Silver Lake Forestry Camp	Canada	Winter Camp	Outdoor Education Students	9	24	17-Jan-2020	17-Jan-2020	1
62	MBSS	4	McCullough Lake, BC	Canada	Winter Camp	Outdoor Education Students	10 to 12	17	17-Jan-2020	19-Jan-2020	2
63	OKM	4	McCullough Lake, BC	Canada	Winter Camp	Quest BC Students	11	24	20-Jan-2020	22-Jan-2020	2
64	WAT	4	Gardom Lake Camp (near Enderby, BC)	Canada	Outdoor Education and Team Building	Grade 6 Students	6	89	29-Jan-2020	31-Jan-2020	2

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
65	GMS	5	Québec City, QC	Canada	Language and French Cultural Immersion	French 9 Students	9	10	5-Feb-2020	10-Feb-2020	5
66	KSS	5	RESCHEDULED FROM FEBRUARY 12-21, 2020 Hawaii <i>(Big Island and Oahu)</i>	USA	Reinforce Marine Biology Course Material	Marine Biology Students	11	18	5-Feb-2020	13-Feb-2020	8
67	OKM	4	Hydraulic Lake, BC	Canada	Outdoor Education	Outdoor Education Students	11 & 12	37	10-Feb-2020	11-Feb-2020	1
	KSS	5	RESCHEDULED TO FEBRUARY 5-13, 2020 Hawaii <i>(Big Island and Oahu)</i>	USA	Reinforce Marine Biology Course Material	Marine Biology Students	11	18	12-Feb-2020	21-Feb-2020	9
68	KSS	4	Silver Lake Forestry Camp, Peachland, BC	Canada	Outdoor Education Co-Curricular	Outdoor Education Students	11	30	13-Feb-2020	14-Feb-2020	1
69	GMS	4	Vancouver, BC	Canada	Attend Canucks Game Day Skate, Tour Arena, Science World, Canucks Game	GMS Hockey Academy Students	6 & 7	17	18-Feb-2020	20-Feb-2020	2
70	RSS	4	McCulloch Lake Area, Kelowna, BC	Canada	Snowshoeing and Overnight Snow Camping	Outdoor Education	10 to 12	24	18-Feb-2020	20-Feb-2020	2
71	OKM	4	Bamfield Marine Sciences Centre, Bamfield, BC	Canada	Marine Biology Exploration	Marine Biology Students	10 to 12	24	24-Feb-2020	28-Feb-2020	4

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
72	KSS	4	Headwaters Lake Camp (near Peachland, BC)	Canada	Outdoor Education Co-Curricular	Outdoor Education Students	12	30	27-Feb-2020	29-Feb-2020	2
73	OKM	4	Hardcore Archery, Kelowna, BC	Canada	Outdoor Education	Outdoor Education Students	11 & 12	20	28-Feb-2020	28-Feb-2020	0
	OKM	4	RESCHEDULED TO APRIL 1, 2020 Diving Dynamics, Kelowna, BC	Canada	Introduction to Scuba Diving	Outdoor Education Students	11 & 12	20	2-Mar-2020	2-Mar-2020	0
74	GMS	4	Vancouver, BC	Canada	Attend Canucks Game Day Skate, Tour Arena, Science World, Canucks Game	GMS Hockey Academy Students	8 & 9	24	9-Mar-2020	11-Mar-2020	2
75	OKM	5	Rome, Assisi, Dubrovnik, Zadar, Zagreb, and Vienna	Italy, Croatia, Austria	Music Cultural Learning	Concert and Jazz Band Students	10 to 12	60 to 100	9-Mar-2020	21-Mar-2020	12
76	OKM	4	Diving Dynamics, Kelowna, BC	Canada	Introduction to Scuba Diving	Outdoor Education Students	11 & 12	20	11-Mar-2020	11-Mar-2020	0
77	MBSS	5	Disneyland and Universal Studios, Los Angeles and Anaheim, CA	USA	Music Performances and Workshops	Senior Concert Band Students	10 to 12	41	13-Mar-2020	19-Mar-2020	6
78	KSS, MBSS, OKM, & RSS	5	Annecy, Chambéry and Rumilly	France	4 Week Reciprocal Exchange Program	Grade 10 FIMM and Core French Students	10	15	14-Mar-2020	14-Apr-2020	31

Submitted to Board of Education Meeting – February 12, 2020

Page 11

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
79	KSS, MBSS, OKM, & RSS	5	Annecy, Chambéry and Rumilly	France	6 Week Reciprocal Exchange Program	Grade 10 & 11 FIMM and Core French Students	11 & 12	19	14-Mar-2020	25-Apr-2020	42
80	KSS	5	Anaheim, Los Angeles, and Ontario, CA	USA	Leadership Education and Enrichment	Leadership Students	11 & 12	22	27-Mar-2020	5-Apr-2020	9
81	OKM	4	RESCHEDULED FROM MARCH 2, 2020 Diving Dynamics, Kelowna, BC	Canada	Introduction to Scuba Diving	Outdoor Education Students	11 & 12	20	1-Apr-2020	1-Apr-2020	0
82	KSS	5	New York, NY	USA	Musical and Cultural Events, Activities and Experience	Music Students	10 to 12	54+	5-Apr-2020	12-Apr-2020	7
83	GMS	5	Toronto and London, ON	Canada	Global Student Leadership Summit	Leadership Students	7 to 9	8	17-Apr-2020	22-Apr-2020	5
84	KLO	5	London, ON	Canada	Global Student Leadership Summit	Leadership Students	8 & 9	10	17-Apr-2020	22-Apr-2020	5
85	KSS	5	Toronto and London, ON	Canada	Global Student Leadership Summit	Leadership Students	10 to 12	10	17-Apr-2020	22-Apr-2020	5
86	MBSS	5	Toronto and London, ON	Canada	Global Student Leadership Summit	Leadership Students	9 to 12	12	17-Apr-2020	22-Apr-2020	5

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
87	OKM	5	London, ON	Canada	Global Student Leadership Summit	Leadership Students	10 to 12	10	17-Apr-2020	22-Apr-2020	5
88	OKM	4	Victoria and the Gulf Islands, BC	Canada	Sailing and Life Training	Quest Students	8 to 12	28	19-Apr-2020	24-Apr-2020	5
89	OKM	4	Whistler, BC	Canada	Con Brio Music Festival	Music Students	9	50	23-Apr-2020	26-Apr-2020	3
90	ELE	4	Gardom Lake Camp (near Enderby, BC)	Canada	Year End Outdoor Experience	Grade 5 Students	5	29	29-Apr-2020	1-May-2020	2
91	DRK	5	Québec City and Charlevoix, QC	Canada	Linguistic, Cultural, and Historical Exploration in a Francophone Setting	French Immersion Students	9	30	2-May-2020	8-May-2020	6
92	RLE	4	Gardom Lake Camp (near Enderby, BC)	Canada	Year-End Outdoor Experience	Grade 5 Students	5	74	11-May-2020	12-May-2020	1
93	OKM	5	Calgary, AB	Canada	MusicFest Canada	Jazz Band Students	11 & 12	8	19-May-2020	22-May-2020	3
94	SKE	4	Gardom Lake Camp (near Enderby, BC)	Canada	Year-End/ Alternative PE / Outdoor Education	Grade 6 Students	6	46	25-May-2020	27-May-2020	2

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2019/2020

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
95	CTE	4	Gardom Lake Camp (near Enderby, BC)	Canada	Year-End Celebration Trip: Archery, Hiking, Canoeing, Kayaking, Climbing Wall	Grade 5 Students	5	50	3-Jun-2020	5-Jun-2020	2
96	GPE	4	Silver Lake Forestry Camp, Peachland, BC	Canada	Year End Celebration Trip: Hiking, Archery, Canoeing, Paddle Boarding	Grade 5 Students	5	64	4-Jun-2020	5-Jun-2020	1
97	GME	4	Silver Lake Forestry Camp, Peachland, BC	Canada	Outdoor Camp Year-End Celebration	Grade 6 Students	6	104	10-Jun-2020	12-Jun-2020	2
98	AME	4	Sunnybrae Camp, Tapen, BC	Canada	Year-End Camping Trip	Grade 5 Students	5	105	17-Jun-2020	18-Jun-2020	1
99	DRK	4	Gardom Lake Camp (near Enderby, BC)	Canada	Year-End Celebration	Grade 8 Students	8	56	17-Jun-2020	19-Jun-2020	2
100	MJE	4	Camp Owaissi, West Kelowna, BC	Canada	Year-End Celebration Trip: Archery, Hiking, Canoeing, Paddle Boarding	Grade 5 Students	5	77	17-Jun-2020	19-Jun-2020	2
101	KLO	5	Montréal and Québec City, QC	Canada	Cultural / Linguistic Experience in a Francophone Setting and Canadian History	French Immersion and Core French Students	8 & 9	30	20-Jun-2020	26-Jun-2020	6



BOARD OF EDUCATION INCAMERA BOARD MEETING GENERAL STATEMENT

Date: Wednesday, January 29, 2020
Time: 3:30 pm to 5:35 pm
Location: School Board Office
1040 Hollywood Road S.
Kelowna, BC

In attendance:

Board of Education:

Trustee M. Baxter, Chairperson
Trustee N. Bowman (*arrived at 3:50 pm*)
Trustee R. Cacchioni
Trustee C. Desrosiers (*arrived at 3:35 pm*)
Trustee J. Fraser
Trustee A. Geistlinger
Trustee L. Tiede

In attendance:

Staff:

K. Kaardal, Superintendent of Schools/CEO
R. Stierman, Secretary-Treasurer/CFO
B. McEwen, Executive Director of Human Resources
M. DesRochers, Executive Assistant (*Recorder*)

Absent:

T. Beaudry, Deputy Superintendent
K. Cormier, Director of Labour Relations

**The following general statement is prepared and issued in accordance with
Section 72 (3) of the School Act RSBC 1996**

The meeting was called to order at 3:30 pm.

1. The Board adopted the Agenda as amended for the Incamera Meeting of January 29, 2020.
2. The Board adopted the Minutes as amended for the Incamera Meeting of January 15, 2020.
3. There was one Human Resources Information Items. (*Trustee Desrosiers joined the meeting at 3:35 pm*)
4. There were two Human Resources Action Items.
5. There was one Trustee comment.
6. There was one Action Item. (*Trustee Bowman joined the meeting at 3:50 pm*)
7. There was one Superintendent Emergent Issue
8. There were two Information Items.
9. There were two sent items for Board Correspondence received.
10. There were three Invitations (For Trustee Attendance).
11. There were three Board Meetings with Partner and Community Groups listed.
12. There were two dates for Informal Board Sessions/Interchanges listed.
13. There was one BC Public School Employers' Association Item.
14. There were four BC School Trustee Association Items.

The meeting was adjourned at 5:35 pm.

Ryan Stierman, Secretary-Treasurer/CFO



Financial Update

Date: December 31, 2019

Background

The Office of the Auditor General of BC, in their May 2016 report '*Improving Budgeting and Expenditure Management in the Public Education System*' recommended that every school district 'regularly report forecasted results compared with actual budget results to the school board (or committee of the board), and provide an accompanying discussion and analysis, as necessary, to fully communicate financial performance and key risks'.

Financial Performance

The District's fiscal year runs from July 1 to June 30 each year. The enclosed document analyzes the financial revenue and expenditures for the six months ending December 31, 2019. Comparison is provided to the 2019/2020 preliminary annual budget submitted in February 2019. Other items of note for the 2019/2020 financial year include:

Overall funded student enrolment was higher than anticipated resulting in an expected increase in projected operating grants. This increase as well as an unappropriated surplus from the 2019 fiscal year allowed additional teachers to be added to the system to support classroom composition as well as our increased English Language Learner (ELL) student population.

Based on the costs to December 31, 2019, the District's spending is progressing as expected. We anticipate an unrestricted operating surplus of approximately \$2-2.5M at June 30, 2020, which is in line with previous years.

Illness replacement at the end of December is expected to trend to budget by yearend.

Benefit costs are lower during the latter part of each calendar year (September- December) as a number of employees have reached their annual maximum for CPP and EI.

In the fall, once all registrations were processed, the District added bus routes to the system. These additional costs were absorbed in the Amended Annual Budget.

Revenue from outside sources is as expected year to date. International enrolment is at 378 FTE at the end of December and is expected to meet the projected 400 FTE by the end of the year.

During spring staffing (April 2019), 162 teacher FTE were identified to be funded by the Classroom Enhancement Fund (CEF). Of this, 118 FTE were enrolling teachers. In September, the District added an additional 9 teacher FTE to the system to better support classroom composition. In our fall CEF submission to the Ministry of Education, the District requested and received our full request of 182 FTE (2019 FTE = 147).

As previously discussed, in early 2018, an Independent Panel conducted a review of the BC K-12 Public Education Funding Model to ensure the education system receives stable and predictable funding. In March 2020, the Ministry of Education will announce the new funding formula for British Columbia school districts. District staff are mainly concerned with Recommendation 6 (Inclusive Education) and Recommendation 9 (Funding based on the number of students versus the number of courses being taken). At this time, it is unclear how the changes to the funding formula will affect our District.

Key Financial Risks

Key financial risks for our District include the cost of sick leave and benefits, as well as unexpected cost increases in some major spending categories (utilities, insurance).

Cost of sick leave is budgeted using historical patterns applied to current staffing levels. The financial risk of overspending is mitigated through incorporating contingencies within these budgets to minimize the impact of unforeseen costs.

For other major spending categories, risk is mitigated through careful monitoring and if necessary, underspending in other discretionary areas to offset increasing costs.

Department and school budgets are actively reviewed by management and where areas of concern have been identified, department management have met to discuss ways of completing the year within the allotted budget.

Operating Fund			Actual to Dec 31, 2019	Forecast to Year End	2019/2020 Annual Budget	Forecast (Over) Under	Forecast Variance %	Commentary
Instruction	Salaries & Benefits	*	71,551,810	715,518,100	178,757,494	(536,760,606)	-300.27%	Overall student enrolment was higher than expected (resulting in increased teachers FTE) at the Annual Budget, Amended Budget has been adjusted for this increase.
	Services and Supplies		6,555,320	11,046,380	11,046,380	0	0.00%	Spending progressing as expected.
	Total	1	78,107,130	726,564,480	189,803,874	(536,760,606)	-282.80%	
District Administration	Salaries & Benefits	**	2,432,458	4,664,917	4,683,704	18,788	0.40%	Spending progressing as expected.
	Services and Supplies		948,141	1,680,447	1,680,447	0	0.00%	Spending progressing as expected.
	Total	4	3,380,599	6,345,364	6,364,151	18,788	0.40%	
Operations & Maintenance	Salaries & Benefits		7,043,677	14,887,353	15,083,590	196,236	1.30%	Spending progressing as expected.
	Services and Supplies		4,263,491	8,609,523	8,609,523	0	0.00%	Spending progressing as expected.
	Total	5	11,307,167	23,496,876	23,693,113	196,236	0.83%	
Transportation	Salaries & Benefits		1,442,473	3,050,000	2,945,336	(104,664)	-3.55%	Additional routes were added to the system in the fall, Annual Budget absorbed some of this but the Amended Budget has been adjusted for the additional expenses.
	Services and Supplies		850,060	1,183,500	1,183,500	0	0.00%	Spending progressing as expected.
	Total	7	2,292,533	4,233,500	4,128,836	(104,664)	-2.53%	
TOTALS			95,087,430	760,640,220	223,989,975	(536,650,245)	-239.59%	

* The majority of staff attached to Instruction are paid over 10 months.

** The majority of staff attached to District Administration are paid over 12 months.

Capital Fund			Actual to Dec 31, 2019	Forecast to Year End	2019/2020 Annual Budget	Forecast (Over) Under	Forecast Variance %	Commentary
Capital Assets	Local Capital	03	\$ 2,523,102	\$ 4,338,899	\$ 4,338,899	\$ -	0.00%	Additions relate primarily to the District's school refresh program and school based capital purchases.
	Bylaw Capital	99	5,278,020	52,780,204	13,195,051	(39,585,153)	-300.00%	Amortization adjusted each year once financial statements are finalized.
TOTALS			\$ 7,801,123	\$ 57,119,103	\$ 17,533,950	\$ (39,585,153)	-225.76%	

Special Purpose Funds		Fund	Actual to Dec 31, 2019	Forecast to Year End	2019/2020 Annual Budget	% of Budget Spent	Forecast (Over) Under
Annual Facilities		57	\$ 1,186,586	\$ 1,200,778	\$ 785,351	151.09%	Includes prior year carry forward balances to be spent by March 2020.
Classroom Enhancement		71	6,706,854	15,663,856	12,240,629	54.79%	Additional CEF funding has been requested & awarded. Once the 2019/20 amended budget is approved, the budget figures in this report will be updated. Total CEF funds awarded were \$17,315,239. An additional 13 teacher FTE has been added to the system effective January 13, 2020.
Community Link		85	483,605	1,261,106	1,270,780	38.06%	Includes fiscal 2019 carry fwd to be spent by June 2020.
Learning Improv-Support Staff		97	176,383	868,237	793,018	22.24%	Includes fiscal 2019 carry fwd to be spent by June 2020.
Official Languages (French)		96	140,653	331,771	308,871	45.54%	Includes fiscal 2019 carry fwd to be spent by June 2020.
Provincial Resource Project		88	92,660	186,965	180,570	51.32%	Includes fiscal 2019 carry fwd to be spent by June 2020.
Ready Set Learn		95	20,135	75,950	75,948	26.51%	Spending will progress as expected throughout the year.
School Generated		89	1,928,053	7,800,000	7,300,000	26.41%	Preliminary budget was light; adjusted through Amended Budget.
Special Education Equipment		72	-	22,065	30,000	0.00%	Spending will progress as expected throughout the year.
Strong Start		94	103,465	256,000	256,000	40.42%	Spending will progress as expected throughout the year.
TOTALS			\$ 10,838,393	\$ 27,666,728	\$ 23,241,167	46.63%	

Total Budget Bylaw **\$ 264,765,092**

Bylaw Capital Projects		Fund	Actual to Dec 31, 2019	Ministry COA Budget	Balances Still to Withdraw	% of Budget Spent	Forecast (Over) Under
Annual Facilities Grant		57	\$ 1,231,789	\$ 3,075,143	\$ 1,843,354	40.06%	Expected to fully spend by March 31, 2020.
Canyon Falls Middle		33	36,919,095	37,110,000	\$ 190,905	99.49%	Project is at substantial completion, building deficiencies still outstanding.
H.S. Grenda Middle		33	4,256,031	34,407,183	\$ 30,151,152	12.37%	Must be fully spent by June 1, 2021, will request extension as required.
Dust Collectors		34	291,605	513,549	\$ 221,944	56.78%	Projects are almost completed. Balance will be tsf to MOE Restricted for future use.
MBSS Bathroom Upgrade		35	564,389	590,000	\$ 25,611	95.66%	Project has been completed. Balance will be tsf to MOE Restricted for future use.
RLE Playground		35	105,000	105,000	\$ -	100.00%	Playground has been purchased and installed.
SLE Playground		35	105,000	105,000	\$ -	100.00%	Playground has been purchased and installed.
Replacement Buses		35	939,944	984,008	\$ 44,064	95.52%	Project has been completed. Balance will be tsf to MOE Restricted for future use.
TOTALS			\$ 44,412,853	\$ 76,889,883	\$ 32,477,029	57.76%	

Other Information					2019/2020 Figures (30-Sept-19)	2018/2019 Figures	Notes
Appropriated Surplus					0	4,023,494	
Unappropriated Surplus					0	1,866,565	
	Total Surplus				\$ -	\$ 5,890,059	Available for carry forward
Staffing FTE	Teachers	MBF			1,420.97	1,382.51	Change FTE growth & complexity of school organizations
	Principal/Vice Principals	MBF			99.60	94.00	5.60 Ab. Ed. VP (1), Int'l Ed. District Principal (.6), CFS (2), middle school VP (2)
	Educational Assistants				554.00	510.00	44.00 Student FTE growth & complexity of school organizations
	Support Staff				519.00	498.00	21.00 Increase in bus drivers (routes), advocates (increase in funding), clerical (CFS)
	Other Professionals	MBF			39.50	37.70	1.80 Asst Transport Mng (1), Asst Cust Mng (1), Int'l Ed. (-2)
	Total Staffing FTE				2,633.07	2,522.21	
Funded Students (FTE)							Change
	School Age				22,672.0000	22,279.6000	392.40 Annual Budget = 150 FTE, April staffing = 352.5 FTE
	Alternate Schools				261.5000	255.0000	6.50
	Distributed Learning (DL)				122.6875	144.5000	(21.81) February recount expected to absorb this FTE decrease
	Total Enrolment Based Funding				23,056.1875	22,679.1000	
							Change
	Level 1 Special Needs				15.0000	18.0000	(3.00)
	Level 2 Special Needs				1,012.0000	904.0000	108.00 new Ks, home school & private sector students in our system.
	Level 3 Special Needs				267.0000	223.0000	44.00
	English Language Learners				756.0000	604.0000	152.00 Per are a preferred destination for Immigration, Refugees & Citizenship Canada to settle refugees. As well, our syrian student FTE has increased over the prior year.
	Aboriginal Education				2,864.0000	2,679.0000	185.00 More students accessing the Aboriginal Education program
	Adult Education				6.2500	6.7500	(0.50)
	Supplemental for Unique Student Needs				4,920.2500	4,434.7500	
	CE - Feb/May (Recount)				0.0000	12.0000	Feb & May/20 FTE not yet included
	DL - Feb/May (Recount)				0.0000	327.0000	Feb & May/20 FTE not yet included
	Level 2 Special Needs				0.0000	10.0000	Feb & May/20 FTE not yet included
	Level 3 Special Needs				0.0000	20.0000	Feb & May/20 FTE not yet included
	ELL Supplement - Newcomer Refugees				0.0000	3.0000	Feb & May/20 FTE not yet included
	Total Feb & May Enrolment Counts				0.0000	372.0000	
	International Education				400.0000	400.0000	
	Total Student FTE				28,376.4375	27,885.8500	



To: **Board of Education**
From: Delta Carmichael, Assistant Secretary Treasurer
Date: January 22, 2020
Re: 2020/2021 Budget Survey Questions DRAFT

Please find below a list of draft budget survey questions for consideration. Per Policy 160 Finance and Audit Committee, section 3.1 Budget Development, on an annual basis, the District is required to solicit input from the partner groups and the general public on the development of the next year's budget.

1. With regard to your child's education, what is most important to you and why?
2. What changes to programs, services and/or activities would you like the District to consider as we develop the 2020/2021 budget?
3. Are there other efficiency measures or cost-saving ideas we should consider as we develop the 2020/2021 budget?
4. If the new Ministry funding model results in a budget shortfall, what programs, services and/or activities would you like to have the District prioritize.
5. What other information would you like us to know that will help us establish next year's (2020/2021) budget?



**Central Okanagan
Public Schools**

Together We Learn

ADDITIONAL PUBLIC AGENDA ITEM No. 2 February 12, 2020

NEW INFORMATION ITEM:

11. INFORMATION ITEMS

11.6 BC Ministry of Education Funding Announcement (Attachment)



Memorandum

Date: February 10, 2020
To: Board of Education
From: Ryan Stierman, Secretary-Treasurer/CFO
Information: **BC Ministry of Education Funding Announcement**

1.0 BACKGROUND

On Friday, February 7, 2020, the Government of British Columbia released further details on funding for the 2020-2021 school year. As per the announcement, the Government indicated that the Ministry of Education will implement recommendations with a two-phase plan, beginning with 12 of the 22 recommendations for next school year.

Money allocated for the new priority student supplement will be provided to school boards to deliver services based on local needs and is intended for supports like trauma counselling, school breakfast or lunch programs, additional support in the classroom, transportation services or tutoring.

Recognizing these students for priority funding will ensure that the more than \$6 billion in operating funding is distributed in a way that better represents the number of vulnerable students in B.C. schools. The amount of money allocated for the supplement will be announced following Budget 2020.

Indigenous students will continue to benefit from targeted funding for culturally-appropriate support and services. There will also be added accountability through formal processes, so Indigenous parents, communities and governments can provide input into how educational services are delivered to their children.

Immediate action is also being taken to meet all of the Panel's recommendations to improve public accountability, including ensuring school districts:

- Engage parents, caregivers and community members in the development of school district strategic plans well in advance of setting their budgets to meet student needs.
- Continuously monitor and publicly report on student outcomes, such as numeracy, literacy and graduation rates, so gaps in student achievement are identified and services can be planned based on proven strategies.
- Ensure strategic plans and financial decisions are focused on improving student outcomes and meeting all students' needs, especially students with diverse abilities/disabilities, Indigenous students, children and youth in care, students from low income families and other students that require additional supports in order to be successful.

These new accountability and transparency measures will give parents and caregivers a stronger voice, while making sure students' needs are put first.

During phase two, the Ministry of Education will continue working with partners to:

- Modernize inclusive education policies and the way services are delivered and funded, so all students have a level playing field.
- Modernize the delivery of online learning programs over the next three school years to better support the new curriculum and ensure every student has consistent access to a quality education, no matter where they live.
- Support students' transition to post-secondary and the world of work with expanded career-focused programs in their graduation years.

2.0 INFORMATION STATEMENT

District staff is supportive of the delay in implementing the headcount-based secondary school funding and prevalence-based inclusive education supplement and the new supplement to support students in care.

District staff had made the following statements to the Finance and Audit Committee in November regarding the proposed changes to move to secondary headcount-based and prevalence-based funding:

Prevalence-based inclusive education funding

District staff is concerned that a prevalence model will not be responsive enough to reflect the significant growth that our District is experiencing as it will use historical and census data that is not necessarily updated in a timely manner. There is also a significant concern that the new prevalence model will continue to ignore increasing demands to ensure high incidence students are able to be successful, further increasing the amount of operating funding required to support our special needs program. An increase in the differential between funding and supports required will ultimately reduce services for all students.

Headcount-based secondary school funding

District staff is concerned about the impact a move to headcount funding for secondary schools could have on the District's overall budget. In the previous 5 years, the District received the following course load funding over and above what would have been provided in a head count only model:

Year	Additional FTE	\$ at 19/20 rates
2019/20	372.43	2,770,134
2018/19	395.60	2,942,473
2017/18	258.69	1,924,118
2016/17	312.75	2,326,235
2015/15	389.44	2,896,636

Should this funding be eliminated in the 2020/2021 budget year, it would represent an estimated equivalent of removing 196 blocks of teaching time. District staff is concerned that this would have a significant impact on fine arts, dual credit, apprenticeship and low enrollment offerings. Reducing the variety of courses offered could impact graduation rates.

3.0 SECRETARY-TREASURER COMMENTS

District staff is awaiting the Provincial Budget to receive the funding rates and how the new children in care supplement will be allocated. Staff will provide the Board with a detailed analysis on how the government funding announcements will impact the District next school year.